



DELEGATION BY THE HEAD OF THE PUBLIC BODY

Name of public body	
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Pursuant to section 88(c) of the *Access to Information and Protection of Privacy Act*, I hereby delegate my powers, duties and functions as Head of the public body to the Deputy Minister.

For the purposes of the functions listed below, I hereby delegate the functions listed as Head of the public body to the Designated Access Officer:

- (a) requests for extensions to the Access and Privacy Officer and the Information and Privacy Commissioner;
- (b) seeking a third party's view on granting access; and
- (c) consulting with the Access and Privacy Officer before the Access and Privacy Officer decides whether to accept or refuse an access request.

For the purposes of the functions listed below, I hereby delegate the functions listed as Head of the public body to the director responsible of the program or activity of the public body:

- (a) conducting Privacy Impact Assessments; and
- (b) providing notice to the Commissioner whether recommendations will be accepted or rejected.

The above delegations are subject to the following conditions:

- (a) that the persons to whom my powers, duties or functions are delegated are bound in the exercise of those powers, duties or functions by the legislative and

administrative limitations to which I am subject;

(b) that the powers, duties or functions delegated to any person may also be exercised by another person who holds the person's position in an acting capacity to which he or she has been duly appointed;

(c) that delegation does not limit the authority of individuals in positions directly above the listed positions to exercise any of the delegated powers, duties, or functions in their area of responsibility; and

(d) that notwithstanding the delegation of my powers, duties or functions, I may exercise at any time any of the powers, duties or functions delegated.

This delegation is effective on and from the date shown below and shall remain in effect until revoked. This delegation may be revoked or amended from time to time.

Deputy Minister

Signature

Date

Minister

Signature

Date

CC: ATIPP OFFICE