**Highways and Public Works**

**Box 2703; W-10**

**Access Information Summary**

January 1, 2022

ATIPP Request File #: 22-###

Request Type: Personal Information (s.34) [ ]  OR Program Information (s.44) [ ]

|  |
| --- |
| **Identify the potentially responsive records:** |
| **Program or Activity** | **Estimated page count or volume of records:** |
| [Name of Branch/Unit] |  |
| [Name of Branch/Unit] |  |
| **Estimated Total Pages:** | **0** |
| NOTE: [*Further information about the volume or the required search, if necessary, to help assist the applicant and assist the Access and Privacy Officer for any required estimate creation*] |
| **Failed Duty to Respond\*:** | NA |
| \**Employees of the public body must respond to the designated access officer about potentially responsive records; if they do not, that failure must be indicated in the access information summary (s.52(2))* |

Firstname Lastname

[Position Title / Designated Access Officer]