



Department of Education
December 13, 2023

Applicant c/o
Access and Privacy Officer
Corporate Information Management, ATIPP Office

Final Response ATIPP Access Request 23-392

The Department of Education has searched Policy and Planning and has identified records responsive to Access Request 23-392 noted below:

The Safer Schools Action Plan Action Number 1 states "Finalize and implement Yukon School Post-Incident Communication Guidance and Procedures". This has been marked as "complete", but the Communication Guidance posted on the Yukon Department of Education website is watermarked DRAFT and is dated (October 15, 2021) prior to the release of the Hidden Valley Report. Also, all of the links' lead to internal SharePoint sites inaccessible to the public. I am requesting the finalized Yukon Post-Incident Communication Guidance and Procedures since it is unavailable online (to my knowledge) at this time. I am also requesting the version that provides a Reference List that is publicly accessible, unlike the current public-facing version of this Guidance document which provides links to protected documents that the public cannot access.

Timeframe: April 1, 2023 - November 7, 2023

Decision

The Head of the Department of Education has approved the following response to this request:

Access Granted in Full

Final Costs

There is no charge to the applicant.

Right to Complain

Pursuant to section 66 of the Access to Information and Protection of Privacy Act you may contact Yukon's Information and Privacy Commissioner with a complaint in respect to this response. Section 66 states:

An applicant may, in respect of the head of a responsive public body's response to their access request under section 64, make a complaint to the commissioner by filing the complaint in accordance with section 90.

Should you wish to do so, please refer your written complaint within 30 business days to the Information and Privacy Commissioner at:

Yukon Information and Privacy Commissioner
3162 Third Avenue, Main Floor, Whitehorse, Yukon Y1A 1G3
E-mail: intake@yukonombudsman.ca
Phone: (867) 667-8468; (toll free: 1-800-661-0408 ext. 8468)

Contact Person in Department

If the applicant has any questions, please contact the Designated Access Officer for Department of Education at edu.atipp@yukon.ca.