

**Schedule C.3****Statement of Work****Yukon eHealth iEHR****LIS Connect  
Drug Information Solution  
Client Registry****Phase 2****March 2017**

## Document Owners

Name	Organization	Project Role
Stewart Ingram	Yukon HSS	eHealth Project Director
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## Version History

Version	Date	Name	Changes Made
V1	May 15, 2015	James Orobko	Initial version

## Sign-off

The signatures below indicate that the appropriate parties are in agreement with the contents of this statement of work

Name	Title	Approved (Y/N)	Date
Birgitte Hunter	ADM Corporate Services, Yukon, Health and Social Services		
Stewart Ingram	eHealth Project Director		
Jim Mickelson	Executive Regional Director, Infoway		

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## 1.0 Deliverable Review and Approval Process

The sponsor (Yukon Government, Health and Social Services) will provide the deliverable to Infoway for review and acceptance. The deliverable will be reviewed by the responsible Infoway role as indicate in this document. Infoway will review the deliverable and will either:

1. Working collaboratively with the Yukon project team, request that the Yukon make changes to the deliverable; or
2. If the deliverable is acceptable, recommend approval of the deliverable.

So as to manage the review and approval process effectively, it is agreed that it is to the mutual benefit of both parties to hold iterative review cycles of draft deliverables during the lifecycle of the project prior to presenting a particular final version of a deliverable to Infoway for final review and approval.

## 2.0 Phase 2– eHealth iEHR Global Project Management Deliverables

This section outlines the project management deliverables that will be produced as part of Phase 2.

ID	Deliverable	Description
YK-019	Quarterly Review and Reporting	<p>Establish Yukon eHealth iEHR Program control functions and provide eHealth Project management services covering the design, build, testing and deployment activities for the eHealth iEHR Program and related services, including but not limited to: iEHR Project status and review meetings, eHealth iEHR Project status reports, action items and issues lists.</p> <p>The deliverables will consist of:</p> <ul style="list-style-type: none"> <li>• Attendance of designated eHealth Program staff at quarterly review meetings</li> <li>• Regular Project Status Reports including budget updates, risk plans, issues register, current master project plan focusing on the critical path and progress against milestones.</li> <li>• The updates will provide not only a view to the individual components of the eHealth project but also a view to the cross program interdependencies of the eHealth iEHR Program</li> </ul>
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b> <p>Review and Acceptance:</p> <ul style="list-style-type: none"> <li>• Quarterly reviews by identified Infoway and Sponsor personnel have been completed</li> <li>• Project status reports will be delivered as follows <ul style="list-style-type: none"> <li>– YK- 019 -001 Quarterly Review and Reporting Q1 (Apr-Jun) (15/16)</li> <li>– YK- 019 -002 Quarterly Review and Reporting Q2 (Jul-Sep) (15/16)</li> <li>– YK- 019 -003 Quarterly Review and Reporting Q3 (Oct-Dec) (15/16)</li> <li>– YK- 019 -004 Quarterly Review and Reporting Q4 (Jan-Mar) (15/16)</li> <li>– YK- 019 -005 Quarterly Review and Reporting Q1 (Apr-Jun) (16/17)</li> <li>– YK- 019 -006 Quarterly Review and Reporting Q2 (Jul-Sep) (16/17)</li> <li>– YK- 019 -007 Quarterly Review and Reporting Q3 (Oct-Dec) (16/17)</li> </ul> </li> </ul>		
<b>Review, Infoway:</b> Project Manager Change and Evaluation Specialist Regional Director of Architecture		<b>Sign-off, Infoway:</b> Executive Regional Director
<b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS

## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

ID	Deliverable	Description
YK-020	<b>LIS Connect Business Case and Charter</b>	<p>Sponsor signed-off Business Case consisting of:</p> <ul style="list-style-type: none"> <li>Lab Business Case (Joint Yukon-PHSA (Provincial Health Services Authority) Information Management Information Technology Services Project Quality and Transformation Office Referred Laboratory Business Case.)</li> <li>Yukon-PHSA Joint Referred Laboratory Project Charter</li> </ul>
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance: Per description above		
<b>Review, Infoway:</b> Project Manager Change and Evaluation Specialist Regional Director of Architecture  <b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-021	<b>Global iEHR Program Charter</b>	<p>Yukon will complete a Global iEHR Program Charter outlining the current global project solution, approach, deliverables, timelines and governance. The global program charter will encompass the entire end-to-end solution within the scope of the project. This deliverable will cover Laboratory Information System Connect (LISC), DIS and CR components.</p> <p>The Global Program Charter will include:</p> <ul style="list-style-type: none"> <li><b>Master Project Plan</b> of the solution that: <ul style="list-style-type: none"> <li>Contains individual component plans for various roles.</li> <li>Guides the project completion as per the functional specification.</li> </ul> </li> <li><b>Master Project Work Breakdown Schedule (WBS)</b> which will: <ul style="list-style-type: none"> <li>Integrate all other schedules along with release dates.</li> <li>Creates awareness about project priorities.</li> </ul> </li> <li><b>Risk Management Plan</b> document which will: <ul style="list-style-type: none"> <li>Identifies the potential risks and mitigation strategies.</li> </ul> </li> </ul>
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance: Receipt of Global Project Charter package which outlines iEHR scope, objectives, deliverables, timelines and budget		

## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

<b>Review, Infoway:</b> Project Manager Change and Evaluation Specialist Regional Director, Architecture  <b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-022	<b>Solution Architecture</b>	<p>This deliverable will communicate what needs to be done in terms of the overall architecture of the solution so as to guide and inform the solution design and delivery of the Yukon iEHR solution which includes all components – LIS, DIS, CR – and how these components will interoperate to provide the Yukon iEHR. The Solution Architecture deliverable will at minimum include the following content at a high level:</p> <ol style="list-style-type: none"> <li>1. <b>Business Objectives</b> - Describe the business problem to be solved.</li> <li>2. <b>Preferred Solution</b> - Describe how the business problem will be solved at a system context level. Will the solution be COTS, custom, combination of the two? Include rationale.</li> <li>3. <b>High Level Functional Requirements</b></li> <li>4. <b>High Level Non-Functional Requirements</b></li> <li>5. <b>High Level Use Cases</b></li> <li>6. <b>Target State Architecture</b> - Describe the determined target state architecture. Relevant sections should include:           <ol style="list-style-type: none"> <li>1. System Context</li> <li>2. Platform Architecture</li> <li>3. Architecture Risks</li> <li>4. Architecture Constraints</li> </ol> </li> <li>7. <b>Summary of any proof of concept test results</b> (if any) to test target state architecture assumptions</li> <li>8. <b>Stakeholders</b> - List the project's technical resources to complete the detailed design of the Yukon iEHR solution. Include roles, responsibilities and contact information as follows:           <ol style="list-style-type: none"> <li>1. Organizations (include jurisdictional and vendor)</li> <li>2. Clinical;</li> <li>3. Technical:               <ol style="list-style-type: none"> <li>1. Privacy</li> <li>2. Operations (infrastructure, maintenance and security)</li> <li>3. Enterprise and Technical Architecture , Developer</li> </ol> </li> </ol> </li> <li>9. <b>Privacy and Security Assessment Plan</b> which will:           <ol style="list-style-type: none"> <li>1. Provide a strategy to produce Privacy and Security Deliverables for all in-scope components of the project to meet PIA milestone defined in this SOW.</li> <li>2. Provide table of contents for each of the privacy deliverables specified in this SOW.</li> </ol> </li> </ol>

## Yukon eHealth- iEHR (LIS, DIS. CR) SOW

<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance:  Receipt of <b>Solution Architecture</b> satisfying criteria per descriptions above.		
<b>Review, Infoway:</b> Regional Director, Architecture		<b>Sign-off, Infoway:</b> Executive Regional Director
<b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-023	Change Management Strategy	eHealth Program Change Management Strategy outlining the change management approach, deliverables, timelines and governance.  Design and production of Stakeholder (including clinicians) and public communication materials promoting awareness, understanding and use of eHealth technologies.  Identification, and planning for activities supporting clinical change and health system transformation
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance:  Receipt of <b>Change Management Strategy</b> satisfying criteria per descriptions above		
<b>Review, Infoway:</b> Project Manager Change and Evaluation Specialist		<b>Sign-off, Infoway:</b> Executive Regional Director
<b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS



## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

ID	Deliverable	Description
YK-024	<b>Change Management Plan</b>	Outline the change management requirements and the benefits evaluation framework and requirements to ensure the stakeholders and users are actively involved to facilitate a successful adoption of the new system and incorporation of evaluation findings.
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance: Receipt of <b>The Change Management Plan</b> satisfying criteria per descriptions above		
<b>Review, Infoway:</b> Project Manager Change and Evaluation  <b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-025	<b>Stakeholder Reporting</b>	Stakeholder reports, focusing on clinicians, outlining the various stakeholders' engagement meetings and outcomes.  Reports to delineate stakeholder engagements, meetings held and target audience.
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance:  A mutually agreed quarterly compilation of reports, meetings, newsletters, etc., that demonstrates Stakeholder engagements with targeted audiences.  Infoway may request identified, dates agendas, meetings content, minutes, presentation material etc.		
<b>Review, Infoway:</b> Project Manager Change and Evaluation Specialist  <b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS

### 3.0 Phase 2 – Implementation Deliverables

This section outlines the implementation deliverables that will be produced as part of Phase 2

ID	Deliverable	Description
YK-026	<b>Solution Design &amp; Build</b>	<p>This deliverable will describe to stakeholders <u>what was implemented</u> in terms of the overall architecture of the Yukon iEHR solution. Specifically this deliverable will detail how each component and other applications interact with each other to satisfy the overall goals and objectives of the Yukon iEHR Business Architecture. In addition, this deliverable will also provide the requisite solution detail to inform the post go-live operational support of the solution. It covers all in-scope components, that is, LIS, DIS and CR (the Yukon iEHR solution.)</p> <p>The Solution Design &amp; Build deliverable will at minimum include the following content:</p> <ul style="list-style-type: none"> <li>• Solution Design Overview <ul style="list-style-type: none"> <li>– Systems Context</li> </ul> </li> <li>• Detailed Application Architecture <ul style="list-style-type: none"> <li>– Guiding Principles</li> <li>– Business components and applications</li> <li>– Service and Process Model</li> <li>– Value Proposition, Capabilities &amp; Requirements <ul style="list-style-type: none"> <li>▪ Business Objectives <ul style="list-style-type: none"> <li>• Detailed functional Requirements</li> <li>• Detailed non-functional Requirements</li> </ul> </li> <li>▪ Detailed Use Cases for CR, DIS, and Lab including interactions between CR, DIS, Lab (including ancillary systems such as EMR, Community Pharmacies, etc. pertinent to the solution.)</li> </ul> </li> </ul> </li> <li>• Technical Architecture <ul style="list-style-type: none"> <li>– System Performance</li> <li>– Disaster Recovery</li> <li>– Platform</li> <li>– Network</li> <li>– Security</li> <li>– Reliability</li> <li>– Availability</li> <li>– Maintainability</li> </ul> </li> <li>• Data Architecture <ul style="list-style-type: none"> <li>– Normalization</li> <li>– Volume</li> <li>– Redundancy</li> <li>– Accessibility</li> <li>– Performance</li> <li>– Distribution</li> <li>– Quality</li> </ul> </li> <li>• System Owner Organizational Structure <ul style="list-style-type: none"> <li>– Operational support</li> <li>– Service Level Agreements</li> </ul> </li> <li>• Detailed Pan-Canadian Standards Assessment</li> </ul>

## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

<b>Responsible:</b> eHealth Technical Architecture Working Group Chair		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance: Receipt of <b>Solution Design &amp; Build</b> satisfying criteria per descriptions above.		
<b>Review, Infoway:</b> Regional Director, Architecture  <b>Review, Sponsor:</b> eHealth Technical Architecture Working Group Chair		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-027	iEHR Training Plan	This deliverable will define the Training Plan required for all aspects of the Yukon iEHR solution. Training will include all staff identified in stakeholder list as appropriate. It covers all in-scope components, that is, LIS, DIS and CR (the solution)
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance: Receipt of the <b>iEHR Training Plan</b> satisfying criteria per descriptions above.		
<b>Review, Infoway:</b> Project Manager Change and Evaluation Specialist  <b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS

## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

ID	Milestone	Description
YK-028	<b>eHealth Program Privacy and Security</b>	<p>The Sponsor will ensure that all applicable privacy and security documentation has been completed as relevant to the utilization of personal information and/or personal health information within the scope of the Project. The milestone will be considered complete when all such documentation has been reviewed, approved and signed-off by <i>Infoway</i> staff.</p> <p>Acceptance criteria for each of the specific deliverables comprising the Privacy and Security milestone are listed below and are described in Deliverables YK-028-1 thru YK-028-4. Additional privacy and security documentation may be required and may be included as part of the milestone, with agreed-upon Acceptance criteria to be determined by Sponsor &amp; <i>Infoway</i>.</p>
<b>Responsible:</b> Privacy and Security Working Group Chair and Technical Architecture Working Group Chair		
<b>Acceptance Criteria:</b> <ul style="list-style-type: none"> <li>The Logical PIA should address all components of the Project and meet all the acceptance criteria as listed in YK-028-01.</li> <li>The Logical STRA should address all components of the Project and meet all acceptance criteria as listed in YK-028-02.</li> <li>The Privacy Security Architecture should address all components of the Project and meet all acceptance criteria as listed in YK 028-3.</li> <li>The PIA Letter of Confirmation should address all components of the Project and meet all acceptance criteria as listed YK 028-04.</li> <li>Deliverables YK 028-1, YK 028-2, YK 028-3 and YK 028-4 will address the Yukon iEHR Solution collectively, that is, including all components of the project – LIS, DIS, CR.</li> <li>Deliverables YK 028-1, YK 028-2, YK 028-3 and YK 028-4 will build upon previous jurisdictional artifacts developed under previous <i>Infoway</i> or sponsor initiatives.</li> <li>Signoff by responsible parties for all of the above.</li> </ul>		<b>Review, Infoway:</b> Project Manager Regional Director of Architecture  <b>Review, Sponsor:</b> Privacy and Security Working Group Chair and Technical Architecture Working Group Chair  <b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-028-1	<b>Logical Privacy Impact Assessment</b>	<p>This deliverable comprises part of the eHealth Program Privacy and Security milestone YK-028.</p> <p>The Logical Privacy Impact Assessment (PIA) is undertaken by the Sponsor with respect to the Project and will be documented in a Logical PIA Report.</p>

## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

		<p>The Logical PIA will be based on the referenced Logical Architecture which must incorporate Privacy &amp; Security (P&amp;S) Architecture components.</p> <p>The scope, substance and form of the Logical PIA, and the Logical PIA Report must comply with the statutory and project requirements applicable to the Sponsor and in force at the time the deliverable is due,, as well as relevant P&amp;S policies, standards, or guidelines, as well as P&amp;S requirements established by the Sponsor or an Applicable Authority. ("Applicable Requirements").</p>
<b>Responsible:</b> Privacy and Security Working Group Chair		
<b>Acceptance Criteria:</b>  Delivery of a Logical PIA report which addresses all components of The Project that involve personal information and personal health information and meets the jurisdiction's requirements for PIA's. The PIA report will be reviewed by Infoway against the most recent version of the <i>Infoway</i> PIA Deliverable Review Guidelines. <ul style="list-style-type: none"> <li>• The PIA Report will include but not be limited to: <ul style="list-style-type: none"> <li>○ A description of authorities for the system as per legislation or other source</li> <li>○ A description of information involved in the system and dataflow analysis against privacy principles.</li> <li>○ A description of risks describing acceptance or mitigation</li> <li>○ Demonstration that the PIA was conducted by individuals possessing necessary privacy, legal, information technology, change management and other relevant expertise to perform the PIA.</li> <li>○ Demonstration that the PIA reflects and builds upon the results of previously undertaken PIAs and Threat and Risk Assessments (TRA) or their equivalents. If applicable, PIAs and TRAs for third party and pre-existing components should be included or referenced.</li> <li>○ Demonstration that the Project conforms to the jurisdiction's requirements or other Information Technology P&amp;S best practices.</li> <li>○ Signoff by responsible parties</li> </ul> </li> <li>• This deliverable will address the Yukon IEHR Solution collectively, that is, including all components of the project – Lab, DIS, CR.</li> <li>• This deliverable will build upon previous jurisdictional artifacts developed under previous Infoway or sponsor initiatives.</li> </ul> <p style="text-align: right;"><i>continued</i></p>		<b>Review, Infoway</b>  Project Manager Regional Director of Architecture  <b>Review, Sponsor:</b> Privacy and Security Working Group Chair  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS  <b>Sign-off, Infoway:</b> Executive Regional Director



## Yukon eHealth- iEHR (LIS, DIS. CR) SOW

<p>NOTE:</p> <ul style="list-style-type: none"> <li>Reimbursement by Infoway is dependent on Infoway's acceptance of the PIA report as per these criteria.</li> <li>Acceptance by Infoway does not in any way constitute endorsement, approval or verification of the PIA.</li> <li>The Project Sponsor remains fully responsible for ensuring that the Privacy Impact Assessment and report, and the personal information practices associated with the Project (when implemented) fully comply with all Applicable Requirements, other requirements under the applicable Sponsor Agreement, and, otherwise appropriately addressing any privacy issues that may be associated with the Project.</li> </ul>		
ID	Deliverable	Description
YK-028-2	<b>Logical Security Threat and Risk Assessment</b>	<p>This deliverable comprises part of the eHealth Program Privacy and Security milestone YK-028.</p> <p>The Security Threat Risk Assessment (STRA) is undertaken by the Sponsor and will be documented in the STRA deliverable. The STRA deliverable will be based upon the Solution Architecture and include the Privacy &amp; Security Architecture components.</p> <ul style="list-style-type: none"> <li>The scope, substance and form of the STRA deliverable must comply with the statutory requirements applicable to Sponsor and in force at the time the deliverable is due. Furthermore, the deliverable must comply with relevant project policies, standards, guidelines as well as P&amp;S requirements established by the Sponsor or an Applicable Authority.</li> </ul>
<p><b>Responsible:</b></p> <p>Technical Architecture Working Group Chair</p>		
<p>Acceptance Criteria:</p> <p>This deliverable will be deemed complete upon:</p> <ul style="list-style-type: none"> <li>Delivery of a STRA Report/Document which includes acceptance of threat and risk assessment as set out in the deliverable description.</li> <li>Confirmation that the STRA Report conforms to the deliverable description.</li> <li>Signoff by responsible parties</li> </ul>		<p><b>Review, Infoway</b> Project Manager Regional Director of Architecture</p> <p><b>Review, Sponsor:</b> Technical Architecture Working Group Chair</p> <p><b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS</p> <p><b>Sign-off, Infoway:</b> Executive Regional Director</p>

ID	Deliverable	Description
YK-028-3	<b>Logical Privacy &amp; Security Architecture</b>	<p>This deliverable comprises part of the eHealth Program Privacy and Security milestone YK-028.</p> <p><i>Note: The Logical Privacy and Security (P&amp;S) Architecture can be included as part of the overall Logical IT or solution architecture documentation or as a separate document provided by Sponsor to Infoway. The P&amp;S Architecture will be at the same level of granularity as the IT Architecture.</i></p> <p>The scope, substance and form of the Logical P&amp;S Architecture, must comply with any detailed P&amp;S policies, standards, or guidelines established by the Sponsor or an Applicable Authority ("Applicable Requirements").</p> <p>The scope must minimally cover components of the project involved in the collection, use, disclosure and management of Personal Information (PI) and Personal Health Information (PHI), including but not limited to third party or pre-existing components, and client or end user connection points which would have a shared responsibility with the project (e.g. end user workstations, etc.), usually associated with a transfer of custody and control of PI or PHI.</p> <p>The substance must identify and document existing or planned controls (people, process, technology, facility) which would be required to safeguard the confidentiality, integrity or availability of the sensitive assets, including but not limited to PI and PHI. The P&amp;S architectural components and interoperable P&amp;S services should address the required and recommended controls as may be identified in Risk Management decisions, Privacy Impact Assessments (PIA) and Threat Risk Assessments (TRA) (or equivalent).</p> <p>Applicable Requirements should include, but not be limited to, information technology P&amp;S best practices of the jurisdiction. Applicable Requirements may also include Infoway's Privacy and Security Requirements, or control objectives from ISO 27001/27002, CSA's Privacy Principles, CICA's Generally Accepted Privacy Principles, etc., as required by the Sponsor.</p>
<b>Responsible:</b>		
Technical Architecture Privacy and Security Working Group Chair		
<b>Acceptance Criteria</b>  Confirmation that the Logical P&S Architecture: <ul style="list-style-type: none"> <li>Fulfills the content requirements as set out in the deliverable description listed above</li> </ul>		<b>Review, Infoway</b>  Project Manager Regional Director of Architecture

## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

<ul style="list-style-type: none"> <li>▪ Must reference or include P&amp;S Architectures for third party and pre-existing components and indicate compliance with The Project P&amp;S requirements. Significant controls should be brought forward and included in the P&amp;S Architecture for The Project</li> <li>▪ demonstrates traceability between the required or recommended controls as identified in Risk Management decisions, PIAs and TRAs (or equivalent) and the P&amp;S architectural components and interoperable P&amp;S services</li> <li>▪ This deliverable will address the Yukon iEHR Solution collectively, that is, including all components of the project – LIS, DIS, CR.</li> <li>▪ This deliverable will build upon previous jurisdictional artifacts developed under previous Infoway or sponsor initiatives</li> <li>▪ Signoff by responsible parties</li> </ul> <p>NOTE:</p> <ul style="list-style-type: none"> <li>▪ Reimbursement by Infoway is dependent on Infoway's acceptance of the work products as per the criteria listed.</li> <li>▪ Acceptance by Infoway does not in any way constitute endorsement, approval or verification of the deliverable</li> </ul>			<p><b>Review, Sponsor:</b> Technical Architecture Working Group Chair</p> <p><b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS</p> <p><b>Sign-off, Infoway:</b> Executive Regional Director</p>
ID	Deliverable	Description	
YK-028-4	Logical Privacy Impact Assessment (PIA) Confirmation Letter	<p>This deliverable comprises part of the eHealth Program Privacy and Security milestone YK-028.</p> <p>The Logical PIA Confirmation Letter is written by the Sponsor with respect to The Project confirming that the Sponsor has:</p> <ul style="list-style-type: none"> <li>• Undertaken the internal assessments and reviews necessary to ensure the accuracy of the Logical PIA Report.</li> <li>• Implemented a risk mitigation plan to treat (accept, transfer, mitigate or otherwise deal with) identified P&amp;S risks raised during the Logical PIA and other due diligence exercises.</li> <li>• Communicated the results of the Logical PIA to all appropriate parties.</li> </ul>	
<p><b>Responsible:</b> Privacy and Security Working Group Chair</p>			



<p><b>Acceptance Criteria:</b></p> <p>Delivery of the Logical PIA Confirmation Letter which:</p> <ul style="list-style-type: none"> <li>• Conforms to the format and content requirements as set out in the deliverable description listed above.</li> <li>• Is issued on the Sponsor's letterhead and signed by the Sponsor.</li> </ul> <p style="text-align: right;"><i>continued</i></p> <ul style="list-style-type: none"> <li>• Is dated.</li> <li>• References the latest version(s) of the Logical PIA Report and other due diligence or Risk Management documents.</li> <li>• This deliverable will address the Yukon iEHR Solution collectively, that is, including all components of the project – LIS, DIS, CR.</li> <li>• This deliverable will build upon previous jurisdictional artifacts developed under previous Infoway or sponsor initiatives</li> <li>• Signoff by responsible parties</li> </ul> <p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li>• Reimbursement by Infoway is dependent on Infoway's acceptance of the work products as per the criteria listed.</li> <li>• Acceptance by Infoway does not in any way constitute endorsement, approval or verification of the deliverable. The Project Sponsor remains fully responsible for ensuring that the Privacy Impact Assessment and report, and the personal information practices associated with the Project (when implemented) fully comply with all Applicable Requirements, other requirements under the applicable Sponsor Agreement, and, otherwise appropriately addressing any privacy issues that may be associated with the Project.</li> </ul>	<p><b>Review, Infoway</b></p> <p>Project Manager Regional Director of Architecture</p> <p><b>Review, Sponsor:</b> Privacy and Security Working Group Chair</p> <p><b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS</p> <p><b>Sign-off, Infoway:</b> Executive Regional Director</p>
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ID	Deliverable	Description
YK-029	<b>Test Strategy and Results (test system)</b>	<p>This deliverable will cover the Yukon iEHR Solution - LIS, DIS and CR components.</p> <p>Strategy and plans for testing the stages of development and compliance. This includes specifying responsibilities, tools and procedures to be used for the following test cycles and processes, as applicable:</p> <ul style="list-style-type: none"> <li>• UAT</li> <li>• Integration Testing</li> </ul>
<b>Responsible:</b> eHealth Domain Project Leads &/or eHealth Director		
<b>Acceptance Criteria</b>  Review and Acceptance:  This deliverable will be deemed complete upon receipt of the completed test strategy and plan <b>Test Strategy and Results (test system)</b> documentation as described above.		
<b>Review, Infoway:</b> Project Manager Regional Director of Architecture  <b>Review, Sponsor:</b> eHealth Domain Project Leads &/or eHealth Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS

## Yukon eHealth- iEHR (LIS, DIS. CR) SOW

ID	Deliverable	Description
YK-030	<b>Production Integration Between DIS and CR</b>	The DIS is integrated with the CR including CR production integration between DIS and CR, Community pharmacy integration, and DIS Viewer deployment with in-context with Meditech, GoldCare, and Plexia.
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria</b>  Certification: Yukon will provide a letter certifying that client demographic and identity information is being exchanged between the CR and DIS.		
<b>Review, Infoway:</b> Project Manager		<b>Sign-off, Infoway:</b> Executive Regional Director
<b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS

## 4.0 Phase 2 –Adoption Deliverables

This section outlines the adoption deliverables that will be produced as part of Phase 2

ID	Deliverable	Description
YK-031	LIS Connect Change Management Activities	<p>This deliverable will provide the documented Change Management Activities such as:</p> <ul style="list-style-type: none"> <li>Stakeholder Engagement</li> <li>Training Materials</li> <li>Training</li> </ul>
<b>Responsible</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance: Documentation to substantiate stakeholder engagement, training materials and training.		
<b>Review, Infoway:</b> Project Manager Change & Evaluation Specialist  <b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-032	DIS Change Management Activities	<p>This deliverable will provide the documented Change Management Activities such as:</p> <ul style="list-style-type: none"> <li>Stakeholder Engagement</li> <li>Training Materials</li> <li>Training</li> </ul>
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria/Process Description:</b>  Review and Acceptance: Documentation to substantiate stakeholder engagement, training materials and training.		
<b>Review, Infoway:</b> Project Manager Change & Evaluation Specialist  <b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Infoway:</b> Executive Regional Director  <b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS

## Yukon eHealth- iEHR (LIS, DIS, CR) SOW

ID	Milestone	Description
YK-033	<b>Sponsor Validation of CR, DIS, LISC in Production Sign-off</b>	The Client Registry, Lab, Drug Information System are installed in the final production environment.
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria</b>  Certification Yukon will provide a letter certifying Production installation		
<b>Review, Infoway:</b> Project Manager		<b>Sign-off, Infoway:</b> Executive Regional Director
<b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-033-1	<b>Sponsor Validation of CR Production Sign-off</b>	The Client Registry is installed in the final production environment
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria</b>  Certification Yukon will provide a letter certifying Production installation		
<b>Review, Infoway:</b> Project Manager		<b>Sign-off, Infoway:</b> Executive Regional Director
<b>Review, Sponsor:</b> eHealth Project Director		<b>Sign-off, Sponsor:</b> ADM Corporate Services, HSS
ID	Deliverable	Description
YK-033-2	<b>Sponsor Validation of LISC Functionality in Production Sign-off</b>	The LISC functionality as described in deliverable YK-20 <i>LIS Connect Business Case and Charter</i> and YK-034-1-1 <i>Yukon and PHSA Electronically Exchanging Referred Laboratory Orders and Results</i> is installed in the final production environment.
<b>Responsible:</b> eHealth Project Director		
<b>Acceptance Criteria</b>  Certification Yukon will provide a letter certifying Production installation		