



Department of Justice  
December 13, 2023

Applicant c/o  
Access and Privacy Officer  
Corporate Information Management, ATIPP Office

### **Final Response ATIPP Access Request 23-398**

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The Department of Justice has searched Policy and Communications and has identified records responsive to Access Request 23-398 noted below:

**The HVES Action Plan (renamed Safer Schools Action Plan), Action Item #3 states: 3. Develop corporate guidance for communicating publicly or with stakeholders about serious incidents when a criminal matter is under investigation or before the courts. As this item has been marked "complete", I am seeking the corporate guidance document for communicating publicly with stakeholders about serious incidents when a criminal matter is under investigation or before the courts, as I have been unable to find it on any government website.**

**Timeframe: January 1, 2022 - November 9, 2023**

### **Decision**

The Head of the Department of Justice has approved the following response to this request:

### **Access Granted in Full**

The Department of Justice is releasing all information contained in this record.

### **Final Costs**

There is no charge to the applicant.

### **Right to Complain**

Pursuant to section 66 of the Access to Information and Protection of Privacy Act you may contact Yukon's Information and Privacy Commissioner with a complaint in respect to this response. Section 66 states:

*An applicant may, in respect of the head of a responsive public body's response to their access request under section 64, make a complaint to the commissioner by filing the complaint in accordance with section 90.*

Should you wish to do so, please refer your written complaint within 30 business days to the Information and Privacy Commissioner at:

Yukon Information and Privacy Commissioner  
3162 Third Avenue, Main Floor, Whitehorse, Yukon Y1A 1G3  
E-mail: [intake@yukonombudsman.ca](mailto:intake@yukonombudsman.ca)  
Phone: (867) 667-8468; (toll free: 1-800-661-0408 ext. 8468)

### **Contact Person in Department**

If the applicant has any questions, please contact the Designated Access Officer for Department of Justice at [jus.atipp@yukon.ca](mailto:jus.atipp@yukon.ca).