

GOVERNMENT OF YUKON

GENERAL ADMINISTRATION MANUAL

VOLUME 1: CORPORATE POLICIES - GENERAL

TITLE: ALCOHOLIC BEVERAGES ON

GOVERNMENT PREMISES

EFFECTIVE: July 24, 2008

Policy 1.11

1 SCOPE

1.1 Authority

1.1.1 This policy is issued under authority of Cabinet meeting No. 94-21 dated May 12, 1994 and revised on July 24, 2008 by Cabinet meeting No. 08-14.

1.2 Application

1.2.1 This policy applies to all buildings and premises occupied by the Government of Yukon.

For the purposes of this policy “occupied by the Government of Yukon” means Government of Yukon employees work in the building or on the premises during regular business hours and have direct and primary control of the functions and mandate of the establishment.

1.2.2 For greater certainty this policy does not apply to:

- (a) living accommodations that are leased or owned by the Government of Yukon and made available to its employees;
- (b) any government facilities authorized to sell liquor under the provisions of the *Yukon Liquor Act*;
- (c) continuing care residences; or
- (d) campgrounds.

1.3 Purpose and Principles

1.3.1 The purpose of this policy is to establish a prohibition on the serving or consumption of liquor in buildings or on the premises occupied by the Government of Yukon.

2 ROLES AND RESPONSIBILITIES

2.1 Deputy Heads may, at their discretion, waive, in writing to the person¹ planning the event, the application of this policy and grant permission for events held in buildings or on premises occupied by their respective government department. If more than one department occupies a building or premises only one Deputy Head's permission is required for the waiver of this policy.

2.2 Despite 2.1, this policy may not be waived for the serving or consumption of alcoholic beverages in any schools or on school grounds occupied by the Government of Yukon.

3. PROCESS

3.1 Persons planning an event seek written permission and waiving of this policy from the Deputy Head of the department occupying the building or premises in which the event serving alcohol is planned to occur.

3.2 When permission is received, and the waiving of the policy is granted in writing on the form attached to this policy (Appendix 1), the person planning the event may then apply for the appropriate permit under the *Liquor Act*.

3.3 The person planning the event will provide the Manager of Realty and Planning Services, Property Management Division, Department of Highways and Public Works, with a signed copy of the written permission prior to the event.

¹ Person includes a properly incorporated Society, Corporation and Self-Governing Yukon First Nations.