



Public Service Commission
May 15, 2025

Applicant c/o
Access and Privacy Officer
Corporate Information Management, ATIPP Office

Final Response ATIPP Access Request 25-026

The Public Service Commission has searched the Public Service Commissioner's Office and Health Safety and Wellbeing and has identified records responsive to Access Request 25-026 noted below:

Seeking the total number of hazard assessments (as defined by Public Service Commission) conducted by the department on a year by year, and month by month basis. Seeking a further breakdown of: the number that have been reviewed by the Deputy Minister, the number that have are under review by the Deputy Minister, the number that have been resolved, the number that are still on-going, the number that have been referred to health and safety committees (as defined by Workers' Safety and Compensation Act sections 36 to 38), the number that have been referred to worker health and safety representatives (as defined by Workers' Safety and Compensation Act section 39), and the number that have been referred to Public Service Commissioner.

Timeframe: January 1, 2019 - April 2, 2025.

Decision

The Head of the Public Service Commission has approved the following response to this request:

Access Granted in Full

Access to the information relevant to the request has been granted in full.

The Public Service Commission does not have a singular definition of hazard assessments in our policies and procedures. The Public Service Commission considers a “hazard assessment” to be any activity that identifies existing and potential hazards in the workplace and determines the extent of the risk of injury arising from those hazards. Regularly scheduled workplace inspections completed by safety committees or reported to safety committees are one method of assessing hazards that the Public Service Commission uses. Those inspections may result in hazards being identified and noted in safety committee meetings.

The Public Service Commission does not track hazard assessment activities within a system that can produce the requested statistics in the format requested, nor do our processes require the reviews by Deputy Ministers or the Public Service Commission that is suggested by the applicant’s request.

The Public Service Commission can provide two reports which may be somewhat responsive to this request.

1. The file labelled “Hazard Table.pdf” counts the hazards and workplace inspections that were reported to the Public Service Commission Health and Safety Committee and reported by the committee to the Health, Safety and Wellbeing branch as part of the employer’s quarterly safety committee reporting process. The excel chart does not include hazards assessed by supervisors that were addressed or documented without the involvement of the safety committee.
2. The file named “Parklane Report” counts the hazards reported within the Public Service Commission since 2019 and includes both individual hazards and regular workplace inspections.

Final Costs

There is no charge to the applicant.

Right to Complain

Pursuant to section 66 of the Access to Information and Protection of Privacy Act you may contact Yukon's Information and Privacy Commissioner with a complaint in respect to this response. Section 66 states:

An applicant may, in respect of the head of a responsive public body's response to their access request under section 64, make a complaint to the commissioner by filing the complaint in accordance with section 90.

Should you wish to do so, please refer your written complaint within 30 business days to the Information and Privacy Commissioner at:

Yukon Information and Privacy Commissioner
3162 Third Avenue, Main Floor, Whitehorse, Yukon Y1A 1G3
E-mail: intake@yukonombudsman.ca
Phone: (867) 667-8468; (toll free: 1-800-661-0408 ext. 8468)

Contact Person in Department

If the applicant has any questions, please contact the Designated Access Officer for Public Service Commission at pcsc-atipp@yukon.ca .