

YHC Health and Safety Committee Meeting Minutes Chair: Darren Stahl Recorder: Lester Balsillie Participants: Juergen Korn, Brand Du Preez, Kim Bachelder, Sarah Muray Absent: Wendy Wilson, Megan Schneider		Date: April 25, 2019 Time: 11:00 a.m. Location: Wellness Room		
Agenda Item number	Issue/Discussion	Discussion/Decision	Member Assigned for Follow-Up	Completion Date
1.	Call to Order: (11:05)			
2.	Adoption of Agenda: Adoption of Minutes	Approved Approved		
3.	Regular Reports 1. Worksite Inspections 2. First Aid Injury Reports 3. Incident Reports 4. Near Misses 5. Unsafe Conditions	1. Brand and Lester to conduct next workplace inspection. Juergen and Darren to conduct inspection of the workshop at Ryder. If available Sarah and Kim to join on inspections for training. 2. No Reports 3. No Reports 4. No Reports. 5. No reports	1. Inspection Report to be brought to next meeting as part of Parklane presentation from Corporate Health	
4.	Old Business 1. WHMIS training.	1. Reminder that all YG employees are to complete online certification.		

5.	Other Business <ol style="list-style-type: none"> 1. Suggestion Box 2. Tailgate Logs 3. Fleet vehicles 4. Roundtable <ol style="list-style-type: none"> a) Evac plan b) Building Alert 	<ol style="list-style-type: none"> 1. N/A 2. Note indicating there was a loose concrete block in the parking lot. Another note indicating northwest entry was slippery 3. N/A 4. a) Lester to organize meeting with floor wardens to plan evacuation drill. b.) Discussion on lack of building alert and how workers will know to evacuate. 		
1.	Next Meeting:	Thursday May 23, 2019		
2.	Meeting Adjourned:	11:30 pm		

Approved minutes are to be filed by the JOHSC Administrator on the G: drive and YHC SharePoint site.
A hard copy of approved minutes is to be posted on health and safety bulletin boards.



Yukon Housing Corporation

Approved:

Co-Chair – Employee Representative

Co-Chair – Employer Representative

YHC Health and Safety Committee Meeting Minutes Chair: Sarah Murray Recorder: Darren Stahl Participants: Juergen Korn, , Kim Bachelder, Sarah Murray, Wendy Wilson, Megan Schneider Special guest Ken Schamber; Corporate Health and Safety Absent: Brand Du Preez, Lester Balsillie		Date: May 23, 2019 Time: 11:00 a.m. Location: Wellness Room		
Agenda Item number	Issue/Discussion	Discussion/Decision	Member Assigned for Follow-Up	Completion Date
1.	Call to Order: (11:02)			
2.	Adoption of Agenda: Adoption of Minutes	Approved Approved		
3.	Regular Reports 1. Worksite Inspections 2. First Aid Injury Reports 3. Incident Reports 4. Near Misses 5. Unsafe Conditions	1. Brand and Lester completed 410 Jarvis Health and Safety inspection. Inspection loaded to SharePoint site. Juergen working on located inspection requirements for shop area inspection located at 6123-3 rd ave. 2. No Reports 3. One report of ^{PersonalInfo} banging her head in Boardroom. WCB papers and incident report filed. Concerns raised how long it took individual to take herself to hospital to get looked at. 4. No reports 5. None	1.	

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Yukon Housing Corporation

Joint Occupational Health and Safety Committee Meeting

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Reference: GAM 3.48, Standard G

1.	Next Meeting:	Thursday June 27, 2019		
2.	Meeting Adjourned:	12:10 pm		

Approved minutes are to be filed by the JOHSC Administrator on the G: drive and YHC SharePoint site.
A hard copy of approved minutes is to be posted on health and safety bulletin boards.

Approved:

Co-Chair – Employee Representative

Co-Chair – Employer Representative