

Government of Yukon

Activity Report on the Administration of
the *Access to Information and
Protection of Privacy Act*

April 1, 2009 to March 31, 2010



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Introduction

This is the fifth year that the Department of Highways and Public Works has produced a report outlining activities related to the administration of the *Access to Information and Protection of Privacy (ATIPP) Act* in the Yukon government. With recent amendments to the Act in December, 2009, several public institutions were explicitly added as new “public bodies”; therefore, this report no longer makes references exclusively to departments.

We have divided the document into three sections. The first contains a public outline on the purposes of the Act and how to exercise individuals’ rights. The second includes an overview of activities in the ATIPP Office. The third provides statistics with explanatory notes.

We have decided to go “green” this year by making the ATIPP activity report available predominantly through the web. This allows the public to make important links from this report to frequently updated documents which provide more information or lead you through a process. Print copies are available upon request.

Overview of the *ATIPP Act*

Yukon’s *ATIPP Act* guarantees certain fundamental rights for individuals including

- access to Yukon government records with certain exceptions;
- access to designated public bodies’ records with certain exceptions;
- individuals’ access to their own personal information as well as the right to request correction of wrong information;
- privacy of personal information in the custody or under the control of public bodies; and
- protection against unauthorized collection, use, disclosure, or disposition of personal information.

The Act, which first came into effect in 1996, was amended in 2009 to fulfill the government’s commitment to improve access to information in the custody or under the control of public bodies while ensuring the protection of personal information.

To Whom Does the *ATIPP Act* Apply?

The *ATIPP Act* applies to all records held in all Yukon government departments, secretariats and other similar executive agencies of the Yukon government as well as bodies explicitly designated in Regulation pursuant to the Act. Under the Act and in this report, these are referred to as “public bodies”.

Paramountcy

The *ATIPP Act* is a law of general application which normally prevails (is “paramount”) over all other Yukon legislation. However, the *ATIPP Act* includes a provision that allows for exceptions to this rule:

Section 4 of the *ATIPP Act* states:

- 4.** *If a provision of this Act conflicts with a provision of another Act, then the provision of this Act prevails unless the other Act states that it, or the provision of it in question, is to apply despite this Act or despite any Act. See Appendix 1 for a list of legislation paramount to the ATIPP Act.*

How Can the Public Exercise their Rights under the *ATIPP Act*?

Submitting a request

The process for requesting records from the Yukon government is prescribed in the *ATIPP Act*.

Request forms are available to the public in government offices and public buildings, and are also available on the ATIPP website www.atipp.gov.yk.ca.

You can complete a request form outlining what public records you want, and then submit the request to the ATIPP Office, preferably in person. The ATIPP Office will open a file and forward the request to the ATIPP Coordinator in the public body that has the desired records.

How requests are handled within the public body

Each designated public body has an ATIPP Coordinator who is responsible for responding to requests. Refer to Appendix 2 for a complete listing of coordinators.

The ATIPP Coordinator will perform the following duties.

- Work with you, as needed, to clarify the request.
- Prepare an Estimate of Costs if necessary.
- Conduct a search for relevant records within the public body. This will often mean calling on others in specific program areas for help.
- Review the records to see if any exceptions are applicable.
- Ensure a response is provided within the time limit.

Costs

There is no charge to applicants if it takes less than three hours and less than \$25 of photocopying expenses to process the request. However, requests taking more time to process and requiring more photocopying are subject to a nominal fee. In such cases, the public body will provide an Estimate of Costs for the applicant's approval before preparing the records for release. There is the option of requesting a full or partial waiver of fees if financial hardship can be shown.

Is a formal ATIPP request always necessary?

The *ATIPP Act* gives individuals the right to access records that are in the possession or under the control of a "public body". There is a formal process for obtaining records from public bodies; however, section 1(2) of the *ATIPP Act* specifically states that the Act *"does not replace other procedures for access to information or limit in any way access to information that is not personal information and is available to the public independently of this Act"*.

In other words, where possible, individuals should be provided access to most public body information and records without having to submit an ATIPP access request. Examples of records that are routinely available include publications, brochures, forms, reports, information about government programs and services and records that are normally available through other legislation or programs (for example, certificates, licenses, etc.).

If you are seeking information from the Yukon government, contact the ATIPP Coordinator from the public body you are seeking information from to determine whether a “formal” ATIPP Request is needed. Refer to Appendix 2 at the back of this publication for a complete listing of Yukon government departmental and other public body ATIPP coordinators.

A Comparison of Formal/Informal Requests

	Formal Requests	Informal Requests
Deadline	Legislated requirement to provide information within 30 calendar days.	Information is provided when it is operationally feasible for the branch or work unit to compile and review it for release.
Right of Review	Applicants may request a review, from the Office of the Information and Privacy Commissioner, of the department’s decision to refuse disclosure of information.	No right to request a review with the Information and Privacy Commissioner.
Costs	Applicants are required to pay per-page charge for photocopying and hourly rate for locating, retrieving, and producing a record and preparing it for disclosure.	No charge for informal requests unless there is other legislation that allows for it. (e.g. driver’s abstract)
Applicability of Act	The principles of the <i>ATIPP Act</i> must be applied to both formal ATIPP and informal requests.	

What is the role of the ATIPP Office?

The ATIPP Office supports the Minister responsible for the *ATIPP Act* by

- processing formal requests for information from the public (acts as single entry point);
- providing services, support and leadership to assist public bodies in complying with the *ATIPP Act*;
- promoting awareness and providing training regarding the *ATIPP Act*;
- leading strategic privacy initiatives across government;
- developing corporate-wide access and privacy policies and best practices to guide departments; and
- liaising and coordinating efforts with the Information and Privacy Commissioner, public bodies, other governments and other key stakeholders.

There are currently two key positions involved in the activities listed above. These include the Records Manager, who has overall responsibility for the administration of the Act (across the Yukon government), and the ATIPP Coordinator, who is responsible for the effective administration of the Act.

National Initiatives

The Records Manager continues to participate on a committee of federal, provincial and territorial governments to promote the harmonization of access and privacy legislation and development of consistent policy and guidance for the public sector. Committee members share resources such as best practices and training materials. A web tool has been developed to promote the sharing of key privacy resources between jurisdictions.

For further information on this or other access and privacy initiatives, please contact the Records Manager at (867) 667-8211.

Training and Resources

The ATIPP Office provides education and training for employees of public bodies on the administration of the *ATIPP Act*.

Below is the list of the current training provided by the ATIPP Office.

- A three-hour “Introduction to the *ATIPP Act*” course which introduces employees of public bodies to access and privacy principles.
- An information management component in the recurring corporate orientation sessions.
- Specialized sessions developed for and tailored for individual departmental branches or units.
- Specialized sessions for new ATIPP Coordinators on how to process and respond to access requests.

ATIPP Office Contact Information

Mailing Address:

Information & Communications Technology
Division
Department of Highways and Public
Works Government of Yukon Box 2703
Whitehorse, Yukon
Y1A 2C6
Canada

Phone: (867) 393-7048

Toll free: In Yukon, 1-800-661-0408, local
7048

Fax: (867) 393-6916

Email: atipp@gov.yk.ca

Office Hours:

8:30 a.m. to 4:30 p.m.
Monday through Friday

Physical Location:

Lower floor, Yukon Government
Administration Building
2071-2nd Avenue Whitehorse

Public Web Site:

www.atipp.gov.yk.ca

New Initiatives: *ATIPP Act* Amendments

In December 2009, several amendments to the *ATIPP Act* were approved in the Legislative Assembly. Prior to tabling amendments, the Department of Highways and Public Works initiated focused consultation and involved various stakeholders in bringing forward the proposed amendments.

The general purpose of the amendments was to clarify and update some sections of the Act, expand the scope of application of the Act, remedy errors and inconsistencies in the legislation, and clarify the role of the Information and Privacy Commissioner (IPC).

Regular Amendment of the Act

Section 69 now calls for a comprehensive review of the Act to be undertaken every six years and a report tabled in the Legislative Assembly within one year of that review. This means that the next scheduled review will begin in 2015.

Amendments to the Scope of Application of the Act

A "Designation of Public Body" Regulation (pursuant to the section 3 definition of "public body" and section 68) explicitly adds the following institutions as public bodies subject to the *ATIPP Act*.

- Yukon Energy Corporation
- Yukon Hospital Corporation
(including Whitehorse General Hospital and Watson Lake Hospital)
- Yukon Housing Corporation
- Yukon Liquor Corporation
- Yukon Lottery Commission
- Yukon College

- Yukon Workers' Compensation Health and Safety Board
- Child and Youth Advocate
- Designated Agency under the *Adult Protection and Decision Making Act*
- First Nation service authority designated under the *Child and Family Services Act*

In addition, a transitional amendment under subsection 27(3) requires the Minister for the Department of Highways and Public Works to report to the Legislative Assembly within 18 months from the approval of the Act (spring session 2011) "*respecting the development or amendment of a regulation ... respecting*

- the designation of bodies as public bodies; and*
- the criteria to be used for designating a public body or deleting a body that has been designated as a public body".*

Procedural Changes to the Administration of Access Provisions

Stopping the Clock (section 11)

Notable among the changes is the "stop the clock" provision. The processing of a request now can be suspended whenever the Records Manager seeks clarification from an applicant or requests a decision to be made regarding payment of a request.

Extensions (section 12)

The Records Manager now has discretion to allow for a second extension of 30 days for the public body to respond, if the request made by the public body for extending the response deadline is reasonable. This allows the public body a maximum extension of 60 days, if the situation meets the conditions set out in section 12 and has the support of the Records Manager.

Under subsection 6.1, there is also a provision for the Records Manager to declare a request abandoned if the applicant does not respond to a request for further information or for payment within 30 days after being contacted.

Fee Structure

An amendment to the Access to Information Regulation creates a photocopying threshold under which no charges are levied for a request. Responses which involve less than \$25.00 of photocopying will be free to applicants. Responses where final costs exceed \$25.00 will be charged in full.

Waiver

The Records Manager now has additional discretion to approve a waiver of fees to be paid if the request is for one's own personal information and "*waiving the fees would be reasonable and fair in the circumstances*" (*Access to Information Regulation*, section 9).

Disclosure Harmful to Intergovernmental Relations (section 20)

Some changes were made to this section to clarify provisions regarding information related to negotiations and/or subsequent arrangements with First Nation governments and other First Nations that are either trans-boundary or do not have a land claims agreement in place.

Clarification of the Role of the Information and Privacy Commissioner (IPC)

Under section 43, the IPC may now authorize a public body to disregard a request if the request can be deemed “frivolous or vexatious”, in addition to “repetitious or systematic” requests.

In addition, several changes have been made to the Act and provide more clarity as to the IPC’s responsibilities and to correct some errors written into the old Act.

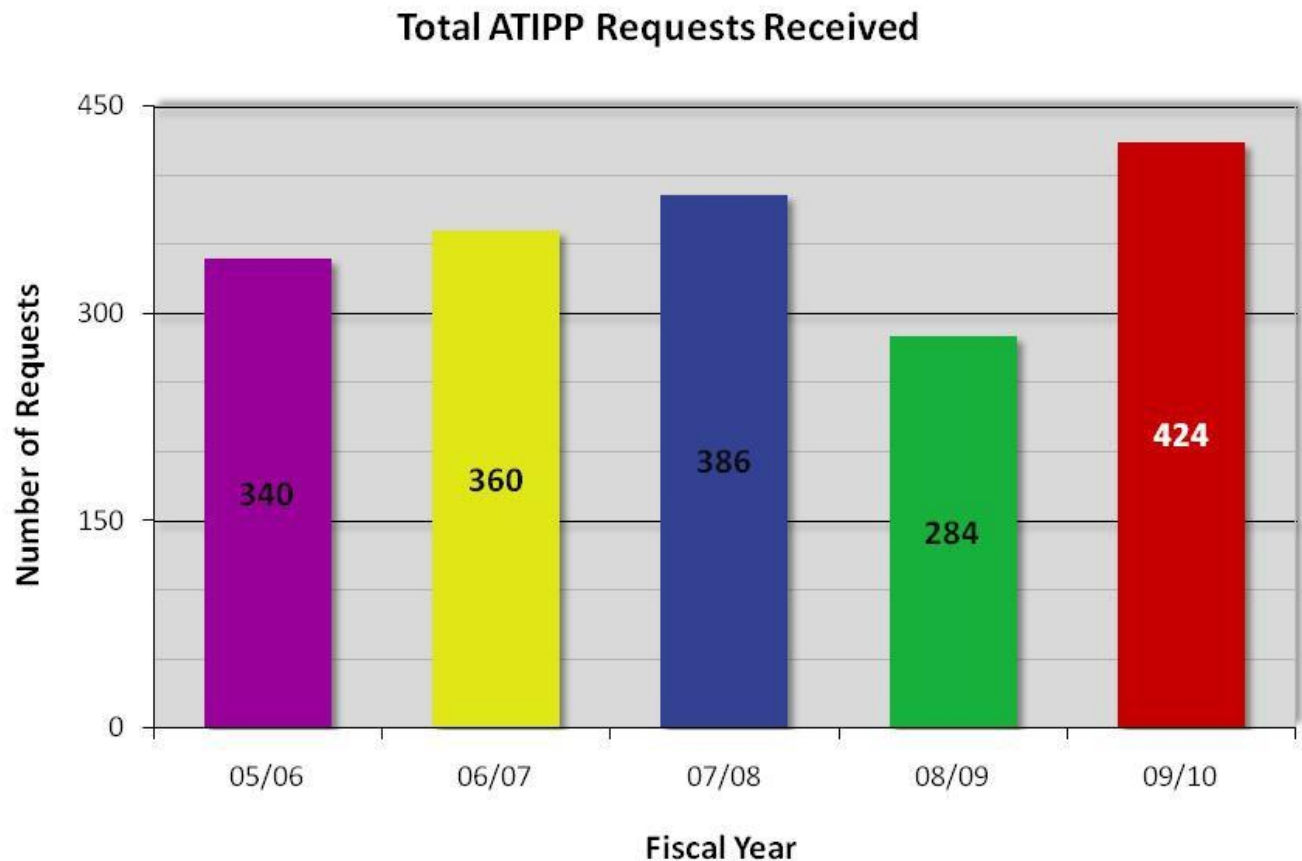
STATISTICS ON ACCESS TO INFORMATION

General Comments on Reporting

The statistics are compiled from the ATIPP database maintained in the ATIPP Office. The reports provide summaries of formal access requests by public body, type of applicant, request disposition and processing times. Also included, where needed, is a description of the requirements of the Act where it relates to the data.

Requests Received

The following graph shows the number of formal requests received. In the reporting year 2009/10, a total of 424 requests were received by the ATIPP Office. This reflects a 49% increase from the previous reporting year and is second only to 2004/05 when 464 requests were received.



Following is a breakdown of the number of requests received by public bodies for the reporting year 2009/10.

Total Requests Received by Public Bodies

April 1, 2009 – March 31, 2010 Total

= 424

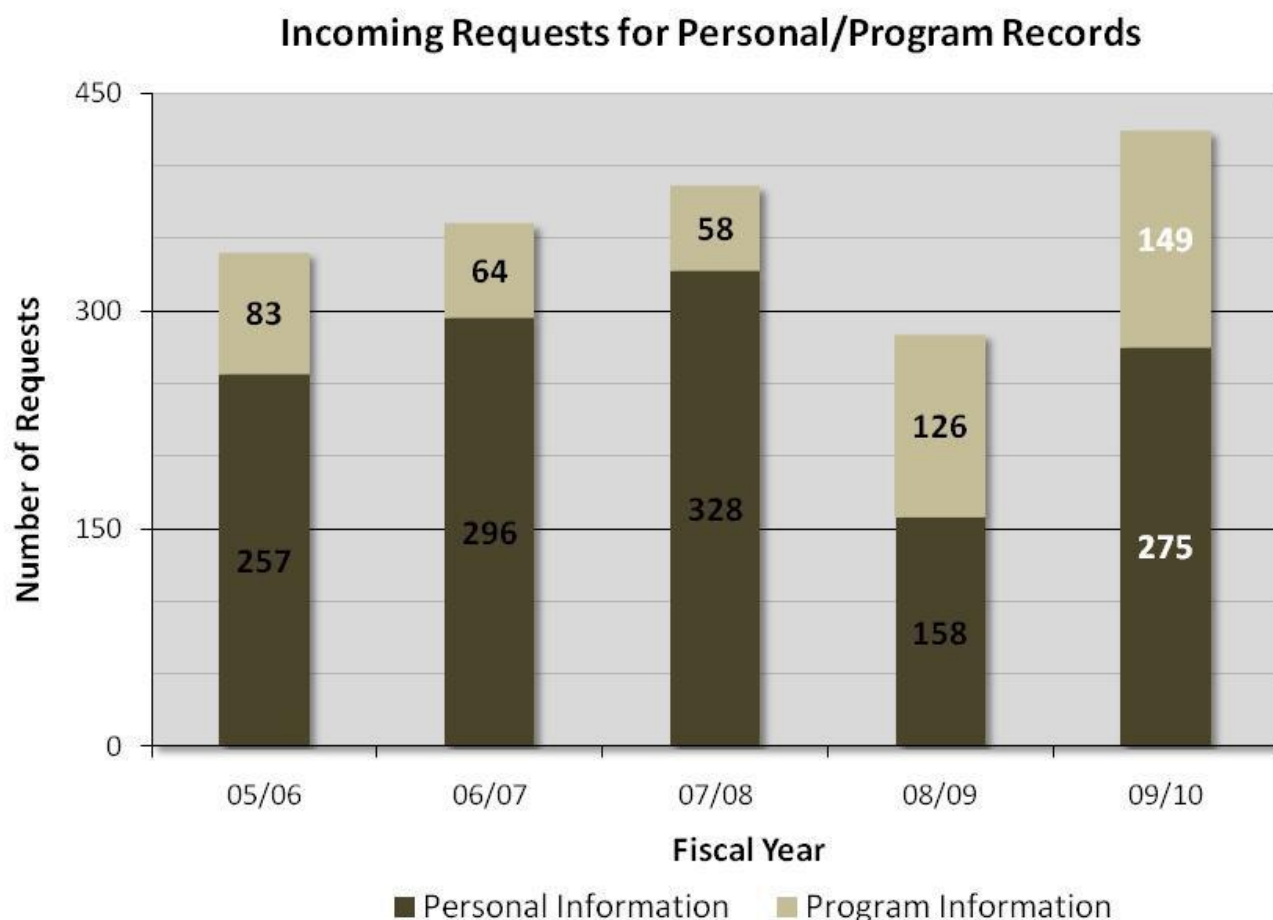
Public Body	Number of Requests	Percentage of Total Requests
Community Services	14	3.3%
Economic Development	3	0.7%
Education	38	9.0%
Energy, Mines & Resources	33	7.8%
Environment	10	2.4%
Executive Council Office	22	5.2%
Finance	3	0.7%
Health & Social Services	123	29.0%
Highways & Public Works	20	4.7%
Justice	76	17.9%
Public Service Commission	9	2.1%
Tourism & Culture (Yukon Archives)	40	9.4%
Women's Directorate	2	0.5%
Yukon Development Corporation	3	0.7%
Yukon Energy Corporation*	4	0.9%
Yukon Hospital Corporation	9	2.1%
Yukon Housing Corporation	8	1.9%
Yukon Liquor Corporation	2	0.5%
Yukon Workers' Compensation Health & Safety Board*	5	1.2%

*Responded that they were not public bodies under the Act (prior to December 2009).

Following is a table showing the number of requests received in the 2009/10 reporting year by the type of applicant placing the request. The most frequent applicants were law firms (50.5%), in most cases seeking personal information on behalf of their clients. This number was slightly higher than last year's total of 47.5%; this may be, in part, due to the work underway to finalize the resolution of residential school claims. The second most frequent group of applicants was members of the public (19.1%).

Types of Applicants
April 1, 2009 – March 31, 2010

Total = 424		
Type of Applicant	Number of Requests	Percentage of Total Requests
Law Firm	214	50.5%
Public	81	19.1%
Political Party	70	16.5%
Media	25	5.9%
Other Government	4	< 1%
Business	4	<1%
Interest Group	26	6.2%



Of the requests received in the reporting year 2009/10, 275 (65%) were for personal information from individuals or their representatives while requests for program information totalled 149 (35%) of the total.

Correction of Personal Information

Under section 32 of the ATIPP Act, individuals may seek correction of personal information from public bodies by submitting a formal request for correction, if they believe there is an error or omission in their personal information in government records. There were no requests for correction of personal information in the reporting year 2009/10.

Completed Requests

Carried forward as of March 31, 2009	46
New Requests 2009/10	424
Total requests that were open during 2009/10	470
Completed 2009/10	410
Carried forward as of March 31, 2010	60

The number of requests completed during the 09/10 fiscal year (n=410) was significantly higher than the number completed during the 08/09 fiscal year (n=283).

Response Times

The response time for completion of access requests is based on “calendar” days and is counted from the date a request is activated in the ATIPP Office until the date a final response is mailed to the applicant. Under section 11, the Act requires that the Records Manager must respond no later than 30 calendar days from the date of receipt in the ATIPP Office, unless the time limit is extended under section 12. The Records Manager may extend the time limit for a reasonable period of time if the request for extension from the public body meets one or more of the following criteria:

- a) the applicant has not provided enough detail for the public body to identify the record;
- b) a large number of records is requested and meeting the time limit would unreasonably interfere with the operations of the public body;
- c) the public body needs more time to consult with a third party or another public body before deciding whether to release the record; or
- d) a third party asks for a review under section 48.

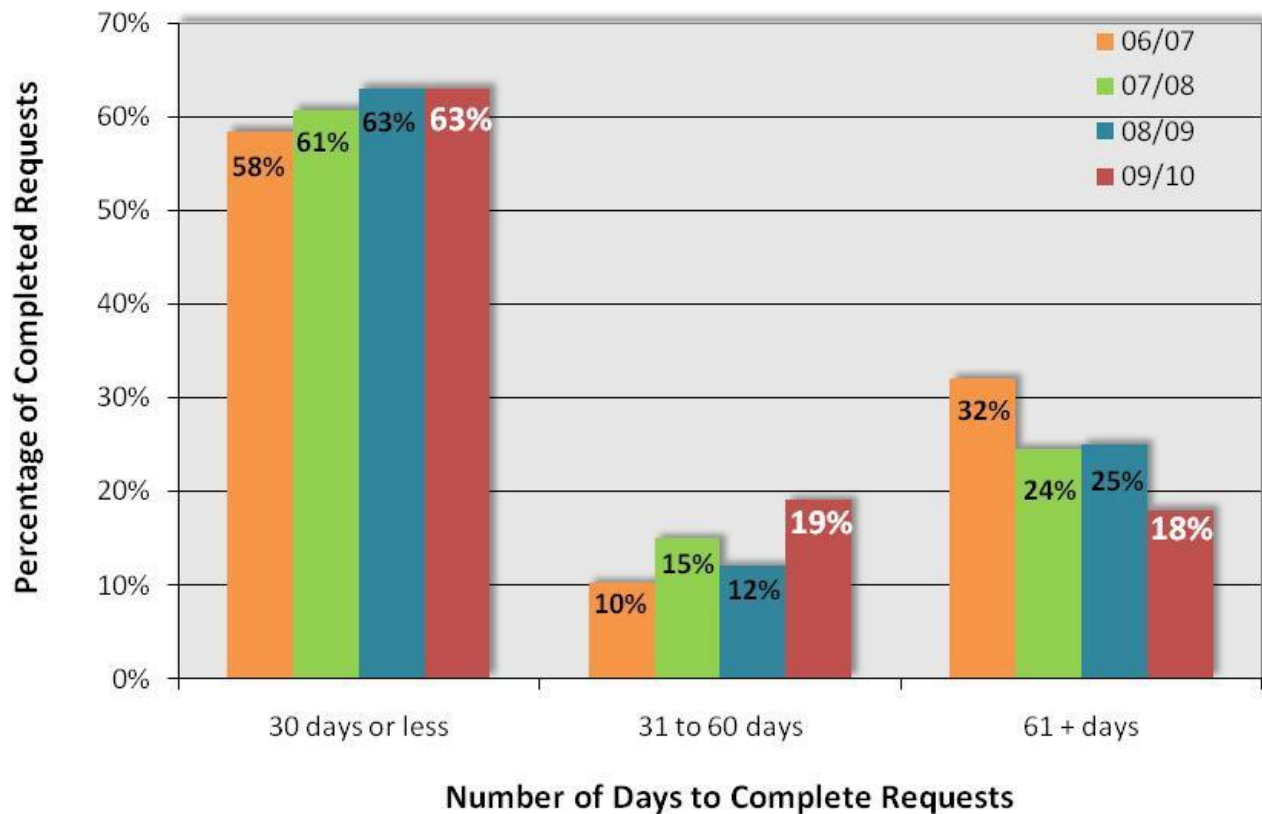
The calculation of the response time does not distinguish between those responses that exceed the 30-day time limit because

- they are overdue (i.e., the public body has not been able to meet the deadline);
- other circumstances, such as requests that have been extended under section 12 of the *ATIPP Act*; or
- they have been placed on hold pending clarification, authorization of an Estimate of Costs or payment of fees from the applicant.

Of the 410 requests that were completed in the reporting year 2009/10

- 258 (63%) were completed within 30 days or less,
- 79 (19%) were completed within 31 to 60 days, and
- 73 (18%) were completed in more than 60 days.

Response Times



Access Decisions

The Act provides for both mandatory and discretionary exceptions to release of information. The exceptions are a list of circumstances or conditions where the institution may have the discretion to or are required to refuse access to all or part of the record requested.

Before records are released, they are reviewed within the public body to determine if one or more of the exceptions should or must be applied. Often, this means a line-by-line review of each record in the public body, with help from the program expert and, as needed, legal counsel. If an exception is applied, that part of the record will be severed before access is given. In other words, that part of the record will not be disclosed.

Mandatory exceptions

Mandatory exceptions require that a public body **must** withhold information from release.

Mandatory exceptions are as follows:

- release of personal information that would be considered an unreasonable invasion of a third party's personal privacy (section 25);
- records that disclose a confidence of Cabinet (section 15); and
- third party business information where the release may be harmful to the third party and if it meets certain tests under section 24 of the Act.

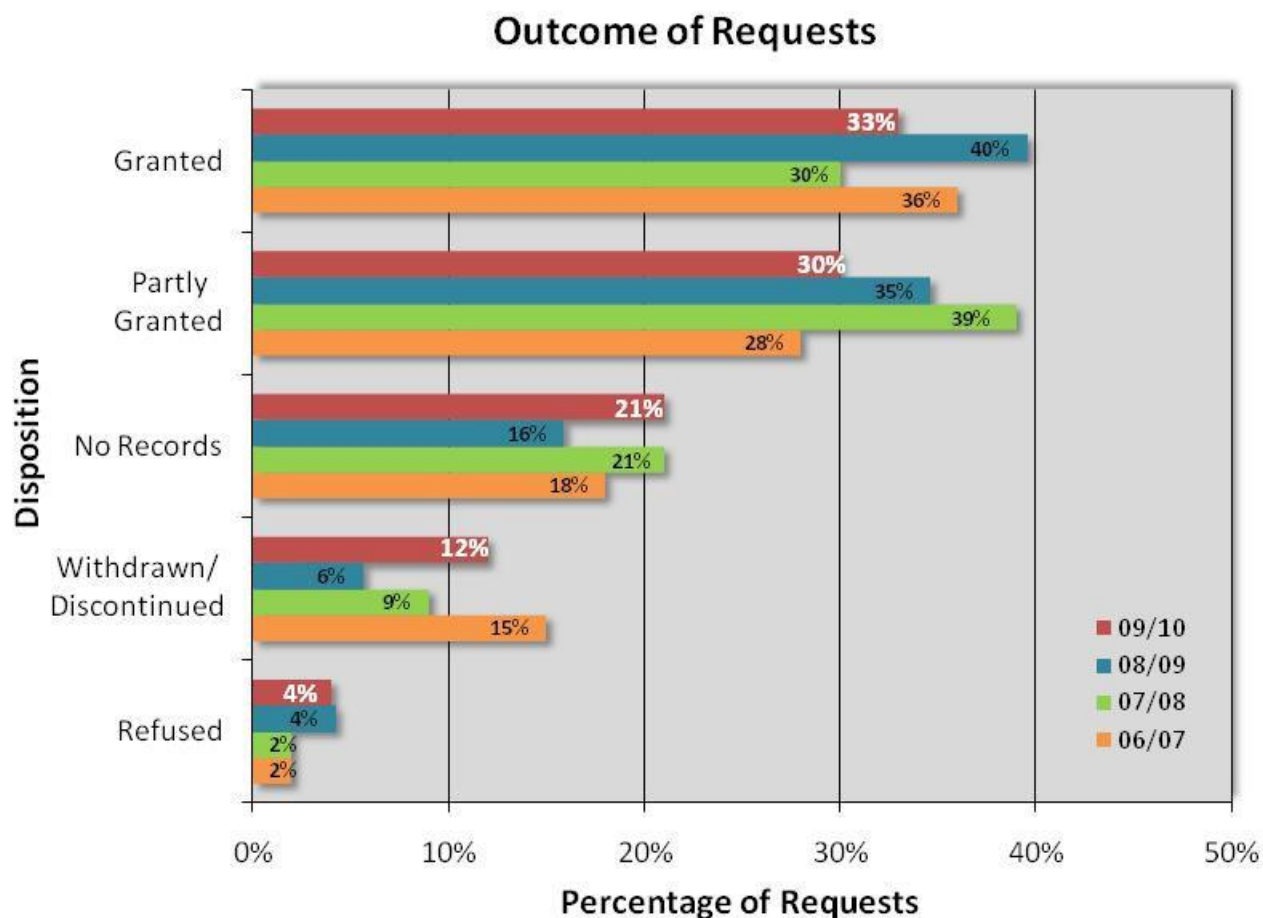
Discretionary exceptions

The Act provides a list of circumstances in which access **may** be denied to all or part of a record.

These are **discretionary exceptions** and are grouped into the following categories:

- Policy Advice or Recommendations
(section 16)
- Disclosure Harmful to the Financial or Economic Interest of a Public Body
(section 17)
- Legal Advice
(section 18)
- Disclosure Harmful to Law Enforcement
(section 19)
- Disclosure Harmful to Intergovernmental Relations or Negotiations
(section 20)
- Disclosure Harmful to Conservation
(section 21)
- Disclosure Harmful to Individual or Public Safety (section 22)
- Information that will be Published or Released within 90 Days
(section 23)

Please refer to the Act for complete details.



Within a single response, a public body may cite several sections of the Act as reasons for refusal of information within a record. The number of instances a section is used is not related to the number of requests completed; however, it does provide a clear indication of the reasons for which information is not released.

The following table summarizes the sections of the Act that public bodies have cited when records were refused or not completely disclosed.

Reasons for Refusal in Total or in Part

April 1, 2009 – March 31, 2010

ATIPP Act Section Number	Exceptions to Disclosures	No. of times where exception was applied
MANDATORY EXCEPTION		

15	Cabinet confidence	5
24	Disclosure harmful to business interests of a third party	44
25	Disclosure harmful to personal privacy of a third party	324
DISCRETIONARY EXCEPTION		
16	Policy advice, recommendations, or draft regulations	3
17	Disclosure harmful to the financial or economic interests of a public body	16
18	Legal Advice	30
19	Disclosure harmful to law enforcement	10
20	Disclosure harmful to intergovernmental relations or negotiations	2
21	Disclosure harmful to the conservation of heritage sites, etc.	-
22	Disclosure harmful to the individual or public safety	4
23	Information that will be published or released within 90 days	4
EXCLUSIONS		
2	Record outside the scope of the Act	31
4	Other legislation paramount	8

Information on Fees Paid

The Access to Information Regulation lists the services and fees for processing ATIPP requests. The applicant does not pay a fee to submit an ATIPP request. Under the Regulation, public bodies must charge fees for access to information if it takes more than three hours are spent locating, retrieving and preparing records for disclosure, for supervision of an applicant's examination of a record, and for producing a record from a machine-readable record. They also charge a per-page fee for copying records, if the cost of copying records in response to a single request exceeds \$25.00. Public bodies outside the Yukon government may set their own fees.

Before charging a fee for records, public bodies must provide an estimate of costs, to be approved by the applicant. Upon the applicant's request, the Records Manager may waive all or part of the fees if the applicant can demonstrate that paying the full fee would cause undue financial hardship and the waiver would be reasonable and fair for people requesting their own personal information.

In 2009/10, a total of \$6,753.20 in fees was paid by 84 applicants. The per-page photocopy charge accounted for 57% of the fees received, 40% was for staffing costs

related to preparing the records for release (in excess of three free hours granted to each requestor) and the remaining 3% was for other costs (e.g., shipping).

Twenty-one applicants were granted a full or partial fee waiver, on the grounds that payment of the fees would have resulted in personal financial hardship. In many other cases, the ATIPP Office worked with applicants to reduce the scope of their requests in order to keep costs manageable.

Appendix 1 - Legislation Paramount to the *ATIPP Act*

(as of September 2010)

The following provisions of other Yukon Acts and regulations are paramount over the *ATIPP Act*. If there is a conflict between these provisions and the provisions of the *ATIPP Act*, then the provisions of the following Acts or regulations prevail.

Some federal legislation gives the Yukon government control over certain information; however, the privacy and disclosure provisions of the federal legislation prevail over the *ATIPP Act*. One example is information held by the Yukon government that is subject to the *Youth Criminal Justice Act*, S.C. 2002 c.1. Any disclosure of this information must be in accordance with section 118 of that *Act*, despite any seemingly applicable *ATIPP* provision.

LEGISLATION PARAMOUNT OVER THE *ATIPP Act* (arranged by Minister responsible for the legislation)

Minister Responsible	Title of Act	Section	Applicability
Community Services	<i>Securities Act</i> , S.Y. 2007, c.16.	s.24(4), s.36, s.85	Information sharing, confidentiality of investigations and disclosure of information, review of market participants (discretionary).
Community Services and Highways & Public Works	<i>Motor Vehicles Act</i> , R.S.Y. 2002, c.153.	s.98 (3)	Inspecting of accident report only
Energy, Mines and Resources	<i>Oil and Gas Act</i> , R.S.Y. 2002, c.162.	s.103	Confidential information
Executive Council Office	<i>Statistics Act</i> , S.Y. 2003, c.27.	s.19	Entire Act
Finance	<i>Financial Administration Act</i> , R.S.Y. 2002, c. 87	s.2(1)	Entire Act
Health and Social Services	<i>Vital Statistics Act</i> , R.S.Y. 2002, c.225.	s.2	Entire Act
	<i>Child and Family Services Act</i> , S.Y. 2008, c.1.	s.70-72, s.132(3), s.172(1), ss.177-179	Confidentiality of adoption files, definition of public body

Young Persons Offences Act, S.Y. 2002, c.232.

s.33,
s. 35

Restriction on publication, Disclosure of records

Minister Responsible	Title of Act	Section	Applicability
		s.6	Enforcement information
Justice	<i>Maintenance Enforcement Act, R.S.Y. 2002, c.145.</i>	s.32(1)	Complainant confidential. Note that definitions in the Act include reference to ATIPP for purposes of its application.
	<i>Safer Communities and Neighbourhoods Act, S.Y. 2006, c.7.</i>	s.39	Entire Act
Public Service Commission	<i>Human Rights Act, R.S.Y. 2002, c.116.</i>	s.199 (2), s.201	Conflict of interest provisions only regarding disclosure of report (with respect to deputies), statement about report must be issued

Appendix 2 - ATIPP Coordinators and Contacts

(as of September 2010)

Central Contacts

ATIPP OFFICE (Highways and Public Works) E-mail: atipp@gov.yk.ca **Fax** (867) 393-6916

Records Manager Judy Pelchat **Phone** (867) 667-8211 W-10

ATIPP Act Coordinator Beth Henderson **Phone** (867) 393-7048

ATIPP Office Assistant Position vacant **Phone** (867) 393-7031

Justice

Legal Counsel (ATIPP) Sarah Overington **Phone** (867) 667-5883 **Fax** (867) 667-5764 J-2D

Departmental Contacts

Department of Community Services

Coordinator Chris Mahar **Phone** (867) 667-5311 **Fax** (867) 393-6264 C-3
Alternate Craig Brooks **Phone** (867) 667-3451

Department of Economic Development

Coordinator Karen Mason **Phone** (867) 667-5933 **Fax** (867) 393-7199 F-1
Alternate Phyllis Copeland **Phone** (867) 667-5946

Department of Education

Coordinator Alex Gesheva **Phone** (867) 667-8326 **Fax** (867) 667-5876 E-1
Alternate Ann MacDonald **Phone** (867) 667-8181

Department of Energy, Mines and Resources

Coordinator Anne Powers **Phone** (867) 456-3854 **Fax** (867) 456-3965 K-345
Alternate Jenny Whitehouse **Phone** (867) 667-3097

Department of Environment

Coordinator Vicki McCollum **Phone** (867) 667-3029 **Fax** (867) 393-7197 V-3A
Alternate Melanie Lucas **Phone** (867) 456-6525

Executive Council Office

Coordinator Carolynne Thompson **Phone** (867) 393-7173 **Fax** (867) 393-6202 A-8
Alternate Karen Hougen-Bell **Phone** (867) 667-8201

Department of Finance

Coordinator Bill Curtis **Phone** (867) 667-5276 **Fax** (867) 393-6217 B-1
Alternate Angela Sale-Roche **Phone** (867) 667-3571

Department of Health and Social Services

Coordinator Jennifer Szakszon **Phone** (867) 667-5919 **Fax** (867) 393-6457 H-1
Alternate Linda Powers **Phone** (867) 456-3953

Department of Highways and Public Works

Coordinator Carol Currie **Phone** (867) 667-5258 **Fax** (867) 667-5799 W-17
Alternate Sandra Lutner **Phone** (867) 667-5192 **Fax** (867) 393-6490 W-3I

Department of Justice

Coordinator Sonyau Stavely **Phone** (867) 667-3033 **Fax** (867) 667-5790 J-1A
Alternate Dan Cable **Phone** (867) 667-3508

Public Service Commission

Coordinator Mary Martin **Phone** (867) 667-8160 **Fax** (867) 667-6705 Z-1
Alternate Julie Haywood **Phone** (867) 393-7138

Department of Tourism and Culture

Coordinator Valerie Neufeld **Phone** (867) 393-6460 **Fax** (867) 393-6469 L-1
Alternate Ian Burnett **Phone** (867) 667-5321 **Fax** (867) 393-6253 L-6

Women's Directorate

Coordinator Carrie Stewart **Phone** (867) 667-3030 (867) 393-6270 WD-1
Alternate Lorie Larose **Phone** (867) 667-3026

Public Bodies Designated Under Regulation (ATIPP Act)

Office of the Child and Youth Advocate (new public body as of April 1, 2010)

Coordinator Andy Nieman **Phone** (867) 456-5575 **Fax** (867) 456-5574 Q-2
Alternate Vacant

Yukon College

Coordinator Rob Sutherland **Phone** (867) 668-8888 **Fax** (867) 668-8808 E-4
Alternate Vacant

Yukon Energy Corporation

Coordinator Shelley Dixon **Phone** (867) 393-5337 **Fax** (867) 393-5323 Box 5920

Alternate Vacant

Yukon Development Corporation

Coordinator Krista Roske **Phone** (867) 393-5336 **Fax** (867) 393-5401 D-1

Alternate Vacant

Yukon Hospital Corporation (including Whse General Hospital and Watson Lake Hospital)

Coordinator Maureen Turner **Phone** (867) 393-8995 **Fax** (867) 393-8707

Alternate Nick Leenders **Phone** (867) 393-8751

Yukon Housing Corporation

Coordinator Cristina Nelson **Phone** (867) 667-8493 **Fax** (867) 667-3664 Y-1

Alternate Susan Russell **Phone** (867) 667-3704 **Fax** (867) 393-6399

Yukon Liquor Corporation

Coordinator Juanita Wood **Phone** (867) 667-8927 **Fax** (867) 393-6306 X-1

Alternate Virginia Labelle **Phone** (867) 667-5708

Yukon Lottery Commission / Lotteries Yukon

Coordinator Crystal Couch **Phone** (867) 633-7892 **Fax** (867) 668-7561 X-YL

Alternate Coelin De Forrest **Phone** (867) 633-7893

Yukon Workers' Compensation Health and Safety Board

Coordinator Inge Brown **Phone** (867) 667-3752 **Fax** (867) 393-6279 WCHSB

Alternate Sharla Walsh **Phone** (867) 667-8983

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