


Yukon Corrections: Adult Custody Policy Manual

Section:	B	Security, Safety, and Control	Effective Date:	May 7, 2020
Number:	B 1	Emergency Contingency Policy		
Item:	B 1.1.1	Notification of the Director, Corrections		
Approved by:			Revised:	May 6, 2020

STATEMENT OF POLICY

This policy describes the incidents that must be reported to the Director, Corrections as well as associated timeframes. This policy is meant to enhance communication and ensure appropriate oversight of the Whitehorse Correctional Centre.

AUTHORITIES

Corrections Act 2009: sections 14, 15.

DEFINITIONS

Assault: Threatened or actual physical contact without consent.

Bomb threat: Any threat to detonate an explosive device or similar chemical or biological dissemination device that will cause property damage, injury, or death.

Death of an inmate: The passing on an inmate while incarcerated within a correctional institution or under the supervision of the Corrections Branch. This can include death by homicide, natural causes, or suicide.

Disturbing the peace tumultuously: a disturbance in which there is an atmosphere of actual or constrictive force or violence.

Emergency out-of-territory medical travel: Any unplanned travel outside of Yukon, including on weekends, holidays, or that occurs after-hours.


Escape: any prison breach or escape from lawful custody, whether from within the correctional centre, from outside the correctional centre or in an escorted community setting. It does not include situations in which an inmate becomes unlawfully at large from a community release or those situations in which an inmate is inadvertently released from custody.

Fire: a fire where there is any personal injury or significant property damage.

Hostage taking incident: Any incident in which a person inside the correctional centre is taken hostage.

Major disturbance: Anything that creates a major disruption to the normal routine of a correctional institution. A major disturbance encompasses a variety of incidents, with a riot being considered one type of major disturbance. (Note: not all disturbances are riots, but all riots are disturbances. Other examples may include: incidents causing major damage, large activation/deployment of crisis teams).

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Riot: an unlawful assembly that has begun to disturb the peace tumultuously.

Serious injury or illness: any injury or illness requiring unplanned outside medical assessment and/or treatment.

Serious inmate on staff assault: Assault leading to criminal charges and/or an assault that requires medical intervention from an outside medical facility.

Serious inmate on inmate assault: Assault leading to criminal charges and/or an assault that requires medical intervention from an outside medical facility.

Suspected outbreak: An increase in the occurrence of communicable illness or disease which is clearly above the norm on the basis of past experience for the given population, and dependent on the organism (e.g. type of organism, same organism causing infection) or situation being examined.


Unlawful assembly: an assembly of three or more persons who, with intent to carry out any common purpose, assemble in such a manner or so conduct themselves when they are assembled as to cause persons in the vicinity of the assembly to fear, on reasonable grounds, that they will disturb the peace tumultuously or will by that assembly needlessly and without reasonable cause provoke others to disturb the peace tumultuously.

PROVISIONS

1. In the event of any of the following incidents or circumstances, the Director, Corrections, or designate, is to be contacted by the Manager-on-Call, either by phone or email, and made aware as soon as practicable but within one hour:

- 1.1. Bomb threat;
- 1.2. Death of an inmate;
- 1.3. Emergency out-of-territory medical travel;
- 1.4. Escape;
- 1.5. Fire;
- 1.6. Hostage taking incident;
- 1.7. Major disturbance;
- 1.8. Serious injury or illness;
- 1.9. Serious inmate on staff assault
- 1.10. Serious inmate on inmate assault
- 1.11. Suspected outbreak

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2. In the event of a incident requiring emergency out-of-territory medical travel, an email will be sent by the Manager-on-Call to the Director, Corrections, or designate, explaining in detail the circumstances surrounding the incident and why the inmate is required to travel out-of-territory.

2.1.1. The Director, Corrections, or designate, will notify, via email, the appropriate authorities who are required to approve out-of-territory travel. This will be completed prior to departure.

RELATED POLICIES & DIRECTIVES

- B 1.1 Emergencies Notification and Approval Table
- B 1.3 Inmate Disturbances
- B 1.4 Inmate Escapes
- B 1.5 Inmate Serious Injury or Death
- B 1.6 Assault of Staff
- B 1.9 Bomb Threat
- B 1.10 Fire
- B 1.12 Epidemics and Outbreaks
- B 1.14 Hostage Taking

HISTORY