

# YUKON LIQUOR CORPORATION BOARD OF DIRECTORS BYLAW 2025-013

## Rules Respecting Permits

### *preamble*

**WHEREAS** the Yukon Liquor Corporation Board of Directors has determined that it is necessary, desirable and in the public interest that rules be enacted respecting permits issued under the *Act* and the *Liquor Regulations*.

**THEREFORE** the majority of a quorum of the Yukon Liquor Corporation Board of Directors present at a meeting of the Yukon Liquor Corporation Board of Directors duly convened enacts this bylaw to provide for rules respecting permits issued under the *Act* and the *Liquor Regulations*.

### **PART ONE – CITATION, APPLICATION AND PURPOSE**

1. This Bylaw: **(1)** is enacted for the purpose of providing rules respecting Permits issued under the *Act* and the *Liquor Regulations*; **(2)** may be cited as the *Permit Rules*; **(3)** applies to all Permits under the *Act* and the *Liquor Regulations*; and, **(4)** must be read with the *Definitions Bylaw*.

### **PART TWO – SPECIAL OCCASION PERMITS**

#### ***president may issue special occasion permit***

2. The President may, subject to the *Liquor Regulations*, on the receipt of an Application in the prescribed form issue a Special Occasion Permit to any person acting on behalf of, and authorized in writing to act on behalf of, a non-profit organization, whether or not it is incorporated.<sup>1</sup>

#### ***time for making application***

3. An Application for a Special Occasion Permit shall be made at least forty-eight hours prior to the commencement of the special occasion for which the Application is made.<sup>2</sup>

#### ***no minor may apply, application must state location, access to toilet***

4. No Special Occasion Permit may be issued: **(1)** to a Minor;<sup>3</sup> **(2)** unless the

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<sup>1</sup>*Liquor Act*, s. 53 (1) (b)

<sup>2</sup>*Liquor Regulations*, s. 37 (1)

<sup>3</sup>*Liquor Regulations*, s. 37 (2)

Application for a Special Occasion Permit states the location and area of the room or place in which the special occasion is to be held and the number of persons to be present;<sup>4</sup> and, **(3)** unless the room or place in which such special occasion is to be held is within a building or area from which there is access to toilet and washroom facilities.<sup>5</sup>

***advice from rcmp, must inform rcmp***

5. An Applicant or the holder of a Special Occasion Permit may seek advice from any vendor, R.C.M. Police officer, Inspector, or the President, with regard to the *Act* and *Liquor Regulations*;<sup>6</sup> and, a vendor shall immediately inform the R.C.M. Police officer in the area concerned of each Special Occasion Permit issued.<sup>7</sup>

***application to be signed by applicant***

6. Any Application made under Rule 2 shall be signed by the Applicant.<sup>8</sup>

***no permit for liquor primary premises***

7. No Special Occasion Permit shall be issued for the holding of a special occasion in that part of a Liquor Primary Premises set aside for the sale of Liquor to the public.<sup>9</sup>

***place must be sufficient***

8. The place where the special occasion is to be held shall be sufficient to accommodate the number of people mentioned in the Application.<sup>10</sup>

***food to be available***

9. Food shall be made available to each person attending a special occasion.<sup>11</sup>

***conditions imposed by board***

10. Every Special Occasion Permit shall be for a period and subject to any conditions

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<sup>4</sup>*Liquor Regulations*, s. 37 (3)

<sup>5</sup>*Liquor Regulations*, s. 37 (5)

<sup>6</sup>*Liquor Regulations*, s. 37 (6)

<sup>7</sup>*Liquor Regulations*, s. 37 (9)

<sup>8</sup>*Liquor Act*, s. 53 (6)

<sup>9</sup>*Liquor Act*, s. 53 (10)

<sup>10</sup>*Liquor Act*, s. 53 (9)

<sup>11</sup>*Liquor Regulations*, s. 37 (15)

that may be imposed by the Board.<sup>12</sup>

***limitation of permit***

11. A Special Occasion Permit may not be issued **(1)** in respect of more than five days in succession;<sup>13</sup> **(2)** to any organization for more than 26 days in any financial year of the corporation or in any one fiscal year;<sup>14</sup> or **(3)** for use during polling hours on any day on which polling is taking place in the area where the Premises are located.<sup>15</sup>

***hours for permit***

12. No Special Occasion Permit may be issued for a period exceeding nine hours between the hours of ten in the morning and three o'clock in the forenoon of the following day;<sup>16</sup> and, no Liquor may be sold or served at a special occasion except during the hours stated in the Special Occasion Permit.<sup>17</sup>

***extension of hours during special event***

13. The Board may, by Order, extend the period during which all Liquor Primary Premises are permitted to operate but not offer for sale any Liquor if, in the opinion of the Board, the occurrence of a special event, *i.e.* a broadcasted public event, warrants the extension.<sup>18</sup>

***no consumption after extension***

14. An extension: **(1)** may be subject to any conditions the Board considers appropriate;<sup>19</sup> **(2)** is to be considered a condition in respect of each Liquor Primary Licence to which it applies;<sup>20</sup> and, **(3)** for greater certainty, an extension under Rule 13 is not to be considered an extension to any period of time set forth in the Liquor Primary Licence.<sup>21</sup>

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<sup>12</sup>*Liquor Act*, s. 53 (17)

<sup>13</sup>*Liquor Act*, s. 53 (18) (a); *Liquor Regulations*, s. 37 (7) (a)

<sup>14</sup>*Liquor Act*, s. 53 (18) (b); *Liquor Regulations*, s. 37 (7) (b)

<sup>15</sup>*Liquor Act*, s. 53 (18) (c); *Liquor Regulations*, s. 37 (7) (c)

<sup>16</sup>*Liquor Regulations*, s. 37 (11)

<sup>17</sup>*Liquor Regulations*, s. 37 (12)

<sup>18</sup>*Liquor Regulations*, s. 14.01 (2)

<sup>19</sup>*Liquor Regulations*, s. 14.01 (5) (a)

<sup>20</sup>*Liquor Regulations*, s. 14.01 (5) (b)

<sup>21</sup>*Liquor Regulations*, s. 14.01 (6)

***extension subject to condition***

15. A Liquor Primary Premises Licensee, to which an extension under Rule 13 applies, shall ensure that no person consumes Liquor within the Liquor Primary Premises during the period of the extension.<sup>22</sup>

***board to provide notice to rcmp***

16. The Board shall provide written notice of an Order under Rule 13, including its conditions, if any, to: **(1)** each Licensee to whom the Order applies;<sup>23</sup> and, **(2)** the Royal Canadian Mounted Police.<sup>24</sup>

***permit to be available***

17. A Special Occasion Permit issued under Rule 2 shall be retained in the hall, room, or place where the special occasion is held and shall be available to any Peace Officer or Inspector wishing to examine it.<sup>25</sup>

***inspection***

18. The holder of a Special Occasion Permit shall, on the request of any Peace Officer or Inspector, admit the Peace Officer or Inspector to the hall, room, or place where the special occasion is being held for the purpose of inspecting it and otherwise carrying out their duties.<sup>26</sup>

***prohibited conduct***

19. No person shall be violent, quarrelsome, riotous, or disorderly at a special occasion.<sup>27</sup>

***suspension of permit by inspector***

20. An Inspector may suspend a Special Occasion Permit issued pursuant to Rule 2 for disorderly conduct on the Permitted Premises for which the Special Occasion Permit is issued.<sup>28</sup>

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<sup>22</sup>*Liquor Regulations*, s. 14.01 (4)

<sup>23</sup>*Liquor Regulations*, s. 14.01 (7) (a)

<sup>24</sup>*Liquor Regulations*, s. 14.01 (7) (b)

<sup>25</sup>*Liquor Act*, s. 53 (13)

<sup>26</sup>*Liquor Act*, s. 53 (12)

<sup>27</sup>*Liquor Act*, s. 53 (19)

<sup>28</sup>*Liquor Act*, s. 53 (20)

***permit holder may purchase***

21. The holder of a Special Occasion Permit may purchase Liquor at a Liquor store and serve and sell Liquor in the room or at the place mentioned in the Special Occasion Permit.<sup>29</sup>

***no liquor served***

22. No special occasion at which Liquor is served shall be held in any room in which meals are being served to the public at the same time that the special occasion is being held.<sup>30</sup>

***liquor to be removed***

23. All Liquor sold or served at a special occasion shall be consumed or removed from the room or the place mentioned in the Special Occasion Permit before the Special Occasion Permit expires.<sup>31</sup>

***permittee responsible***

24. The Permittee shall be responsible for the lawful use of the Special Occasion Permit.<sup>32</sup>

***corporate responsibility***

25. It is the responsibility of the officer of a corporation or recognized society, association, Club, or other duly constituted organization to whom a Special Occasion Permit has been issued to ensure that: **(1)** no person under the age of nineteen years shall have, consume or purchase Liquor at the special occasion<sup>33</sup> and, **(2)** no person in an Intoxicated Condition enters or remains in the room or place for which the Special Occasion Permit is issued;<sup>34</sup> and, **(3)** the Liquor and Packages, or any part thereof, are removed from the room or place mentioned in the Special Occasion Permit to the officer's residence or to the Corporation Liquor Store, warehouse, or the Licensed Premises from which the Liquor and Packages were originally purchased.<sup>35</sup>

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<sup>29</sup>*Liquor Act*, s. 53 (5)

<sup>30</sup>*Liquor Act*, s. 53 (14)

<sup>31</sup>*Liquor Regulations*, s. 37 (16)

<sup>32</sup>*Liquor Act*, s. 53 (11)

<sup>33</sup>*Liquor Regulations*, s. 37 (14) (a)

<sup>34</sup>*Liquor Regulations*, s. 37 (14) (b)

<sup>35</sup>*Liquor Regulations*, s. 37 (17)

***delegated authority***

26. A person or a responsible officer of an organization or Club may delegate authority to purchase a Special Occasion Permit to another person by means of a Bearer Order Form provided or published by the President.<sup>36</sup>

***permission by president***

27. Except with the written permission of the President, no more than one Special Occasion Permit may be granted to a corporation or recognized society, association, Club or other duly constituted organization in any twenty-four hour period.<sup>37</sup>

***president may cancel***

28. The President may instruct the cancellation of a Special Occasion Permit.<sup>38</sup>

***permit may be refused***

29. A Special Occasion Permit may be refused but the circumstances of the refusal shall be reported immediately to the President.<sup>39</sup>

**PART THREE – RECEPTION PERMITS**

***president may issue reception permit***

30. The President may, subject to the *Liquor Regulations*, on the receipt of an Application in the prescribed form, issue a Reception Permit to any person in charge of a reception.<sup>40</sup>

***time for making application***

31. An Application for a Reception Permit shall be made at least forty-eight hours prior to the commencement of the reception for which the Application is made.<sup>41</sup>

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<sup>36</sup>*Liquor Regulations*, s. 37 (18)

<sup>37</sup>*Liquor Regulations*, s. 37 (8)

<sup>38</sup>*Liquor Regulations*, s. 37 (10)

<sup>39</sup>*Liquor Act*, s. 53 (7)

<sup>40</sup>*Liquor Act*, s. 53 (1) (a)

<sup>41</sup>*Liquor Regulations*, s. 38 (1)

***no minor may apply, application must state location, access to toilet***

32. No Reception Permit may be issued: **(1)** to a Minor;<sup>42</sup> **(2)** unless the Application for such Permit states the location and area of the room or place in which the reception is to be held and the number of persons to be present;<sup>43</sup> and, **(3)** unless the room or place in which such reception is to be held is within a building or area from which there is access to toilet and washroom facilities.<sup>44</sup>

***advice from rcmp, must inform rcmp***

33. An Applicant or the holder of a Reception Permit may seek advice from any vendor, R.C.M. Police officer, Inspector, or the President, with regard to the *Act* and *Liquor Regulations*;<sup>45</sup> and, a vendor shall immediately inform the R.C.M. Police officer in the area concerned of each Reception Permit issued.<sup>46</sup>

***application to be signed by applicant***

34. Any Application made under Rule 30 shall be signed by the Applicant.<sup>47</sup>

***no permit for liquor primary premises***

35. No Reception Permit shall be issued for the holding of a reception in that part of a Liquor Primary Premises set aside for the sale of Liquor to the public.<sup>48</sup>

***place must be sufficient***

36. The place where the reception is to be held shall be sufficient to accommodate the number of people mentioned in the Application for a Reception Permit.<sup>49</sup>

***food to be available***

37. Food shall be made available for each person attending a reception.<sup>50</sup>

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<sup>42</sup>*Liquor Regulations*, s. 38 (2)

<sup>43</sup>*Liquor Regulations*, s. 38 (3)

<sup>44</sup>*Liquor Regulations*, s. 38 (5)

<sup>45</sup>*Liquor Regulations*, s. 38 (6)

<sup>46</sup>*Liquor Regulations*, s. 38 (9)

<sup>47</sup>*Liquor Act*, s. 53 (6)

<sup>48</sup>*Liquor Act*, s. 53 (10)

<sup>49</sup>*Liquor Act*, s. 53 (9)

<sup>50</sup>*Liquor Regulations*, s. 38 (12)

***conditions imposed by board***

38. Every Reception Permit shall be for a period and subject to any conditions that may be imposed by the Board.<sup>51</sup>

***hours for permit***

39. No Reception Permit may be issued for a period exceeding nine hours between the hours of ten in the morning and three o'clock in the forenoon of the following day;<sup>52</sup> and, no Liquor may be served at a reception except during the hours stated in the Reception Permit.<sup>53</sup>

***permit to be available***

40. A Reception Permit issued under Rule 30 shall be retained in the hall, room, or place where the reception is held and shall be available to any Peace Officer or Inspector wishing to examine it.<sup>54</sup>

***inspection***

41. The holder of a Reception Permit shall, on the request of any Peace Officer or Inspector, admit the Peace Officer or Inspector to the hall, room, or place where the reception is being held for the purpose of inspecting it and otherwise carrying out their duties.<sup>55</sup>

***prohibited conduct***

42. No person shall be violent, quarrelsome, riotous, or disorderly at a reception.<sup>56</sup>

***suspension of permit by inspector***

43. An Inspector may suspend a Reception Permit issued pursuant to Rule 30 for disorderly conduct on the Premises in respect of which the Reception Permit is issued.<sup>57</sup>

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<sup>51</sup>*Liquor Act*, s. 53 (17)

<sup>52</sup>*Liquor Regulations*, s. 38 (10)

<sup>53</sup>*Liquor Regulations*, s. 38 (11)

<sup>54</sup>*Liquor Act*, s. 53 (13)

<sup>55</sup>*Liquor Act*, s. 53 (12)

<sup>56</sup>*Liquor Act*, s. 53 (19)

<sup>57</sup>*Liquor Act*, s. 53 (20)



***permittee may serve liquor, home made beer and wine***

44. Subject to the *Liquor Regulations*, a Reception Permit authorizes the Permittee to serve at the reception: **(1)** Liquor purchased from the Corporation;<sup>58</sup> and, **(2)** home made Wine or home made Beer possessed by the Permittee, subject to any terms or conditions the President considers appropriate and that are included in the Reception Permit;<sup>59</sup> and, **(3)** only in the room or at the place mentioned in the Reception Permit.<sup>60</sup>

***no liquor served***

45. No reception, at which Liquor is served, shall be held in any room in which meals are being served to the public at the same time that the reception is being held.<sup>61</sup>

***removal of liquor***

46. A holder of a Reception Permit shall ensure that, before the Reception Permit expires, all Liquor and Packages are removed from the Premises subject to the Reception Permit.<sup>62</sup>

***no service of liquor***

47. No Liquor may be served at a reception except during the hours stated in the Reception Permit.<sup>63</sup>

***no sale at reception***

48. No person: **(1)** may sell Liquor at a reception nor make any charge for admission to the reception;<sup>64</sup> nor, **(2)** shall serve Liquor at a reception held in a public place except under the authority of a Reception Permit issued under Rule 30.<sup>65</sup>

***liquor consumption***

49. All Liquor served at a reception shall be consumed or removed from the room or the

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<sup>58</sup>*Liquor Act*, s. 53 (3.1) (a)

<sup>59</sup>*Liquor Act*, s. 53 (3.1) (b); *Liquor Regulations*, s. 38 (15) and (16)

<sup>60</sup>*Liquor Act*, s. 53 (3)

<sup>61</sup>*Liquor Act*, s. 53 (14)

<sup>62</sup>*Liquor Regulations*, s. 38 (14)

<sup>63</sup>*Liquor Regulations*, s. 38 (11)

<sup>64</sup>*Liquor Act*, s. 53 (4)

<sup>65</sup>*Liquor Act*, s. 53 (2)

place mentioned in the Reception Permit before the Reception Permit expires.<sup>66</sup>

***permitee responsible***

50. The Permittee shall be responsible for the lawful use of the Reception Permit.<sup>67</sup>

***delegated authority***

51. A person or a responsible officer of an organization or Club may delegate authority to purchase a Reception Permit to another person by means of a Bearer Order Form provided or published by the President.<sup>68</sup>

***report to president of refusal of permit***

52. A Reception Permit may be refused but the circumstances of the refusal shall be reported immediately to the President.<sup>69</sup>

**PART FOUR – SCIENTIFIC, INDUSTRIAL, MEDICINAL AND IMPORT PERMITS**

***import permit***

53. The President may issue to any person an import Permit allowing the person to import Liquor into Yukon.<sup>70</sup>

***scientific, industrial, etc. permits***

54. The President may issue a Permit for scientific, industrial, or medicinal purposes.<sup>71</sup>

***permit may be granted by president***

55. A Permit pursuant to Rules 53 and 54 may be granted by the President subject to any terms and conditions that may be set by the Board.<sup>72</sup>

DATED this 12th day of November, 2025.

**CERTIFIED** to be a true and complete copy of bylaw regarding rules respecting permits

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<sup>66</sup>*Liquor Regulations*, s. 38 (13)

<sup>67</sup>*Liquor Act*, s. 53 (11)

<sup>68</sup>*Liquor Regulations*, s. 37 (18)

<sup>69</sup>*Liquor Act*, s. 53 (7)

<sup>70</sup>*Liquor Act*, s. 54 (4)

<sup>71</sup>*Liquor Act*, s. 54 (5)

<sup>72</sup>*Liquor Act*, s. 54 (6)

issued under the *Act* and the *Liquor Regulations* enacted by the Yukon Liquor Corporation Board of Directors on the 12th day of November, 2025, which bylaw is in full force and effect, unamended.

  
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Eva Bidrman, Chair