

A.3: Transition planning

Unit: Disability Services	Effective date: March 7, 2022
Branch: Social Supports	Last updated: March 7, 2022
Policy number: A.3	Review date: March 7, 2024

Purpose

This policy describes Disability Services' approach to transition planning. Significant transitions occur for clients with disabilities throughout their lives, and they may require more or different types of support as these events occur.

Policy

1. Disability Services (DS) offers supports and services to clients across the lifespan, with an emphasis on early intervention. Transitions occur throughout the lifespan and planning for these is an integrated part of case management for the client and caregiver.
2. Transition planning is highly individualized, based on the client's unique needs, choices and situation. The level of planning and support required for transitions differs with the complexity and magnitude of the transition.
3. DS assesses client needs and functional abilities on a regular basis through the completion of the Profile of Needs assessment but may offer a formal assessment, if required, for case planning purposes during transition points.
4. DS supports and encourages clients to participate in the case planning processes, appropriate to their age and capability, to ensure that their wishes, interests, and plans are reflected in the case plan.
 - o The client or guardian may invite members of their formal or informal support network to participate in case planning.
5. DS is committed to transition planning that reflects the principles of normalization, meaning that plans made for and with the client reflect the typical age-appropriate expectations for someone of that age, with due consideration of the unique needs of the individual. For example, this may mean exploring vocational, training or volunteering opportunities for a client nearing adulthood.

Definitions

Caregiver(s): A person or persons who are the primary unpaid caretakers of the client and who reside in the same home as the client; they may or may not have legal guardianship over the client.

Client: The individual with a disability who receives services from Disability Services.

Transition: The process of moving from one phase or stage into a new one. Outside of typical life changes, clients with disabilities may need more or different supports to manage transitions, which may include:


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- transitioning from Child Development Centre programs to kindergarten;
 - starting or leaving secondary school;
 - adolescence;
 - beginning or ending a day program, paid work, or receiving income assistance;
 - guardianship;
 - moving into a new living situation;
 - medical procedures that could result in a change in health or functional status;
and
 - other relevant transitions as defined by the caregiver and client.

Authorities

- [Health Act](#) (Yukon)
- [Financial Administration Act](#) (Yukon)

APPROVED BY:		Director, Social Supports
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