

Yukon Education

Revision Date:

FUND RAISING

Policy #

Date: 1996

Purpose

To provide schools with guidelines with respect to fund raising activities in order to maintain the best possible relationships between all stakeholders in such activities.

Statement

The Department of Education authorizes school principals to use acceptable methods for raising money, for its safe keeping, for the recording of all transactions involving such money and for the reporting the source, disposition and the status of all such funds.

Legislation

Section # 113 - 2 (b) Education Act - School Councils

References

School Procedures for Fund Raising as per School Plan

Applications

1. School Funds may be raised for worthwhile, stated objectives by students, student councils, school clubs, or school councils and committees provided that there is no undue intrusion on regular instructional time and no excessive use of instructional supplies.
2. Schools may do fund raising for funds to be received and administered by school councils.
3. Fund raising activities must occur only after they have been approved by the school council/committee.
4. The principal shall see to it that every measure is taken to ensure the safety of the students participating in any fund raising activity.
5. The principal shall consult the school council/committee as to the nature and use of the funds raised including any interest generated from these funds.
6. The principal will provide notification to all concerned of what will become of the funds of a project which is not concluded.
7. The principal will consult the school council / committee with respect to the involvement of parents in a fund raising activity and the public perception of the activity.
8. The principal will endeavor to resolve any complaint concerning fund raising. Where a mutually acceptable solution is not arrived at, the parties shall meet with the superintendent (sic Director of Learning)

9. Any equipment purchased from school raised funds becomes the property of the school and should be added to the school's inventory.
10. Collection of surplus materials which might be a fire or health hazard, or nuisance in the school is not permitted.