



Activity report on the administration of the ATIPP Act

April 1, 2022 to March 31, 2023



A note from the Deputy Minister of Highways and Public Works

I am pleased to present the 2022-23 annual report outlining activities related to the administration of the *Access to Information and Protection of Privacy Act* (ATIPP). The statistics for this report are compiled from the ATIPP database that is administered and maintained by the Government of Yukon's ATIPP Office.

In 2022-23, Government of Yukon public bodies received a total of 632 new requests for program and personal information. This number represents a 4.8 per cent increase from the 603 requests received in 2021-22.

A total of 632 requests were completed in 2022-23: 24 per cent of requests were for personal information and 76 per cent of requests were for program information. The Department of Health and Social Services received the highest total number of requests with 86 requests, followed by Department of Education with 73 requests.

Should you have any questions about this report or about access and privacy within the Government of Yukon, ATIPP Office staff are available to assist you.

Catherine Harwood
Deputy Minister
Department of Highways and Public Works

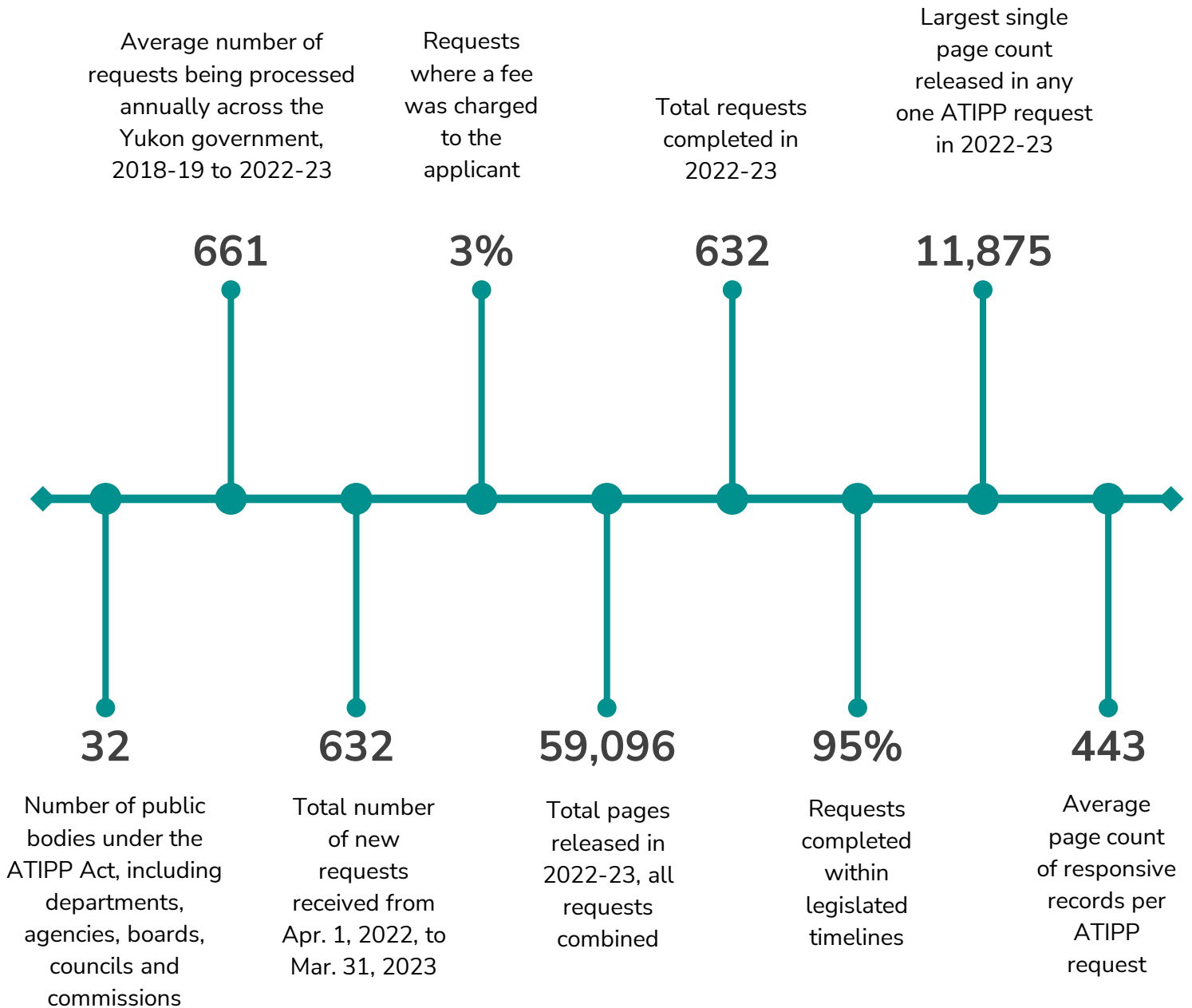


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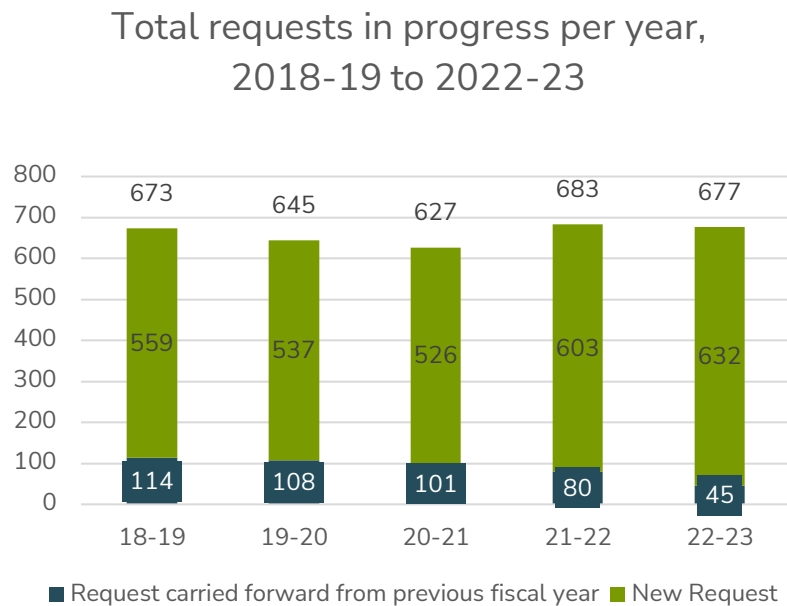
2022-23, a statistical snapshot



Total requests in progress annually, 2018-19 to 2022-23

Between 2018-19 and 2022-23, the annual number of requests in progress fluctuated from a low of 627 in 2020-21 to a high of 683 in 2021-22.

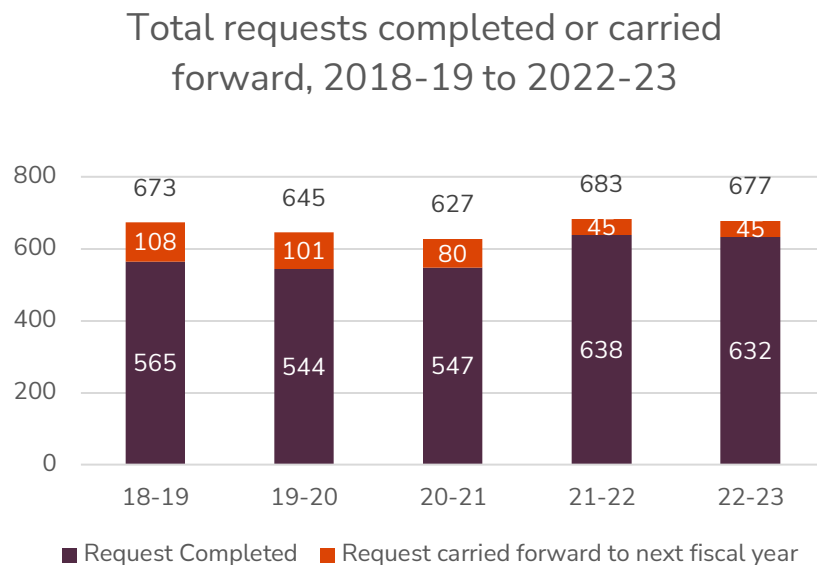
The total number of requests in progress in 2022-23 was 677. Of these, 632 were new requests received between April 1, 2022, and March 31, 2023. 45 were requests that were in progress on April 1, 2022, and carried over from the previous fiscal year.



Total requests completed annually, 2018-19 to 2022-23

Between 2018-19 and 2022-23, the annual number of requests completed fluctuated from a low of 544 in 2019-20 to a high of 638 in 2021-22.

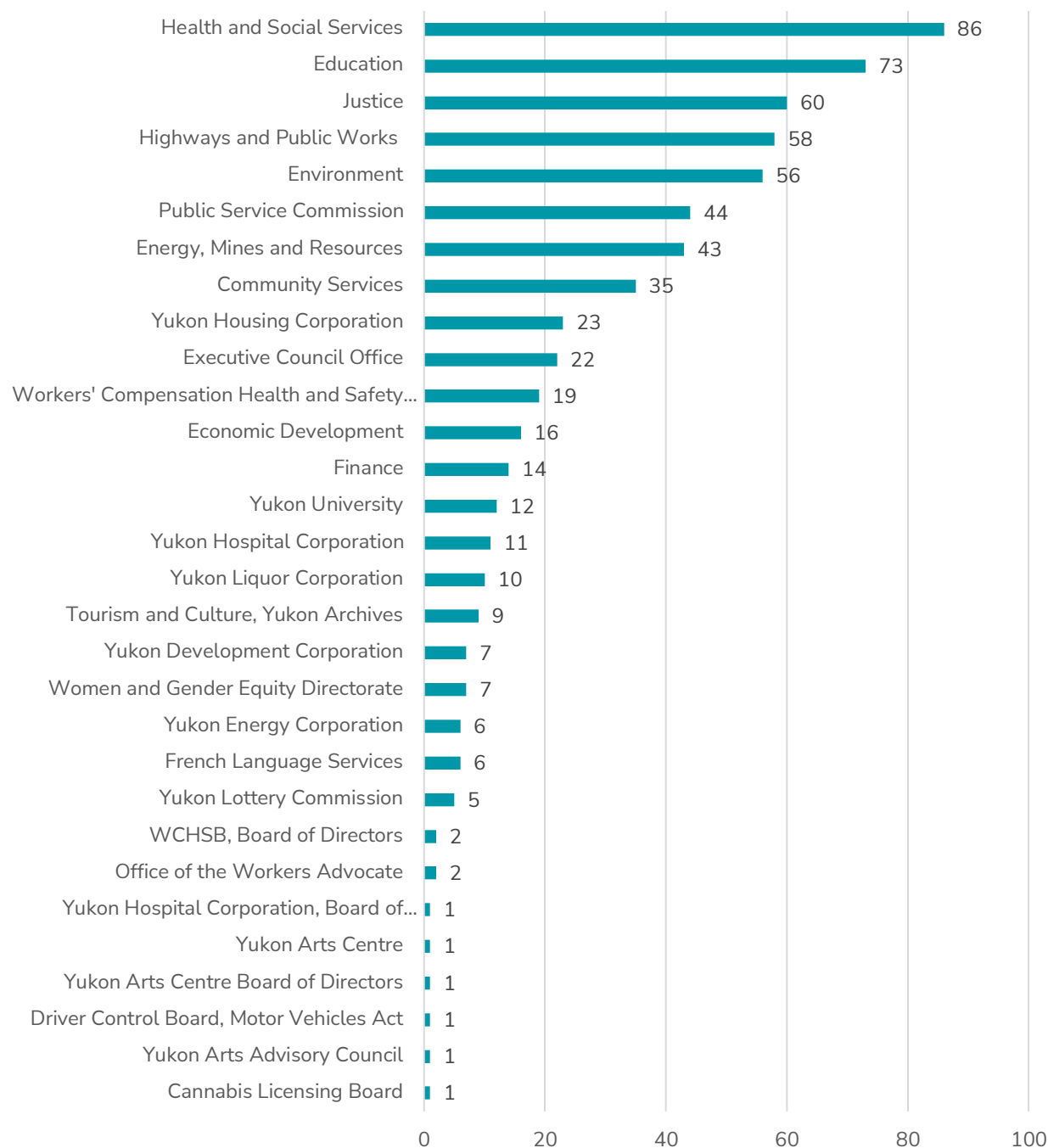
The total number of requests completed in 2022-23 was 632. An additional 45 requests were still in progress on April 1, 2023, and as such, carried over to the 2023-24 fiscal year.



Requests received by public bodies in 2022-23

In 2022-23, 30 public bodies received ATIPP requests.

The Department of Health and Social Services received 86 requests, which was the highest number, followed by the Department of Education with 73 requests.



Program requests completed in 2022-23

Program requests are requests for information about a public body's activities.

Health and Social Services completed the highest number of program requests in 2022-23 with a total of 63 requests.

Public body	Program requests	% of total requests received by public body
<i>Health and Social Services</i>	63	73.3%
<i>Education</i>	51	69.9%
<i>Environment</i>	51	91.1%
<i>Highways and Public Works</i>	47	81.0%
<i>Energy, Mines and Resources</i>	41	95.3%
<i>Community Services</i>	26	74.3%
<i>Public Service Commission</i>	26	59.1%
<i>Yukon Housing Corporation</i>	22	95.7%
<i>Justice</i>	21	35.0%
<i>Executive Council Office</i>	19	86.4%
<i>Economic Development</i>	16	100.0%
<i>Yukon Workers' Compensation Health and Safety Board</i>	14	73.7%
<i>Finance</i>	12	85.7%
<i>Yukon Hospital Corporation</i>	10	90.9%
<i>Yukon Liquor Corporation</i>	10	100.0%
<i>Tourism and Culture, Yukon Archives</i>	9	100.0%
<i>Yukon University</i>	8	66.7%
<i>Women and Gender Equity Directorate</i>	7	100.0%
<i>Yukon Development Corporation</i>	7	100.0%
<i>French Language Services</i>	6	100.0%
<i>Yukon Energy Corporation</i>	6	100.0%
<i>Yukon Lottery Commission</i>	5	100.0%



Personal information requests completed in 2022-23

Personal information requests are requests for information about an individual that are held by a public body.

The Department of Justice completed the highest number of personal information requests in 2022-23 with a total of 39 requests.

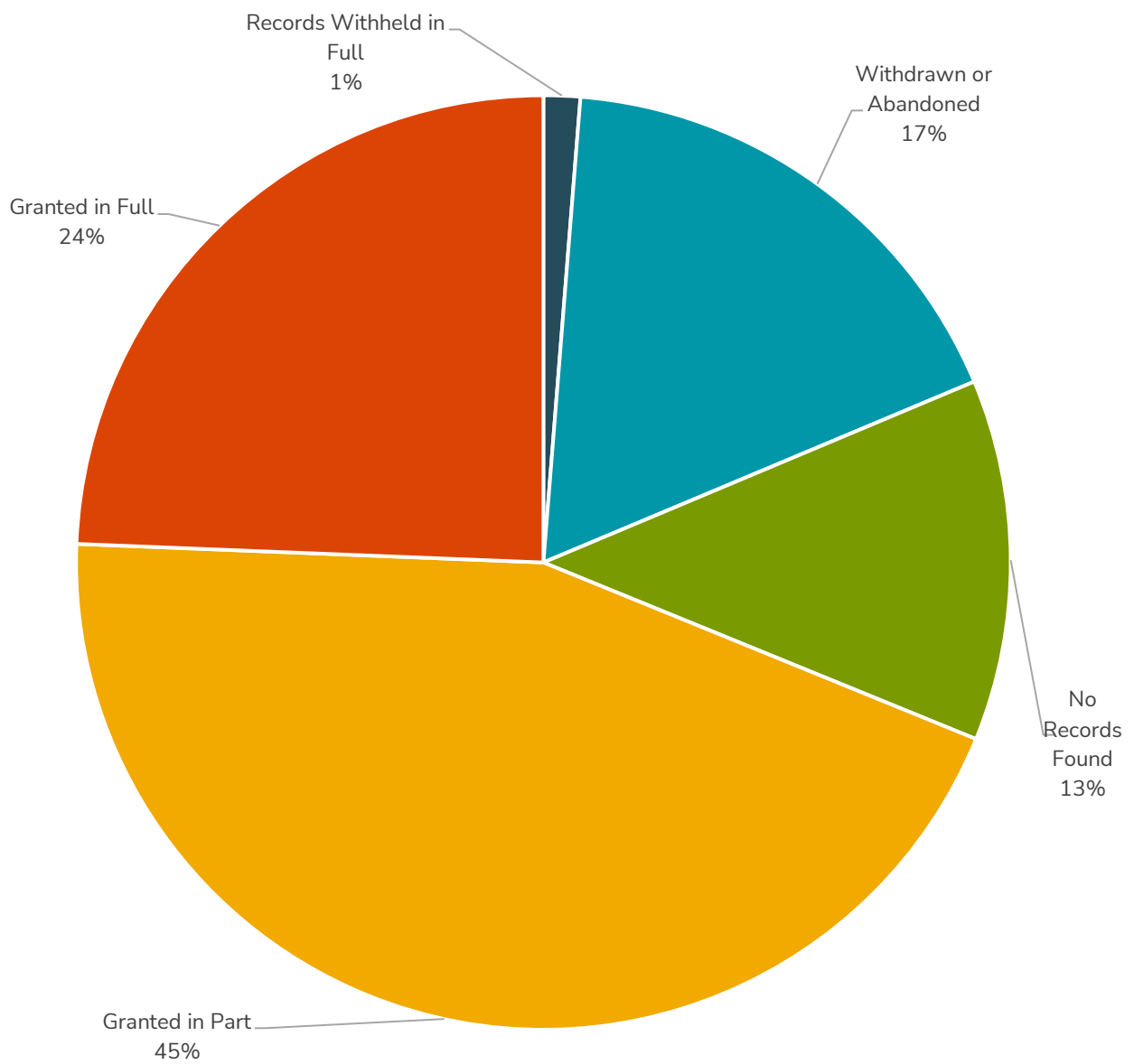
Public body	Personal information requests	% of total requests received by public body
<i>Justice</i>	39	65.0%
<i>Health and Social Services</i>	23	26.7%
<i>Education</i>	22	30.1%
<i>Public Service Commission</i>	18	40.9%
<i>Highways and Public Works</i>	11	19.0%
<i>Community Services</i>	9	25.7%
<i>Environment</i>	5	8.9%
<i>Yukon Workers' Compensation Health and Safety Board</i>	5	26.3%
<i>Yukon University</i>	4	33.3%
<i>Executive Council Office</i>	3	13.6%
<i>Energy, Mines and Resources</i>	2	4.7%
<i>Finance</i>	2	14.3%
<i>Yukon Hospital Corporation</i>	1	9.1%
<i>Yukon Housing Corporation</i>	1	4.3%
<i>Economic Development</i>	0	0.0%
<i>French Language Services</i>	0	0.0%
<i>Tourism and Culture, Yukon Archives</i>	0	0.0%
<i>Women and Gender Equity Directorate</i>	0	0.0%
<i>Yukon Development Corporation</i>	0	0.0%
<i>Yukon Energy Corporation</i>	0	0.0%
<i>Yukon Liquor Corporation</i>	0	0.0%
<i>Yukon Lottery Commission</i>	0	0.0%

Outcome of ATIPP requests 2022-23

Of the 632 requests completed in 2022-23, records were:

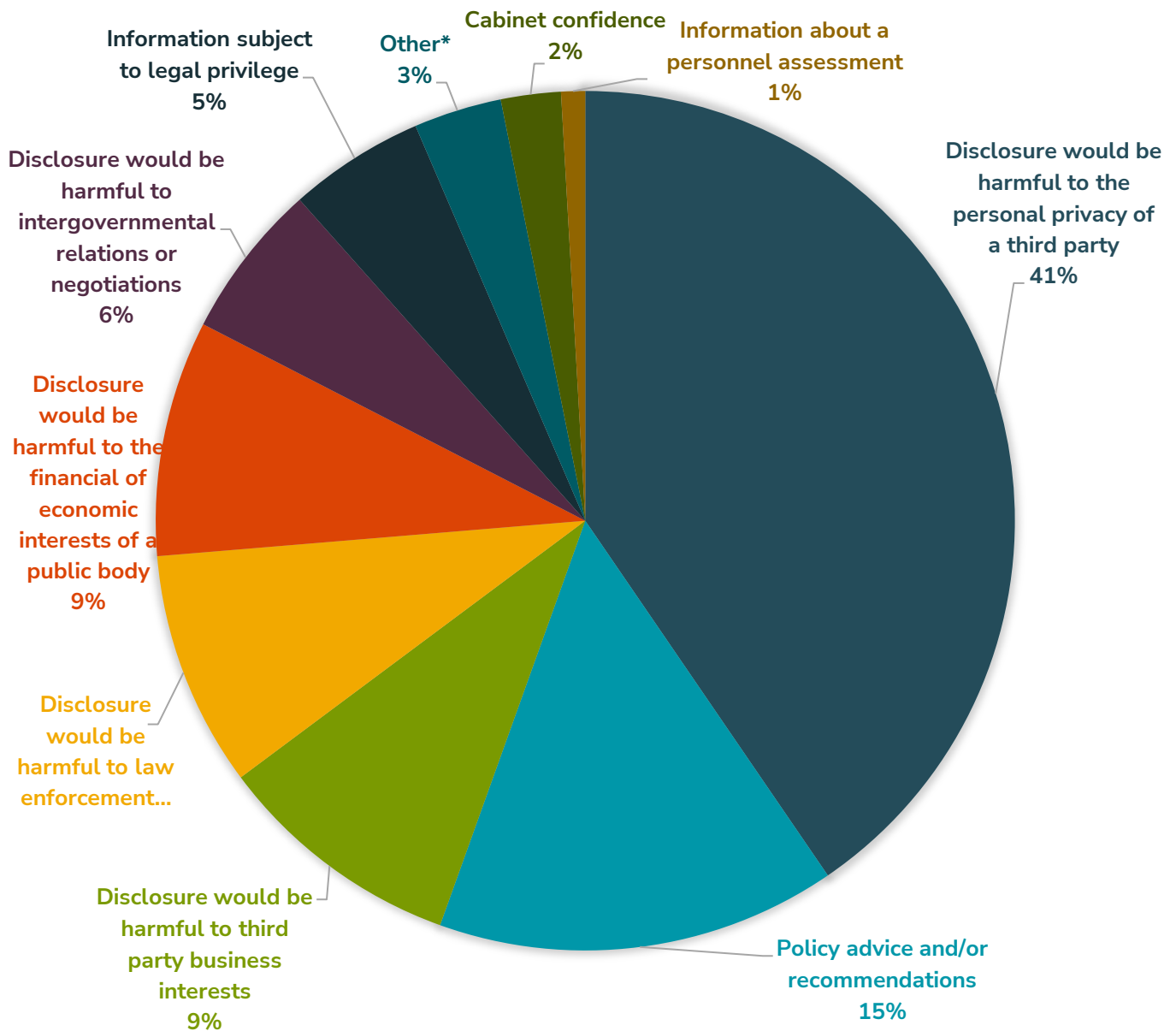
- granted in part for 281 requests;
- granted in full for 154 requests; and
- withheld in full for 8 requests.

No records were found for 79 requests and 110 requests were abandoned or withdrawn by the applicant.



Why information was not released in 2022-23

The most commonly occurring reason that information was withheld from release in an ATIPP request was due to the information being third-party personal information, followed by information that was policy advice or recommendations.

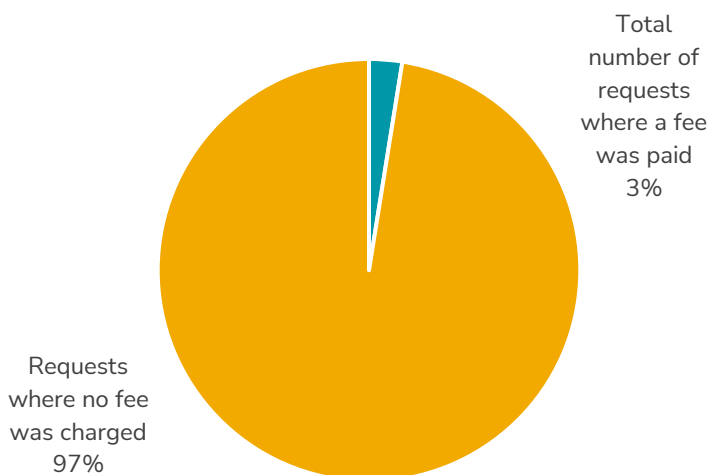


***Other** includes confidential information supplied from another government, by an individual or by a 3rd party business; information due to be published or released within 90 days of the request; information where disclosure would be harmful to a conservation or heritage site; or would be harmful to an individual or the public.

Fees charged for access to information in 2022-23

A fee was charged on a total of 16 ATIPP requests in 2022-23, representing 3% of all requests completed over that period.

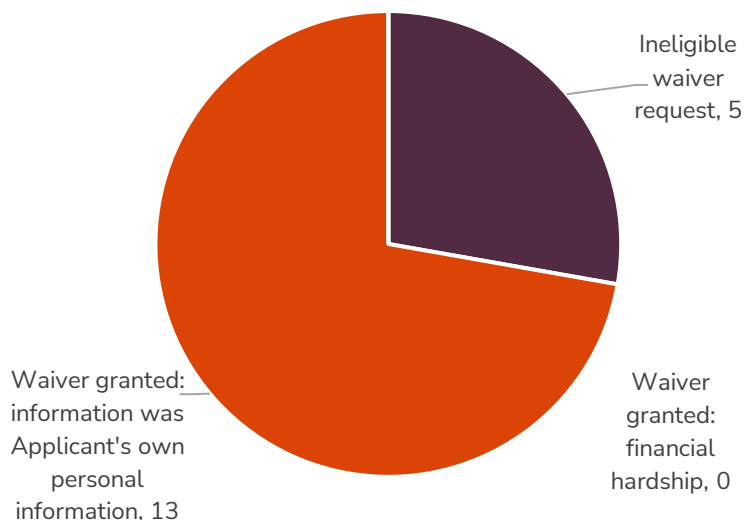
The total amount of fees paid in 2022-23 was \$560.00. The highest single fee paid for an ATIPP request was \$234.60.



Outcome of requests to waive fees in 2022-23

A fee may be charged for ATIPP requests depending on the volume of pages. Applicants may request to waive the fees associated with an ATIPP request if the information being requested

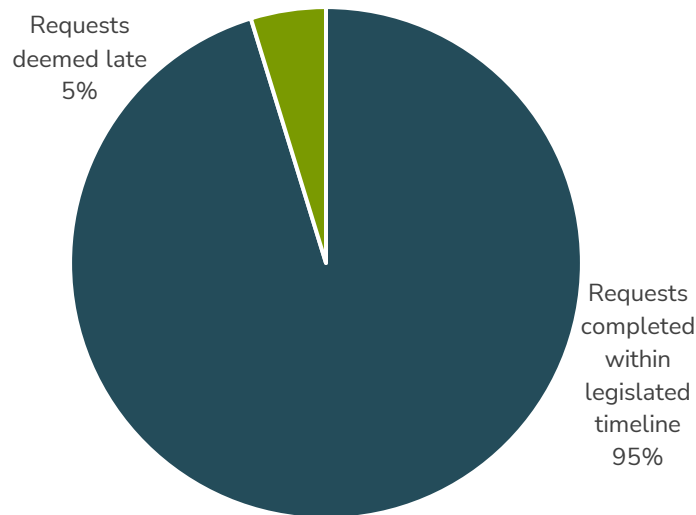
is their own personal information or if they are able to demonstrate that paying the fee would cause them financial hardship.



Applicants requested to waive the fees for an ATIPP request a total of 18 times in 2022-23. Of those requests, 13 waivers were granted, due to the information requested being the Applicant's own personal information. 5 waivers were deemed to be ineligible.

Compliance with ATIPP request deadlines in 2022-23

This year, 95% of all ATIPP requests completed were completed within legislated timelines, amounting to 602 requests in total. 30 requests were deemed late.



For further information, contact:

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