

Structure and Roles

Corporate Services

The Corporate Services division helps other branches in the department by communicating government priorities and providing central expertise in planning, communications, finance, supply services and human resources. It also helps all government departments by providing contract services.

Policy, Communications & First Nations Relations

The Policy, Communications and First Nations Relations branch provides leadership and decision support services to the Minister, senior management, and the all divisions in the areas of policy, communications and First Nation Relations. Their roles and responsibilities include co-ordinating the analysis and development of policies, directives, regulations and legislation in accordance with government goals and departmentidentified objectives and priorities. They provide strategic communications advice on emerging issues and approaches to ensure issues are addressed proactively and positively, and provide a full range of communications functions and services.

They also provide advice on consultation matters, liaise with First Nation governments and provide advice on implementation of the First Nation Final Agreements and other treaties with Transboundary Aboriginal Groups.

Procurement Support Centre

The Procurement Support Centre (PSC) advertises and distributes Government of Yukon public tenders. Information on all publicly advertised tenders is available through this office.

Finance

It is the responsibility of HPW Corporate Finance to make sure that the department stays on course and on budget. HPW Corporate Finance helps the other branches within the department by communicating priorities and providing expertise in financial functions.

Risk Management

The Risk Management Office is responsible for delivering the Government of Yukon's enterprise risk management, insurance, and claims programs.



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Supply Services

The Supply Services branch provides asset management services to government departments, including light vehicle fleet management, transportation service procurement and the disposal of surplus goods. They also provide technical and logistical services to government departments, including publishing, printing, mail delivery, and coordination of employee and medical air travel.

Health and Safety

Health and Safety provides health and safety advice and training for all areas of HPW.



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Information and Communication Technology

The Information and Communications Technology (ICT) division provides valued, functional and cost-effective information management, information technology and telecommunications support for the delivery of services to the public and for internal government administration.

E-Services for Citizens

E-services for Citizens provides the Yukon government with the capability to interact with the public through modern, digital channels, including websites, online services, apps and open data. The team is committed to using a citizen-centric design methodology to ensure the services we deliver are secure, private, accessible, easy to use, bilingual and mobile-friendly.

Corporate Information Management

Corporate Information Management (CIM) fulfills both corporate and operational functions, including developing corporate policies, standards, guidelines and training materials as well as administering shared services for information management, access-to-information and protection of privacy.

Technology Infrastructure

The Technology Infrastructure Branch manages and maintains the Yukon Government's network connections between buildings and communities across the territory. In addition to looking after the network and network equipment, we also maintain Yukon Government's datacenters and most of the physical and virtual server infrastructure that the majority of government's systems run on. We also manage the mobile radio system used by first responders and public agencies and operate the Community Radio Service Program to provide FM radio stations to underserved Yukon communities.



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Service Innovation and Support

Service Innovation and Support provides information management and information technology expertise and advice to help government achieve its mandates. They lead the planning, development, delivery, and management of information and communications technology business solutions that are efficient, durable and flexible and which ultimately help program areas deliver improved services. They seek to drive positive business transformation to deliver long term benefits through focusing on key business requirements.

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Data and Application Support

The mission of Data and Application Support provides technology infrastructure and software to enable employees and the public to access the services they need when and where they need them. The team provides services which include database hosting and administration, application hosting, web hosting, domain and unified communications and collaboration (Exchange email, Skype for Business, SharePoint).

Information Technology and Client Solutions

The Information Technology and Client Solutions (ITCS) branch supports departments with their technology, information management and business improvement needs. The helpdesk is a key component of ITCS that directly helps employees with technology issues that they face. In addition, they maintain the infrastructure required to support a mobile workforce where employees can access the technology tools they need and can do so from anywhere, on any device, at anytime.



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Property Management Division

The Property Management Division (PMD) plans, constructs, operates and maintains the government's building infrastructure. Their services include: facilities planning, design, construction and leasing. They operate and maintain over 550 government-owned buildings worth over \$1 billion dollars and manage a portfolio of approximately 140 leases. PMD also provides building and grounds maintenance, cleaning and security services. Their goal is to ensure the ongoing safety and comfort of government buildings.

Capital Development

The Capital Development branch manages major construction projects along with building retrofits and maintenance projects for Yukon government. Types of projects include new building construction, renovations, building system upgrades, maintenance projects, and the demolition of existing building assets.

Facilities Management

Facilities Management delivers comprehensive maintenance support to all Government of Yukon facilities focusing on the building envelope and systems. Facilities Management also offers the option of operational support including: landscaping, snow removal, security and custodial. We strive to ensure our clients are provided with a safe, healthy and comfortable workplace environment, taking into account the need for day-to-day reliability as well as the long-term viability of building assets.

Realty and Capital Asset Planning

Realty and Capital Asset Planning provides capital planning, space planning and realty services across government. Capital planning services include planning for new buildings and demolitions, support for ongoing capital building projects, and capital budgeting. Space planning involves optimizing how space is used and minor renovations in leased and owned space. Finally, realty services includes procuring and supporting leased space arrangements and maintenance project management in leased space.



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Transportation Division

The Transportation division consists of aviation, transportation engineering, transportation planning, transportation maintenance and transport services.

Transportation Engineering

Transportation Engineering branch is responsible for transportation planning and maintaining information on land and granular resources associated with highway infrastructure road infrastructure safety analysis, design, tendering and construction supervision related to the government's highway roads and bridges construction program and for providing technical support to the other branches within the Transportation division.

Transport Services

Transport Services branch promotes the safe and efficient movement of people and goods over Yukon highways through commercial carrier compliance enforcement, and administration of driver licencing, registration, and road safety initiatives. They also administer legislative and regulatory responsibilities under Yukon transportation legislation, develop transportation and road safety policies and programs in support of Yukon's health and economic development and protects Yukon highway infrastructure.

Transportation Maintenance

The Transportation Maintenance branch supports Yukon's transportation system by maintaining roads to a level that ensures safe and efficient use. They manage rights-of-way and other lands and assets required for transportation purposes and also maintain 4,821 kilometers of Yukon roads.

Transportation Planning

The Transportation Planning Branch applies a systematic approach to the planning and management of our assets. They streamline and improve systems to allow the Transportation division to deliver programs more efficiently and effectively. They pride themselves on their innovative and solution-focused culture and approach.

Aviation

The Aviation branch plans, develops and manages aviation systems and programs, regulates air transportation systems, and maintains air transportation infrastructure and related equipment.