


Yukon Corrections: Adult Custody Policy Manual

Section:	B Security, Safety, and Control	Effective Date:	January 1, 2012
Number:	B 1 Emergency Contingency Policy		
Item:	B 1.7 Power Failures and System Failures		
Approved by: Director, Corrections:		Revised:	December 2, 2020

STATEMENT OF POLICY

This policy describes the procedures for responding to failures of critical systems in the facility.

AUTHORITIES

Corrections Act, 2009: ss. 2, 14, 15

DEFINITIONS




Critical systems: all systems, including the main power supply, domestic water and sewage, heating and cooling and Building Security and Controls Systems (BSCS), that are necessary for the safe and secure operation of the correctional centre.

CCTV: closed circuit television


MKP: Manual Keying Protocol

Non-critical failure: a systems failure that negatively impacts the operational capability of one or more systems but can be endured for a brief period of time before being corrected.

PROVISIONS








1. The Officer in Charge will confirm that all critical systems are operational at the start of each shift.
2. A staff member who observes a systems failure will report it immediately to the Officer in Charge, specifying:
 - 2.1. 
 - 2.2. 
 - 2.3. 
3. In the case of a non-critical failure, the Officer in Charge will report the matter to the maintenance contractor assigned to that system or subsystem and to the Person in Charge.
4. In the event that a critical system(s) fails, the Officer in Charge will report the matter to the maintenance contractor assigned to that system or subsystem and to the Person in Charge.

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5. The Person in Charge will report all system failures to the relevant authorities as set out in Policy B 1.1 Emergencies Notification and Approval Table.



Critical systems failures: building security and controls systems

6. The Person in Charge will establish and maintain a critical systems failure plan for the correctional centre, specific to failures of security systems.
7. The critical systems failure plan will include the following:
- 7.1. alternate manual keying protocol for all remotely controlled BSCS doors;
 - 7.2. a list of systems failure posts, zones and duties for staff assigned to these posts and zones;
 - 7.3. regular training drills for staff in the operation of the plan;
 - 7.4. alternatives for the surveillance of areas covered by CCTV systems;
 - 7.5. alternatives for lighting for areas of particular significance; and,
 - 7.6. a list of equipment necessary for the duration of a critical security systems failure.
8. The Officer in Charge will respond immediately to a critical failure of the power supply or BSCS components that causes the door controls system, security alarms or CCTV surveillance systems to fail.
9. The Officer in Charge will:
- 9.1. 
 - 9.2. 
 - 9.3. 
 - 9.4. 
 - 9.5. 
 - 9.6. 
 - 9.7. 

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Critical systems failures: environmental systems

10. The Officer in Charge will respond immediately to critical failures of environmental systems, including heating and cooling, domestic water and sewage.
11. The on-call maintenance contractor must confirm critical failures of environmental systems and must attend on site without delay.
12. The Officer in Charge will respond to environmental systems failures of less than 24 hours in duration through alternate water, heating or sanitary devices and services.
13. The Person in Charge will devise plans to respond to any environmental systems failures of more than 24 hours that will place the correctional centre, staff, inmates, and police prisoners at risk. These plans will include:
 - 13.1. 
 - 13.2. 

RELATED POLICIES & DIRECTIVES

- B 1.1 Emergencies Notification and Approval Table
- G 3.2 Emergency Contingency Plan Manual: 4.E.1 Building Security and Control System Failure Plan, 4.E.2 Manual Keying Protocol Table, 4.E.3 Manual Keying Protocol Diagram, 4.F Environmental Systems Failures

HISTORY