



# Activity report on the administration of the ATIPP Act

April 1, 2024 to March 31, 2025



# A note from the Deputy Minister of Highways and Public Works

I am pleased to present the 2024-25 annual report outlining activities related to the administration of the *Access to Information and Protection of Privacy Act* (ATIPP Act). The statistics for this report are compiled from the ATIPP database that is administered and maintained by the Yukon government's Access to Information and Protection of Privacy office.

During 2024-25, Government of Yukon public bodies received a total of 714 requests for program and personal information. This number represents a 12.45% increase from the 635 requests received in 2023-24.

A total of 743 requests were completed in 2024-25. Of these, 527 requests (70.93%) were for program information while 216 (29.07%) related to personal information.

Tracy Allen  
Deputy Minister  
Department of Highways and Public Works

## For further information, please contact:

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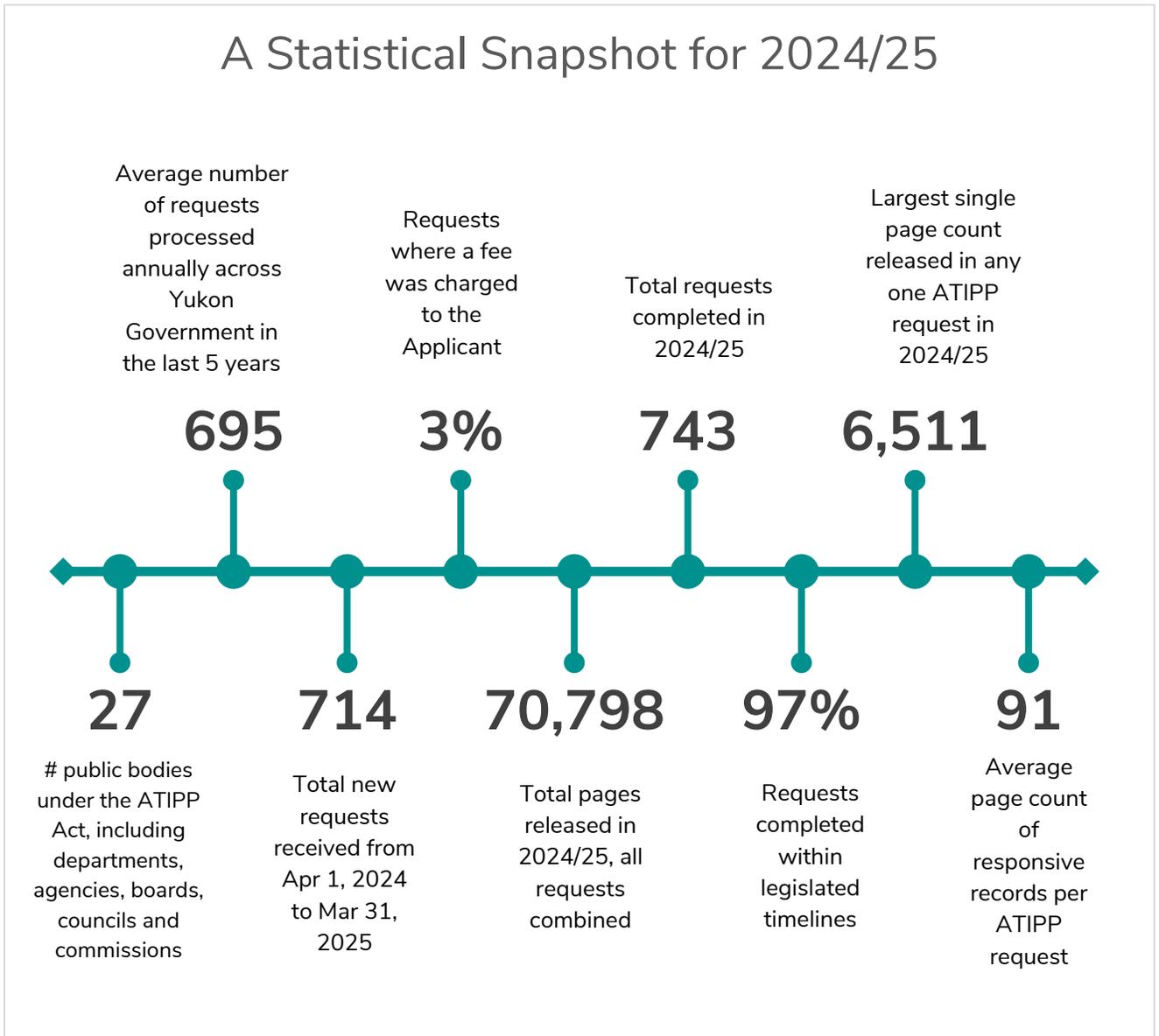
In person: 2071 2<sup>nd</sup> Avenue, lower floor of the Jim Smith building, Whitehorse

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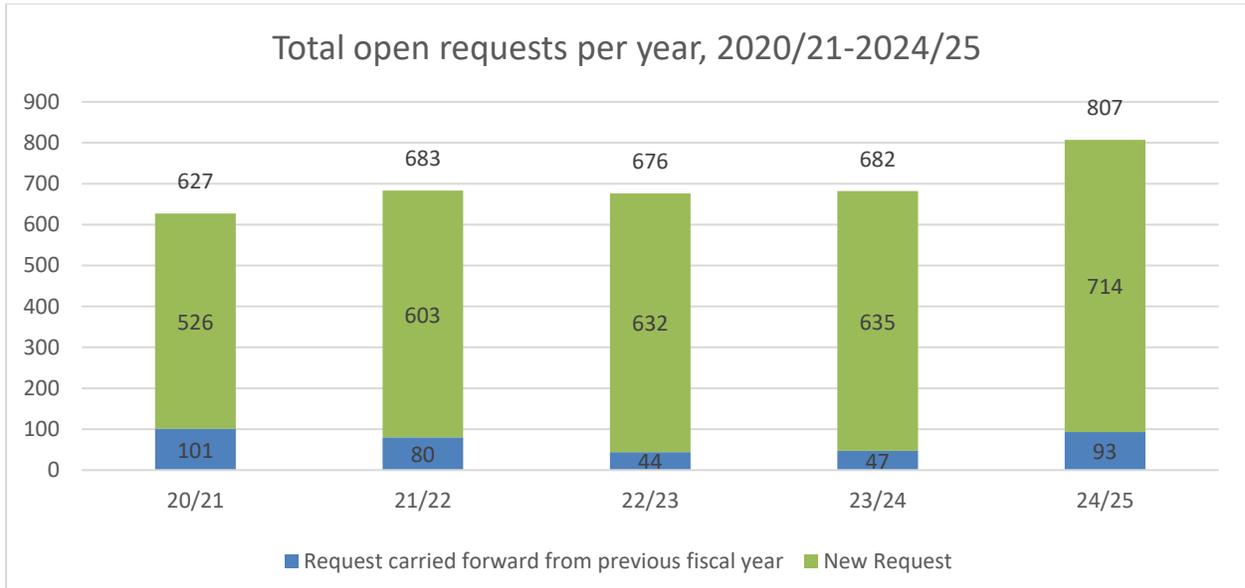


# A statistical snapshot 2024-25

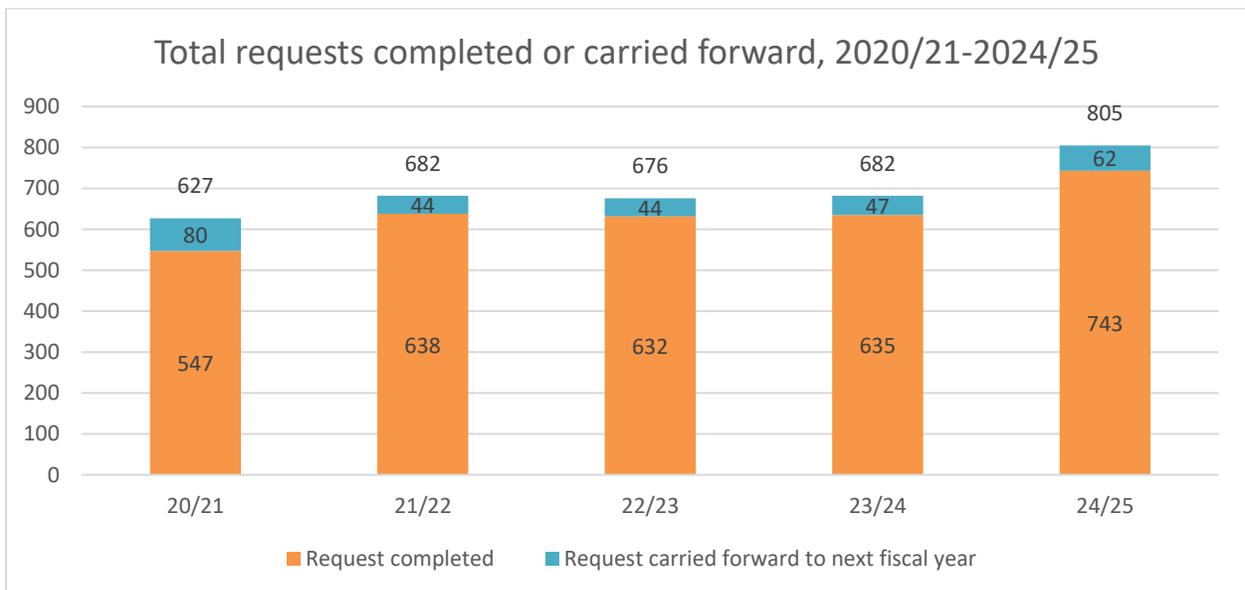


## Total requests in progress annually 2020/21 to 2024/25

Between 2020/21 and 2024/25, the total number of requests processed fluctuated from a low of 627 in 2020/21 to a high of 807 in 2024/25. Of the 807 requests, 714 were newly received requests in 2024/25.



The total number of requests in progress or open in 2024/25 was 807. Out of the 807 requests, 743 were completed between April 1, 2024 and March 31, 2025, while 62 requests were open and still in progress as of April 1, 2025.

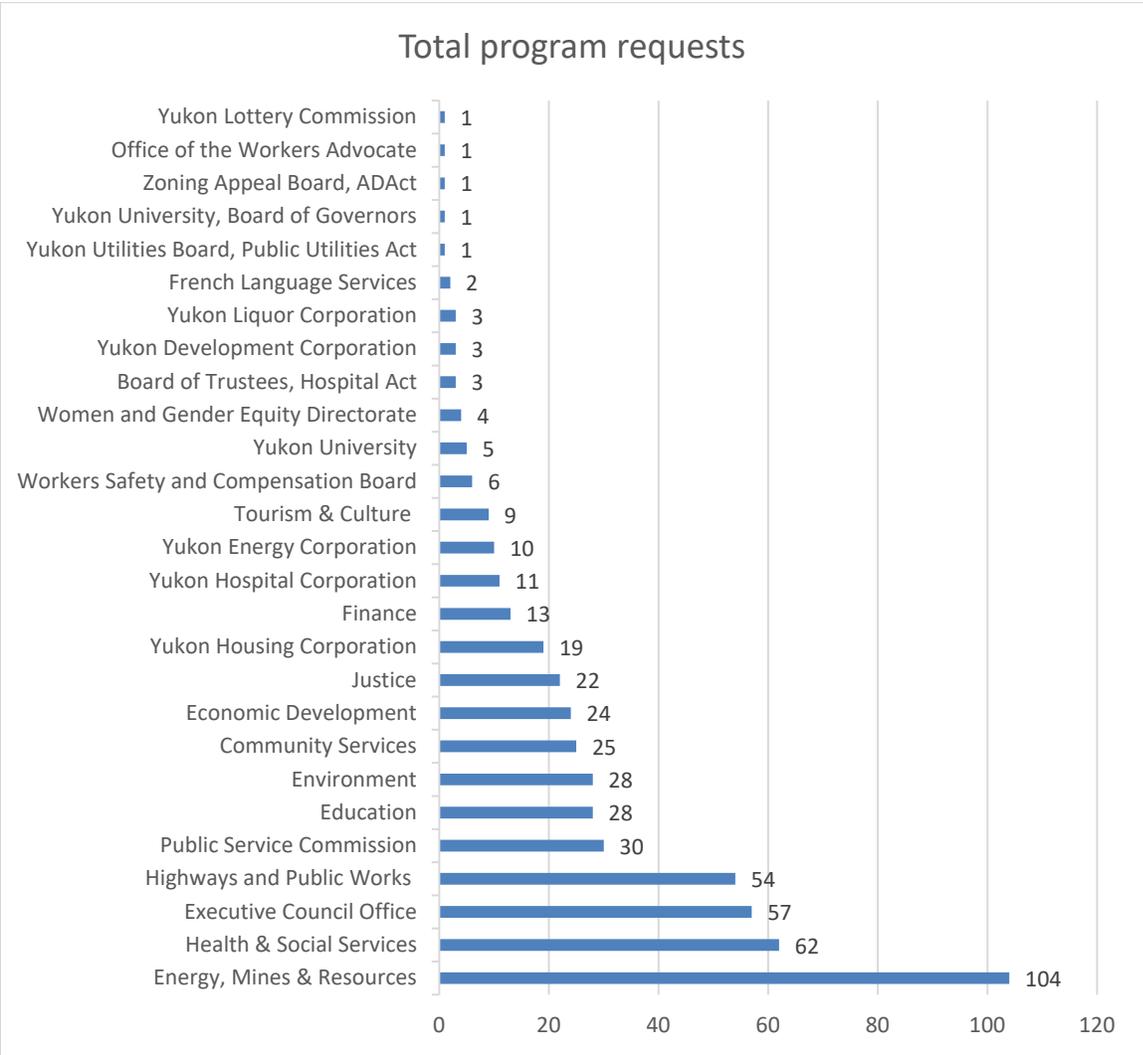


# Program Information requests completed 2024/25

ATIPP completed a total of 743 requests in 2024/25 which can be organized into two broad categories – 527 requests for program information about a public body’s activities and 216 requests for personal information held by a public body.

In 2024/25 all the program information requests received within core Government of Yukon Departments (Ministerial Public Bodies) as well as those received from standalone public bodies, are shown in the table below.

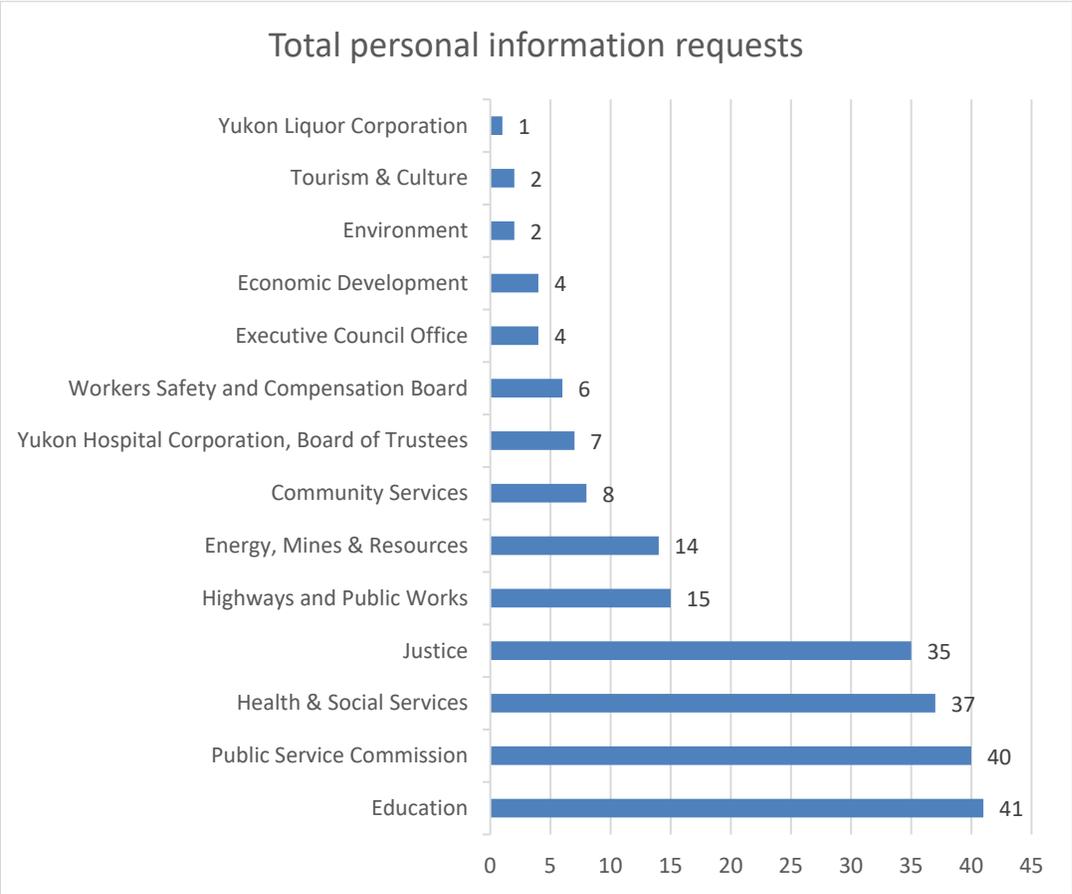
The Department of Energy, Mines and Resources received the highest number of program requests in 2024/25, with a total of 104 requests.



# Personal information requests completed 2024/25

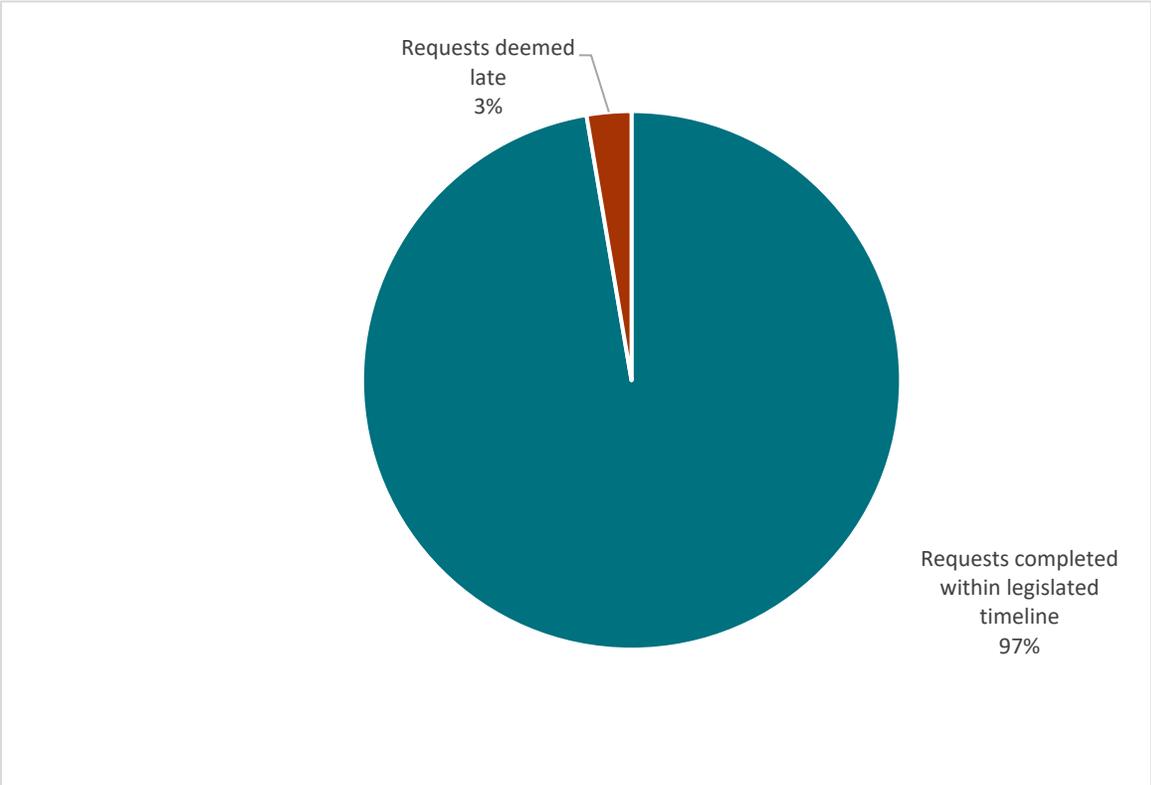
In addition, a total of 216 personal Information requests were completed within core Government of Yukon departments (Ministerial Public Bodies) as shown in the table below.

The Department of Education received the highest number of personal information requests in 2024/25 with a total of 41 requests.



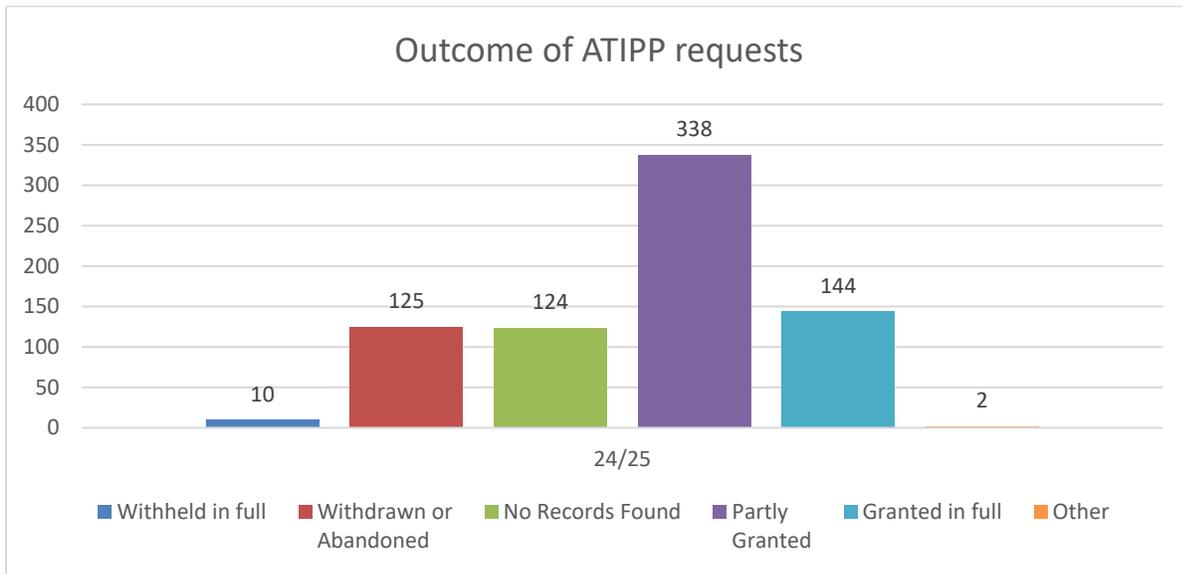
# Compliance with ATIPP request deadlines 2024/25

This year, of the 743 requests completed, 97% (721 requests) were completed within legislated timelines. The remaining 3% (22 requests) were closed beyond the legislated timeline.



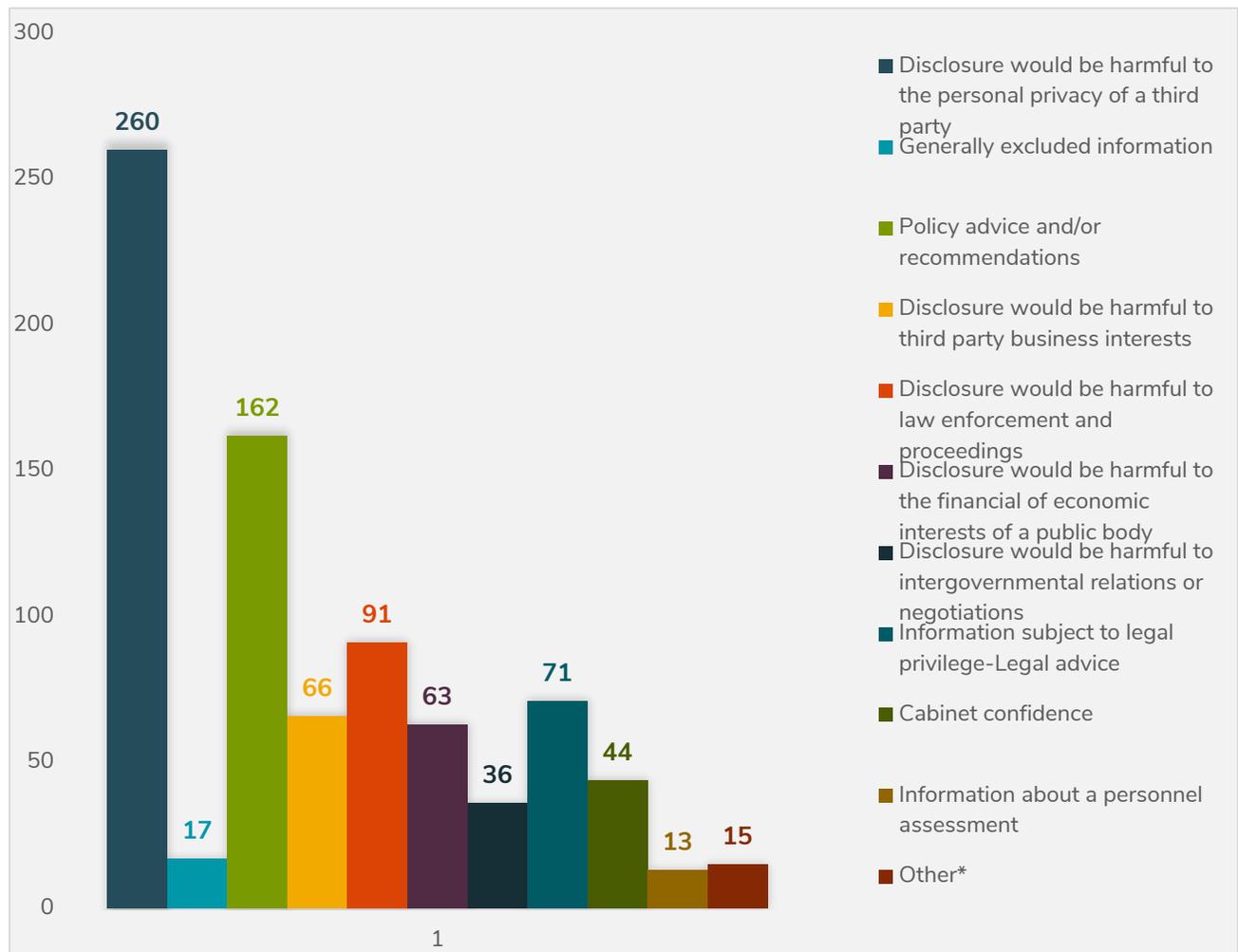
## Outcome of ATIPP requests 2024/25

Of the 743 total number of requests completed in 2024/25, 144 requests were granted in full, 338 requests were granted in part, and 10 requests were withheld in full. No records were found for 124 requests, 125 requests were withdrawn or abandoned by the applicant, and 2 requests were generally excluded information.



## Why information was not released 2024/25

The table below illustrates the frequency of reasons for which information was withheld in 2024/25. The most common reason that information was withheld was due to the determination that the disclosure of information would be harmful to the personal privacy of a third party. This was followed by information considered to be policy advice and/or recommendations.



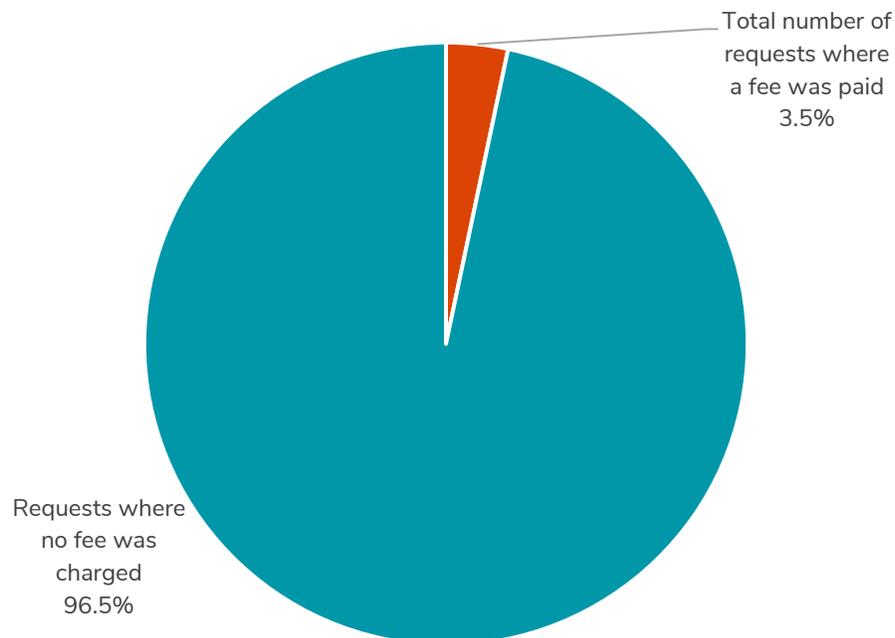
\*Other includes disclosure harmful to business interests of a third party, confidential information from another government, disclosure harmful to the individual or public safety, disclosure harmful to conservation or heritage site, information that will be published or released within 90 days, confidential information provided by Individual.

## Fees charged for access to information 2024/25

A fee may be charged for ATIPP requests depending on the volume of pages and effort associated with it.

A fee was charged on a total of 26 ATIPP requests in 2024/25, representing 3.5% of all 743 requests completed over that period.

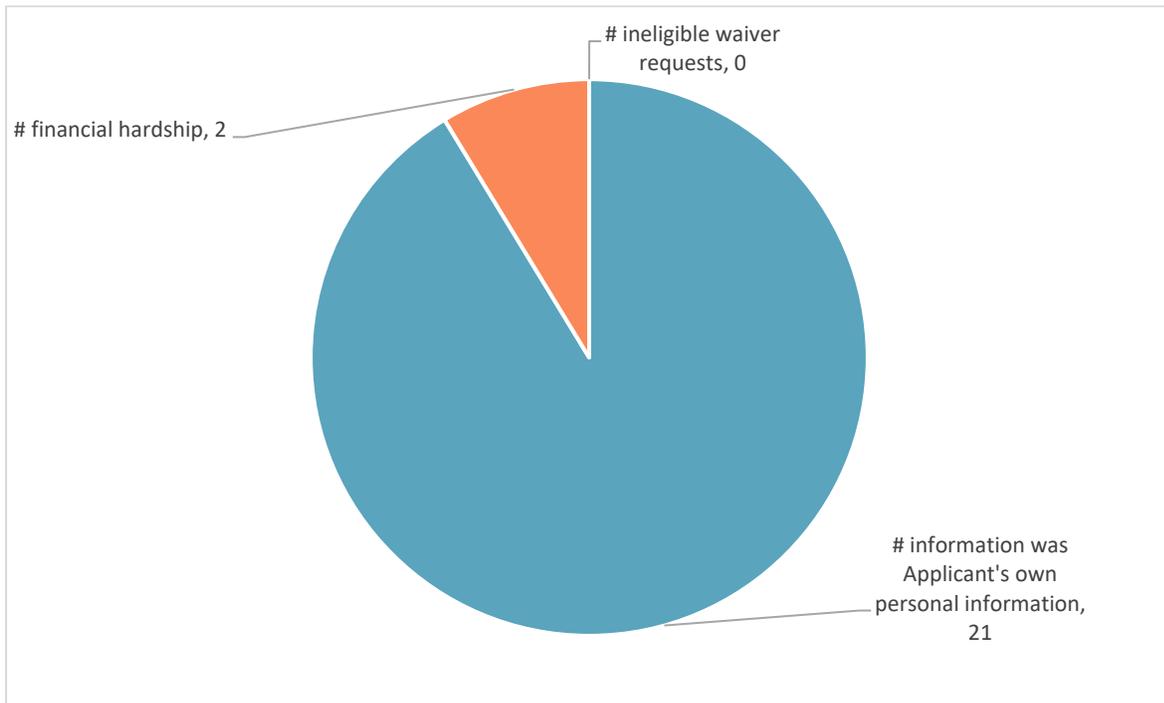
The total fees collected in 2024/25 was \$10,361.70. The highest single fee paid for an ATIPP request was \$ 3,576.00.



## Outcome of requests to waive fees 2024/25

Applicants may request to waive the fees associated with an ATIPP request if the information being requested is their own personal information or if they are able to demonstrate that paying the fee would cause them financial hardship.

We received 23 requests to waive these fees. Of those requests, 21 waivers were granted, due to the information requested being the Applicant's own personal information and 2 for financial hardship.



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