

REQUEST FOR STANDING OFFER ("RSO")

(Non-Binding and Price Driven)

Title:

Supply and Installation of Automotive Windshields

Issued by:

Highways & Public Works

Overview and Information:

Provide the supply and installation of automotive windshields to the **Government of** Yukon

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PART A: DEFINITIONS AND INTERPRETATION

1.0 Definitions

.1 For the purposes of this RSO:

"Business Day(s)" means a day that is not a Saturday, a Sunday or a statutory holiday in the Yukon.

"Closing Location" means the location described under section 2.1 of Part B: Instructions to Respondent (as amended);

"Closing Time" means the date and time Responses must be duly received by the Owner in accordance with section 1.1 of Part B: Instructions to Respondent (as amended);

"Contract" means the contract under Part I: Call-Up Contract Terms and includes: any applicable scope of work or specifications issued under a Call-Up, and any schedules, appendices, and supplementary terms and conditions attached thereto;

"Evaluation Criteria" means the criteria used to evaluate Responses under this RSO;

"Owner" or "YG" means the Government of Yukon or a person duly authorized to represent the Government of Yukon;

"Response" means a response submitted in response to this RSO;

"Respondent" means an individual, partnership, corporation or other person that submits a Response or a supplier after entering into an SOA;

"Response Form" means the form(s) included with this RSO;

"RSO" means this Request for Standing Offers and any addenda;

"Call-Up(s)" means an inquiry for work, goods, or services under the SOA which may be used by the Owner to establish a Contract to acquire work, goods, or services;

"SOA" means the standing offer arrangement under this RSO; and

"Work" means any work, goods, or services, to be provided or performed by a Respondent in accordance with a Call-Up and Contract;

2.0 Interpretation

In this RSO:

- .1 The words shall have a plural, feminine or neutral meaning where the context so requires.
- .2 The words "includes" and "including", whether or not used with the words "without limitation" or "but not limited to", shall not be deemed limited by the specific enumeration of items but shall in all cases be deemed to be without limitation and construed and interpreted to mean "includes without limitation" and "including without limitation".
- .3 No term of this RSO will be construed against or interpreted to the disadvantage of any party because the party is deemed to have drafted the provision.
- .4 The word "should" is not mandatory, but is recommended to be followed, and failure to comply may affect the acceptance or rejection of a Response or the exclusion of a Response from the SOA.

PART B: INSTRUCTIONS TO RESPONDENT

IMPORTANT: This RSO is an invitation for prospective contractors to submit non-binding Responses. Subject to the terms of the RSO, eligible Respondents may enter into a standing offer arrangement to provide work, goods, or services on an asrequired basis, for specific periods of time, at pre-arranged prices and delivery conditions.

Respondents must carefully read and follow the instructions set out in this RSO, including all addenda, attached documents and materials, as any variation from them may result in a Response being rejected or a Respondent being excluded from the SOA or from further consideration by the Owner. If a Respondent has any questions or concerns regarding the RSO, they may ask questions in accordance with the RSO. Respondents acknowledge and agree that they bear the full responsibility for the rejection of their Response or being excluded from the SOA if the Respondent fails to follow the instructions or requirements of this RSO or fails to ask questions or seeking clarification from the Owner on any instructions, requirement, or matter related to this RSO.

1.0 Closing Time

.1 Responses must be received **before 4:00:00 p.m., as determined by the time stamp clock**

at the Closing Location on: October 16, 2019

Delivery of Responses prior to the Closing Time is the sole responsibility of the Respondent. Responses received after the Closing Time will not be considered regardless of the reason for their late delivery. The clock used by the Owner for the purpose of time stamping Responses will be deemed conclusively to be correct as to the date and time of receipt of Responses.

2.0 Closing Location and Response Delivery

.1 Responses shall be submitted by either courier, mail <u>or</u> hand delivered to:

Government of Yukon Procurement Support Centre Suite 101-104 Elliott Street Whitehorse, Yukon Y1A 0M2 Phone: (867) 667-5385

- .2 Responses must be received at the Closing Location. Responses received at a different location will <u>not</u> be accepted or considered regardless of the reason.
- .3 Responses submitted by fax or electronic mail will <u>not</u> be accepted, unless otherwise explicitly stated in the RSO. If a Response has already been submitted by a Respondent to the Closing Location before the Closing Time, then faxed amendments to the Response are acceptable.

3.0 Amendments by the Respondent

- .1 Respondents may amend their submitted Response prior to the Closing Time. Any amendments to the Response will be deemed to nullify and replace any previous amendment to the Response, unless each amendment clearly states that amendments are to be added together.
- .2 Any amendments to a Response must be in writing and be duly authorized by the Respondent or a person authorized to act on behalf of the Respondent. Amendments should:
 - .1 be clearly labelled "amendment";
 - .2 identify the change and where it applies; and
 - .3 identify the Project Title, the Respondent's name and contact information.

Amendments should be numbered sequentially, and unless the Respondent clearly and legibly specifies to the contrary in the amendment, each amendment shall be deemed to be delivered by the Respondent in chronological order as received by the Owner.

.3 Amendments to a Response may be submitted to the Procurement Support Centre by fax at (867) 393-6245, courier, mail, or hand delivered to the Closing Location. If an amendment is submitted by fax, the Respondent bears the full risk that the Owner's fax equipment functions properly in the timely delivery of any amendment. The Owner does not assume any risk or responsibility or liability, and makes representation or warranty in any way, including in contract or tort (including negligence) to any person or the Respondent that the equipment is able to transmit or receive transmissions or information in an accurate or timely manner or an electronic transmission or communication is received by the Owner in its entirety or within any time limit specified by this RSO. If Respondents are concerned about timely delivery of faxed information they are fully and solely responsible for making other arrangements to ensure such information is received prior to the Closing Time. If there is any dispute or discrepancy between the time and date printed by the facsimile equipment at the Closing Location will be deemed conclusively to be correct as to the date and time of receipt.

- .4 In order to maintain the confidentiality of a Response, any amendments to the price of the Response must only show the change to the price(s). **Respondents should** <u>not</u> disclose the original total price(s) of the **Response OR actual total revised price(s) of the Response in amendments**. An amendment to a unit price item should ONLY state the increase or decrease in the unit price for that item. An amendment to a lump sum item should ONLY state the increase or decrease in the lump sum price. Respondents are also responsible for ensuring that their Response reflects any amendments that may have increased or decreased the price of their Response.
- .5 If any amendment to a Response is unclear, ambiguous as to its meaning or intent, or does not comply with the requirements of this RSO, then the Owner reserves the right, in its sole and absolute discretion to:
 - .1 reject the amendment and the original Response, including any previous amendment(s) to the Response;
 - .2 reject the amendment and accept the original Response and any previous amendment(s) made to the Response in accordance with this RSO received prior to the Closing Time; or
 - .3 where the amendment has a defect, remedy the defect in accordance with this RSO, and accept the amendment.

4.0 Withdrawal of Response Prior to Closing Time

.1 Respondents may withdraw a Response by making a written request to withdraw their Response to the Closing Location. Prior to the Closing Time, the Response will be returned to the Respondent unopened. If a Respondent withdraws and re-submits a Response, then the Response with the latest time and date stamp will be deemed to be the official Response.

5.0 Inquiries

.1 All inquiries related to the RSO shall be submitted in writing to the Project Manager below at least **five (5) business days** before the Closing Time. After this time, the Owner has no obligation to respond to inquiries and reserves the right to not respond to inquiries. The Project Manager may respond by issuing addenda.

Name: Catherine Henke Position: Purchasing Officer

Acquisition Services and Planning, Supply Services, W-4, Highways and Public Works

Phone: 867-667-5146 E-mail: catherine.henke@gov.yk.ca

Please Note: Information obtained from any other source is not official and may not be accurate.

.2 Respondents are responsible for reviewing the RSO documents and should immediately notify the Project Manager, in writing, if the RSO documents appear to be incomplete or contain any discrepancies, inconsistencies, ambiguities, errors or omissions, or if conditions for the Work differ from those described in the RSO documents. .3 If a Respondent wishes to confirm that their Response has been received prior to the Closing Time, they may contact the Procurement Support Centre at (867) 667-5385.

6.0 Issuing of Addenda

- .1 The Owner may, at any time prior to the Closing Time, issue addenda to amend the terms in the RSO, including: adding or deleting terms; correcting errors, discrepancies or omissions in the RSO; or clarify the meaning or intent of any provision therein. All addenda become part of the RSO. Written addenda are the only means of amending or clarifying this RSO, and no other form of communication whether written or oral, including written responses to enquiries, will be included in or in any way amend this RSO.
- .2 If the Owner issues addenda within **three business days** of the Closing Time, then the Owner will extend the Closing Time.
- .3 Respondents are solely responsible for ensuring that all addenda issued are received by the Respondent and incorporated into their Response. If required, any Responses submitted prior to an addenda being issued may be amended prior to the Closing Time in accordance with the terms of this RSO. Respondents will be deemed to have received and accepted all addenda regardless of when their Response was submitted, and failure to provide such acknowledgement will not alter that all addenda will be incorporated into the terms of the RSO, the Response and the Contract if applicable

7.0 Responsibility for Response Costs

.1 Respondents are solely responsible for any and all costs or expenses related to the preparing, presenting, delivery of their Responses, including: obtaining and providing any documentation, certifications, and materials, attending any information meetings, site visits, and all costs and expenses related to the RSO or SOA process, and responding to any Owner information requests or changes.

8.0 No Contract and Not Legally Binding

.1 Despite any other term in this RSO, this RSO is a request for non-binding responses with the potential to enter into a standing offer arrangement. This RSO is <u>not</u> a tender call, contract, or request/order for work, and is not intended to create, and will not create a formal offer or legally binding bidding process. By submitting a Response, the Respondent acknowledges and agrees that this RSO will be non-binding and, except for clauses 12.1 to 12.3 of Part B: Instructions to Respondent, will not give rise to any legal rights or obligations in any way in any way, whether express or implied, whether in contract or tort, arising out of this RSO process, including: any "Contract A"–based tendering law duties or obligations (express or implied).

9.0 No Guarantee or Obligation to Award Work or Contracts

- .1 This RSO process is intended to solicit non-binding Responses for consideration by the Owner to be placed on a SOA, and may, in the Owner's sole and absolute discretion, result in an opportunity from the Owner to participate in an SOA. There is no obligation on the Owner to engage any supplier to provide work, goods or services or to award a contract as a result of entering into an SOA.
- .2 Despite any other term in this RSO, the Owner makes <u>NO</u> guarantee, representation or warranty and has no duty or obligation in any way with respect to: the eligibility, inclusion, or acceptance of a Respondent on the SOA; providing opportunities to a Respondent under the SOA; providing Work or the value or volume of Work to a Respondent; awarding or executing a Contract with a Respondent; use of the SOA for the Work or other work, including: when the SOA will be used and what work will be provided under the SOA; or whether a Respondent will be eligible to participate in any subsequent SOA process.
- .3 The SOA is non-exclusive, and the Owner, reserves the right, in its sole and absolute discretion, to select a contractor or award Work or any other work, or a Contract through any alternative or separate

procurement or contracting process outside the SOA. The Owner has no duty or obligation in any way to use the SOA or provide any Work, Contract, or opportunities under the SOA.

10.0 Right to Cancel or Disqualify and Reject or Exclude a Response

- .1 The Owner reserves the right, in its sole and absolute discretion, to cancel this RSO at any time without cause, liability, award, or compensation to Respondents. The Owner also reserves the right to reissue this RSO upon the same or different terms and conditions.
- .2 Failure to comply with any instruction or term contained in this RSO may be deemed sufficient cause by the Owner to reject a Response or exclude a Respondent from the SOA. While this RSO is non-binding, the Owner, still reserves the right to reject a Response or exclude a Respondent from the SOA if there are any items omitted from or any conditions or qualifications added to the Response. Any Response submitted on forms other than those provided may also be disqualified. No escalation clauses will be accepted, unless explicitly authorized under this RSO.
- .3 The Owner need not necessarily accept the lowest priced, highest ranked, or any Response, and reserves the right to disqualify a Response and has no duty or obligation in any way to accept a Response. Without limiting the generality of the foregoing, the Owner reserves the right, in its sole and absolute discretion, to reject a Response and has no obligation to accept a Response if one or more of the following circumstances occur:
 - .1 the Response is not submitted in the required form, is non-legible, or has significant errors or omissions of required information;
 - .2 the Respondent fails to complete the Response Form;
 - .3 the Response is not submitted or signed by a duly authorized person representing the Respondent;
 - .4 the Response has terms, conditions, or assumptions, not explicitly authorized by the RSO, or the Respondent fails to follow the instructions or comply with the terms of the RSO;
 - .5 there is reasonable evidence, satisfactory to the Owner, that the Respondent would be unable to properly carry out the Work, including, but not limited to: lack of experience, qualifications, equipment, or resources to satisfactorily perform the Work or ability to satisfactorily meet the schedule for the Work, or difficulty working with the Respondent and likelihood of disputes or claims;
 - .6 there is reasonable evidence, satisfactory to the Owner, that the Respondent, its employee(s), subcontractor(s) or agent(s) has been involved in fraud, bribery, misrepresentation, illegal or criminal activity that would adversely impact the ability of the Respondent to properly perform any Work or Contract; or
 - .7 in the judgment of the Owner, the interests of the Owner would best be served by not accepting the Response.

The above list is non-exhaustive and the Owner reserves the right, in its sole and absolute discretion, to reject a Response that otherwise fails to follow the instructions or comply with the RSO or for other reasonable causes.

11.0 Right to Waive any Defect, Clarification, and Rectification

- .1 If, in the opinion of the Owner, any Response contains a defect in any way, whether minor or material or by error or omission, or fails in any way to comply with any requirement of this RSO, then the Owner reserves the right, in its sole and absolute discretion, to waive the defect or request clarification or rectification, and accept the Response. A defect may include terms, conditions, or assumptions which may affect: pricing; the RSO or SOA process; the performance of any Contract or Work; or uniformity of Responses.
- .2 The Owner, reserves the right, in its sole and absolute discretion, to be innovative in the acceptance of

Responses and allow for and request written clarification or rectification from a Respondent on any defect. If, in the opinion of the Owner, a Respondent fails to properly clarify or rectify its Response in writing within the specified time of receiving a request for clarification or rectification from the Owner, then this will be considered sufficient grounds for the Owner to reject a Response or exclude the Respondent from the SOA. The determination of: whether or not to disqualify any Respondent; waive any defect or failure to comply with a term of the RSO; whether or not to require clarification or rectification; and the adequacy and acceptability of any clarification or rectification submitted by a Respondent shall be made at the sole and absolute discretion of the Owner. The Owner does not have a duty or obligation in any way to exercise its right to waive, clarify or rectify defects, The Owner shall not be bound by industry custom or practice in the exercise of its right to waive, clarify, or rectify defects.

- .3 Without limiting the foregoing, the Owner reserves the right, in its sole and absolute discretion, to rectify any defect related to a Response, including in the following circumstances:
 - .1 the Response is not submitted in the required form, including: failure to submit completed and signed Response Form;
 - .2 the Response is not submitted or signed by a duly authorized person representing the Respondent or is signed or submitted by more than one legal entity or a non-legal entity;
 - .3 failure to provide any required proof of certification, or registration;
 - .4 the Response is not properly filled out or completed or there is uncertainty in the terms submitted in or with the Response;
 - .5 the Response contains material, documents, or other additional information or special conditions, additional terms, assumptions or qualifications, which may affect the pricing; the performance of any Contract or Work; the RSO or SOA process, or uniformity of Responses; or
 - .6 fails to comply with any instruction or requirement in the RSO.
- .4 If the Owner exercises its right to rectify a Response, then the Owner may send a written rectification notice to the Respondent identifying the defect(s), and provide the Respondent with a timeframe to rectify the defect or provide further sufficient information. If the Respondent fails to rectify the defect or provide further information within the timeframe provided by the Owner, then this will be deemed sufficient grounds by the Owner, in its sole and absolute discretion, to reject a Response or exclude a Respondent from the SOA.
- .5 Despite any review by the Owner, the Owner has no duty or obligation to identify or exercise its right to waive, clarify, or rectify any or all deficiencies in a Response submitted by a Respondent. The Owner shall not be bound by industry custom or practice in the exercise of its right to waive, clarify, or rectify defects. Respondent shall remain solely responsible and bear the full risk for ensuring the consistency of the information submitted in their Response at all times, including: ensuring that any response to a rectification notice is consistent with any other information originally submitted with their Response; and the risk and responsibility for any disqualification or prejudice to the evaluation of its Response that may occur from the information submitted by a Respondent in its response to a rectification notice.
- .6 In circumstances where a Respondent chooses not to submit additional or different information to rectify an identified requirement or defect, then the Respondent must submit a response indicating "No Change" for such requirement or deficiency and the original response for that item will continue to apply. If a Respondent does not respond to a rectification notice within the timeframe provided by the Owner, then the Respondent will be deemed to have provided a "No Change" response and the original response for that item will continue to apply and will be deemed sufficient grounds by the Owner to reject a Response or exclude a Respondent from the SOA
- 12.0 Exclusion of Liability



- .1 In exchange for participating in this RSO and the opportunity to submit a non-binding and revocable Response, the sufficiency of which is hereby acknowledged, the Respondent agrees to the following waiver and release and limitation on liability, which are legally binding, severable and independent from the other terms of the RSO. Except for a claim for costs awarded in a proceeding under the Procurement Complaint Process set out under the Government of Yukon's General Administration Manual – 2.6 Procurement Policy and its operational requirements (as amended), each Respondent by submitting a Response, permanently and irrevocably waives and releases the Owner, its elected officials, officers, employees, and agents from any and all: claims, liabilities, actions, proceedings (including any judicial review or injunction application), damages (including: direct, indirect, consequential, incidental, general, special or exemplary damages, any economic losses, lost profits, lost opportunities, or any other costs, expenses or losses for any reason), or any other legal remedy in any way or for any reason (collectively, the "Claims") arising from or related to this RSO process, including without limitation: any actual or alleged unfairness on the part of the Owner at any stage of the RSO process, including: evaluation of Responses; any breach of the Owner's policies or directives; any breach of a statutory or other duty; rejection of a Response or Respondent; failure by the Owner to enter into a SOA with a Respondent; use of the SOA by the Owner; failure by the Owner to allow a Respondent to participate in the SOA process under or outside the SOA; failure to provide Work or a certain value or volume of Work; failure to award a contract through an SOA or other process; cancellation of the RSO or SOA and re-issuing of the RSO or SOA on the same terms or other terms; acceptance by the Owner of a Response with a defect or a rectified, clarified, or amended Response; any waiver, clarification, or rectification of a Response or scope of work; negligence, misrepresentation (negligent or otherwise), or any other tort; bad faith or violation of common law duties; any breach of express or implied duties or terms of this RSO; and any decisions, acts, omissions or errors by the Owner in relation to this RSO or SOA process.
- .2 If section 12.1 is inapplicable, unconscionable, contrary to public policy, or otherwise unenforceable or invalid, in whole or in part, or where the Respondent is otherwise entitled to a remedy or compensation at common law or otherwise, from the Owner in relation to this RSO process, the sole and absolute remedy and total maximum compensation for any and all Claims against the Owner in relation to or arising from this RSO process, either individually or cumulatively, will not exceed the lesser of: the Respondent's reasonable and direct costs of preparing its Response or \$5000.00.
- .3 For greater certainty, sections 12.1 and 12.3 are legally binding, severable, and independent from the other terms of the RSO and shall survive the Closing Time, expiry, or cancellation of this RSO.

13.0 Conflict of Interest and Lobbying

- .1 By submitting a Response, Respondents represent and warrant that they: do not have a conflict of interest; have not obtained any material information or materials from the preparation or planning of the RSO or design of the Work; and have not had any prior or existing business or professional relationship that may adversely or unduly influence the outcome of accepting or rejecting a Respondent, selection of a Respondent under the SOA, or awarding Work or a contract to the Respondent's advantage or favor. The Owner may rely on such warranty.
- .2 The Owner reserves the right, in its sole and absolute discretion, to reject or disqualify any Respondent, exclude a Respondent from the SOA, or not award a Contract to a Respondent who: has a conflict of interest; engages in any illegal business practices, including activities such as bid-rigging, price-fixing, bribery, fraud, coercion or collusion; or engages in any unethical conduct, including: making any misrepresentation or providing other misleading or inaccurate information in their Responseor to public officials, or engages in conduct or attempts to communicate directly or indirectly with any employee, contractor, representative or elected official of the Owner to adversely affect the RSO process or unduly influence the outcome of: accepting or rejecting a Respondent, selection of a Respondent under the SOA, or awarding Work or a contract to the Respondent's advantage or favor.



14.0 Disclosure of Responses and Access to Information and Protection of Privacy Laws and CFTA

- .1 The Owner is subject to the *Access to Information and Protection of Privacy Act*, R.S.Y. 2002, c.1 ("ATIPP"), which gives people a right of access to records in the custody or control of the Owner, with certain exceptions.
- .2 Once a Response is submitted to the Owner it is subject to ATIPP. By submitting a Response, the Respondent consents to the following:
 - .1 Publication of the name of the Respondent and Response; and
 - .2 Disclosure of the Response and its evaluation to the Bid Challenge Committee if there is a complaint made about this procurement under the dispute resolution process as described in the Government of Yukon's Contract and Procurement Regulation and Procurement Policy
- .3 If a Response contains information, in whole or in part, that may be considered a trade secret, scientific or technical information, commercial or financial information, those portions should be labelled "confidential" in the Response. And in particular, the Respondent must:
 - .1 Clearly label that part of their Response which is "confidential"; and
 - .2 Upon request by the Owner, provide all reasonable assistance and a timely response with objective evidence that supports the claim for confidentiality.

Note: Please do not submit a confidentiality clause or terms and conditions.

- .4 If a Respondent does not indicate in its Response the portions of its Response that are confidential and clearly highlight the confidential information, the Owner may publicly disclose the Response without notice to, or consent from, the Respondent. Failure to clearly identify portions of the Response which are confidential constitutes consent of the Respondent to disclosure of the entire Response.
- .5 If a request is made which includes information labelled as confidential by a Respondent, ATIPP requires the Owner to notify the Respondent of the request and give the Respondent an opportunity to provide objective, timely evidence that sufficiently supports the Respondent's claim of confidentiality. The Respondent will also be notified of the Owner's decision about whether to disclose the Response and so will the requestor. The Respondent and the requestor each have a separate statutory right to ask the Information and Privacy Commissioner to review the Owner's decision.
- .6 This RSO is subject to applicable trade agreements (as amended).

15.0 Information Meeting

.1 The Owner may, at its sole discretion, conduct an information meeting prior to the Closing Time to provide Respondents with an opportunity to clarify and confirm the requirements of the RSO, Specifications, Contract, and/or Work. If the Owner decides to conduct such a meeting, it will provide all Respondents with notice of the time and location of the meeting, whether the meeting is mandatory and any other terms or requirements. If the information meeting is mandatory, **failure by a Respondent to attend a mandatory information meeting will result in the rejection of their Response or the Respondent being excluded from the SOA**. If the information meeting is not mandatory, Respondents who do not attend the meeting will be deemed to have attended the meeting and to have received all of the information obtained at the meeting.

16.0 Site Visit

.1 The Owner may, at its sole discretion, conduct a site visit prior to the Closing Time to provide Respondents with an opportunity to clarify and confirm the requirements of the RSO, Specifications, Contract, and/or Work. If the Owner decides to conduct such a visit, it will provide all Respondents with notice of the time and location of the visit, whether the site visit is mandatory and any other terms or requirements. If the site visit is mandatory, failure by a Respondent to attend a mandatory site visit will result in the rejection of their Response or the Respondent being excluded from the SOA. If the site visit is not mandatory,

Respondents who do not attend the site visit will be deemed to have attended the site and to have received all of the information obtained at the site visit.

PART C: SUPPLEMENTARY INSTRUCTIONS TO RESPONDENT

- 1. This will be a price-driven process. Once minimum standards and/or mandatory requirements are met, SOA award (if any) will be based on the lowest total price bid.
- 2. All bids must be submitted in Canadian currency, unless specified otherwise.
- 3. Bidders must bid on all items in Price Table: Supply and Installation of Automotive Windshields. Price Table: Supply and Installation of Automotive Windshields must be submitted with Part G: Response Form or your bid will be rejected.
- 4. Indicate on Price Table: Supply and Installation of Automotive Windshields, the Percentage (%) discount off your Current Published Price per unit at time of order, F.O.B. Whitehorse, YT for full line of Automotive Windshield, and Automotive Windshield Accessories (Items not listed on Price Table, Supply and Installation of Automotive Windshields), if no discount, bidder may indicate Zero (0) or leave blank. This will not form part of the evaluation.
- 5. Orders will be placed as and when required.
- 6. The quantities appearing on the Price Table: Supply and Installation of Automotive Windshields are estimates only, all items may or may not be purchased during the term of the SOA. There is no obligation on the Owner to engage any supplier to provide work, goods or services or to award a contract as a result of entering into an SOA.
- 7. Prices are F.O.B.

Building 277-9029 Quartz Rd.

Whitehorse, YT

Y1A 4P9

- 8. In the event that this document contains attachments or appendices in an electronic format, the Government of Yukon is not responsible for the accuracy, completeness, utility, compatibility or usability of such electronic materials.
- 9. Bidders should not submit any manufacturer's literature or documentation with your bid as they may contain conditions that will cause your bid to be rejected.
- 10. Before award of SOA bidder may be required upon request to provide confirmation on manufacturer's letterhead of their ability to sell the products being bid. This confirmation must be supplied within 7 business days when requested. If not received within the 7 business days your bid may be deemed non-compliant.

PART D: RESPONSE SUBMISSION PROCESS AND CONTENT

IMPORTANT: Respondents are solely responsible for ensuring that the form, content, and submission of their Responses are complete and in accordance with this RSO.

1.0 Contents of Response

- .1 Respondents are to include the following in their Responses:
 - .1 **RESPONSE FORM(s)** provided by the Owner. Response(s) Forms may contain multiple pages. Please read and fill out the Response Form(s) carefully, as any failure to complete or submit the Response Form(s) in its entirety may result in the rejection of the Response or the Respondent being excluded from the SOA;
 - .2 Price Table, Automotive Windshield
- .2 Any erasures and/or corrections to the Response Form should be initialled by the person(s) authorized to sign the Response Form.
- .3 Respondents are advised to use the Response Form(s) provided with the RSO and to not alter or change the Response Form(s) (in whole or in part), which may result in the rejection of the Response or the Respondent being excluded from the SOA.
- .4 To ensure uniformity in Responses on the SOA, Respondents should NOT include, suggest, or propose any special conditions, terms, assumptions, qualifications, or changes in the Response. Respondent's including such additional conditions, terms, assumptions, qualifications, or changes in their Response assume the full risk and responsibility for rejection of their Response or exclusion from the SOA.

2.0 Authority to Submit Response

- .1 The Response Form(s) should be signed and submitted as follows:
 - .1 if the Respondent is a sole proprietor carrying on business in their own name, it shall be signed by the Respondent;
 - .2 if the Respondent is a partnership, it shall be duly signed by the partner or partners who have authority to sign for the partnership;
 - .3 if the Respondent is a corporation, it shall be signed by its duly authorized officer or officers and the corporate seal, if the corporation has one, should be affixed; or
 - .4 if the Respondent is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.
- .2 Every Respondent must be an entity capable, as a matter of law, of entering into a contract through any subsequent SOA process with the Owner. Respondents should be aware of the requirements of the *Partnerships and Business Names Act, R.S.Y. 2002, c. 166* and the *Business Corporations Act, R.S.Y. 2002, c. 2002, c. 20.* Failure to comply with the requirements of those statutes, particularly those for registration, may result in the rejection of a Response or the Respondent being excluded from the SOA in the Owner's sole and absolute discretion. The Owner will only execute a contract signed by: one person, a partner in a registered partnership, or a registered corporation that is an entity capable, as a matter of law, of entering into a contract with the Owner.
- .3 Respondents are fully responsible for ensuring that only one legal entity signs the Response and the legal entity signing the Response is an entity capable, as a matter of law, of entering into and being bound by any contract with the Owner subject to the terms of the SOA. Due to performance and contracting

concerns, the Owner reserves the right, in its sole and absolute discretion, to reject any Response or exclude a Respondent from the SOA if its Response is submitted as a joint venture, a Response that is signed and submitted by more than one legal entity, or a Response that is submitted by a non-legal entity.

3.0 Submission of Response

- .1 Responses must be submitted **in a sealed envelope or package**. If the contents of the Response are too large, a Respondent may submit its Response in a sealed package, rather than in an envelope.
- .2 The Response envelope or package should be clearly labelled on the outside with the following information:
 - .1 Project title;
 - .2 Respondent's name as stated on the Response Form;
 - .3 Response Closing Time and date; and
 - .4 Respondent's return address.

4.0 Opening of Responses

- .1 After the Closing Time, Response Envelope(s) are opened at the Closing Location.
- .2 Once Responses are opened, they become the sole property of the Owner, and will not be returned, unless otherwise stated. The Respondent agrees that the Owner may make additional copies of all or part of the Response for internal use, governmental purpose, or any other purpose required by law.
- .3 The Response and any related contents and materials disclosed and posted by the Owner are unverified and shall not constitute a final or acceptable Response until review, verification, clarification, rectification, and adjustment by the Owner in accordance with this RSO.

PART E: EVALUATION

1.0 Overview of Evaluation

- .1 Responses are to be evaluated based upon the following criteria:
- .2 Responses will be evaluated on the basis of criteria listed in the RSO and only on the contents of the Responses submitted, including any responses from project references (if applicable). Respondents are solely responsible for ensuring that their Responses are complete, clear and succinct, and have sufficient detail to enable the Owner to evaluate their Response on the basis of the RSO criteria.
- .3 The Owner reserves the right, in its sole and absolute discretion, to reject a Response, exclude a Respondent from the SOA, or adjust the evaluation scoring of a Response if the Response or Respondent's written response contains any misrepresentations or any other inaccurate, misleading or incomplete information.
- .4 The Owner reserves the right, in its sole and absolute discretion, to investigate or request verification or clarification from a Respondent with respect to the contents of its Response, without being obligated to seek verification or clarification from any or all other Respondent. Such further verification or clarification may include: details of qualifications of any personnel, current legal entity status, insurance or health and safety certification or record, status of security or bonds, financial capability, business practices, references for previous work or services, details respecting labour, subcontractors, supplies or equipment, or the ability of the Respondent to perform the Work or meet the requirements of any SOA or Call-Up. The Respondent agrees to permit and fully cooperate with the Owner in seeking verification or clarification respecting the contents of their Response. There is no duty or obligation on the Owner in any way to exercise its right to request or seek verification or clarification, and such right does not entitle the Respondent with an opportunity to correct errors or substantially change its Response. The Owner will be under no duty or obligation in any way to further verify or clarify or receive further information, whether written or oral, from any Respondent. The Owner is under no duty or obligation in any way to Respondent to perform any investigations or to otherwise verify or clarify any statements or representations made in a Response.
- .5 If any or all the Responses submitted on the RSO are not acceptable to the Owner, then the Owner reserves the right, in its sole and absolute discretion, to do any one or more of the following: cancel the RSO, re-issue the RSO on the same or different terms and conditions regardless of whether Responses have been made public or not, or take such other action as the Owner deems fit.
- .6 Respondents who meet the requirements of the evaluation criteria and other terms of the RSO will be eligible to be placed on the SOA.



1.0 Use and Term of SOA

- .1 The term of the SOA will be one (1) year from notice of award to Contractor with the option of extending the contract for an additional one (1) year at the end of each year for a total of three (3) years per Price Table: Automotive Windshield. Subject to cancellation or termination of the SOA by the Owner.
- .2 This SOA may be used by all Departments and Government Corporations as defined in the Government of Yukon's General Administration Manual Procurement Policy 2.6.

2.0 Selection Process for SOA

- .1 Subject to the terms of this SOA, if a Response is accepted by the Owner, the Respondent will enter into an SOA. The Owner will provide written notification to the Respondent of their inclusion on the SOA.
- .2 If and when needed, the Owner may, in its sole and absolute discretion, issue a Call-Up to one or more Respondent(s) who have an SOA to potentially perform any Work based on the following criteria:
 - .1 Ranking Basis: A Call-Up will be issued to the overall highest ranked Respondent first.

The above selection process is for general guidance only, and is subject to the specific circumstances related to the Work and criteria under section 2.3 below.

- .3 The Owner need not necessarily accept the lowest priced, highest ranked, or any Response. Without limiting the generality of the foregoing, the Owner, reserves the right, in its sole and absolute discretion, to reject a Response and has no obligation to issue a Call-Up or award Work or a Contract to a Respondent based on one or more of the following criteria:
 - .1 insufficient experience, skills, certifications, and qualifications or a conflict of interest;
 - .2 insufficient capabilities, including: labour resources, equipment, or other resources capabilities;
 - .3 timing and availability;
 - .4 suitability and prior experience working with the Respondent/contractor, including: difficulty executing a contract or working with the Respondent/contractor, likelihood of disputes or claims, ability to satisfactorily perform the Work in accordance with any specifications/scope of work, and ability to perform the Work on schedule and meet any milestone dates for performance of the work;
 - .5 a likelihood of additional costs, delays, disputes or claims in the performance of the Work or Contract; or
 - .6 failure to meet any other requirements related to the performance of the Work or Contract.
- .4 Respondents are <u>not</u> bound to enter into a Contract after a Call-Up has been issued, and may, upon written notice to the Owner, decline to enter into a Contract.
- .5 The SOA, Call-Up and RSO are <u>NOT</u> a contract. No legal relationship or obligation regarding any Work will be created between a Respondent and the Owner in any way or for any reason by a Call-Up, the SOA, or this RSO process until a Contract is authorized, agreed to and signed by both the Owner and Respondent
- .6 If there is any conflict between the terms of this RSO and any Call-Up, the terms of this RSO shall govern.
- 3.0 Call-Up
- .1 When a Call-Up is issued to a Respondent it will include a scope of work, specifications, any applicable delivery or completion dates, or any other standards, requirements, or terms or conditions that the Owner may require for the performance of the Work or Contract.

- .2 Prior to entering into a Contract or performance of the Work, the Owner, may, in its sole and absolute discretion, request additional information or materials from the Respondent, including: proof of certification, experience, or qualifications; proof of insurance, contract security, safety certification, workers' compensation coverage; list of labour, subcontractors, equipment and resources; work schedule; and any other information or materials that may be relevant to the performance of the Work or Contract.
- .3 By accepting a Call-Up, Respondents fully acknowledge and agree to the terms and conditions of the Contract. No additional terms or conditions from the Respondent will be accepted. If the selected Respondent fails or refuses to promptly accept the terms of the Contract under a Call-Up within the timeframe provided by the Owner, then the Respondent will be deemed to have declined to enter into a Contract or perform the Work, and the Owner may, in its sole and absolute discretion: refuse to award or execute a Contract with the Respondent, and award the Work or Contract to another Respondent or through an alternative or separate procurement or contracting process outside the SOA. The Owner also reserves the right, in its sole and absolute discretion, to terminate the SOA with the Respondent if they no longer accept the terms and conditions of the Contract.
- .4 By accepting a Call-Up, the Respondent agrees that the Respondent is satisfied as to the practicality of executing the Work in accordance with the Contract, and has investigated and accepts all facts and conditions that are related to or affect the Work under the Contract, including: mobilization/start up costs and demobilization; the nature, condition, and location of the site for delivery or Work; delivery dates and work schedule; existing structures and the surrounding environment; existing systems and equipment; compatibility requirements, the quantities, quality. and nature of the Work; the labour resources required to complete the Work, certifications or specialized knowledge or expertise, materials and equipment necessary for the completion of the Work; means of access to perform the Work; any shipping, transportation, travel and accommodations that may be required; customs, tariffs, duties and taxes applicable to the Work, health and safety requirements; environmental requirements; permitting, licensing or other regulatory requirements; other costs, expenses, bonding/contract security and insurance requirements; and any risks, contingencies or other circumstances which arise from or relate to the Work.
- .5 The Owner makes no representation, warranty or guarantee as to the accuracy of the information contained in the Call-Up or Contract. Any quantities shown or data contained or provided under the Call-Up or provided by the Owner are estimates only, and are for the sole purpose of indicating to Respondents the general scale and scope of the Work. Prior to accepting a Call-Up, it is the Respondent's responsibility to obtain all the information necessary to perform the Work and Contract.
- .6 If a Respondent fails or refuses to promptly enter into a Contract within the timeframe provided by the Owner, or fails or refuses to provide additional information or materials requested by the Owner within the timeframe provided by the Owner, then the Respondent will be deemed to have declined to enter into a Contract or declined to perform the Work regardless of the reason for failure or refusal to enter into a Contract or provide additional information or materials, and the Owner may, in its sole and absolute discretion do one or more of the following: refuse to award or execute a Contract with the Respondent; award the Work or Contract to another Respondent; or award the Work or Contract through an alternative or separate procurement or contracting process outside the SOA.

4.0 Withdrawal from SOA

.1 A Respondent may withdraw their Response and participation under the SOA at anytime upon written notice to the Owner.

5.0 Performance Review

.1 The Owner may conduct periodic reviews of a Respondent's performance in relation to any Work or Contract.



- .2 The Owner reserves the right, in its sole and absolute discretion, to suspend or exclude a Respondent from any Work or Contract under the SOA due to performance or contracting issues, including:
 - .1 failure to complete any work on time or by the contract completion/delivery date;
 - .2 failure to meet any terms and conditions in a contract;
 - .3 rejection of work due to poor or incomplete workmanship or due to supply and/or use of deficient or unsatisfactory materials;
 - .4 termination of a contract or termination of the right to work or had the work taken out of the Respondent's hands (in whole or in part);
 - .5 failure to declare a conflict of interest;
 - .6 the Respondent, its employee(s), subcontractor(s) or agent(s) has been involved in fraud, bribery, misrepresentation, illegal or criminal activity or failed to declare a conflict of interest;
 - .7 the Respondent, is currently in, or has been in a dispute or litigation with the Owner; or
 - .8 a likelihood of additional costs, delays, disputes or claims in the performance of the work or contract.

The list above is non-exhaustive and the Owner reserves the right, in its sole and absolute discretion, to consider other criteria in the selection of a Respondent for any award of Work or Contract under the SOA.

6.0 Conflicts of Interest and No Lobbying or Illegal Activity

- .1 Prior to commencement of any Work or execution of a Contract, a Respondent shall promptly notify the Owner of any actual or perceived conflict of interest related to the performance of the Work or Contract.
- .2 The Owner reserves the right, in its sole and absolute discretion, to remove a Respondent from the SOA or exclude a Respondent from any subsequent Work or Contract if the Respondent: has a conflict of interest; engages in any illegal business practices, including activities such as bid-rigging, price-fixing, bribery, fraud, coercion or collusion; or engages in any unethical conduct, including: making any misrepresentation or providing other misleading or inaccurate information to public officials, or engages in conduct or attempts to communicate directly or indirectly with any employee, contractor, representative or elected official of the Owner to adversely or unduly influence to the Respondent's advantage or favor: the qualification or selection of a Respondent under the SOA or RSO, the award of any Work or Contract, or any other matter or process related to a Call-Up, the SOA or RSO.

7.0 Use, Additions, or Changes to the SOA

- .1 Without limiting the generality of the foregoing, the Owner reserves the right, in its sole and absolute discretion, to:
 - .1 determine the Work, terms, form and content for a Call-Up;
 - .2 suspend or cancel a Call-Up without compensation to Respondents, at any time and without cause, prior to a Contract being agreed to and signed by the Owner and Respondent;
 - .3 determine when the SOA will be used and what work will be provided under the SOA;
 - .4 determine or limit the number of Respondents who will be selected for Work or a Contract under the SOA and the criteria for selecting Respondents;
 - .5 determine the terms and conditions for the Work or Contract under the SOA;
 - .6 add or delete other persons or contractors from the SOA through another RSO process or any

other process determined by the Owner;

- .7 issue a new or the same SOA for use in different or specific circumstances or by other branches or departments;
- .8 extend the term or period the SOA is in effect, or cancel or terminate the use of the SOA without compensation to Respondents, at any time and without cause, upon prior written notice to all Respondents;
- .9 correct errors, discrepancies or omissions in the SOA or Work; or
- .10 change the SOA terms or process upon prior written notice to all Respondents.

The list above is non-exhaustive and the Owner reserves the right, in its sole and absolute discretion, to make changes to the SOA terms or process if needed.

8.0 No Guarantee, Representation, Duty or Obligation to Use or Provide Opportunities under SOA

- .1 Despite any other term in this RSO, the Owner makes NO guarantee, representation or warranty and has no duty or obligation in any way with respect to: the eligibility, inclusion, or acceptance of a Respondent on the SOA; providing opportunities to a Respondent under the SOA; providing Work or the value or volume of Work to a Respondent; awarding or executing a Contract with a Respondent; use of the SOA for the Work or other work, including: when the SOA will be used and what work will be provided under the SOA; or whether a Respondent will be eligible to participate in any subsequent SOA process.
- .2 The SOA is non-exclusive, and the Owner, reserves the right, in its sole and absolute discretion, to select a contractor or award Work or any other work, or a Contract through any alternative or separate procurement or contracting process outside the SOA. The Owner has no duty or obligation in any way to use the SOA or provide any Work, Contract, or opportunities under the SOA.

9.0 Notice

.1 Unless otherwise explicitly stated, any notices related to the RSO or SOA, will be sent as follows:

To the Owner:

Name: Catherine Henke	Position: Purchasing Officer
Acquisition Services and Planning, Supply Serv	ices, W-4, Highways and Public Works
Phone: 867-667-5146	E-mail: catherine.henke@gov.yk.ca

To the Respondent, the Owner will send any notices to Respondents in accordance with the address and contact information set out in the Response Form. The delivery of such notice will be by hand; by courier; by mail; or electronic mail. Such written notice delivered by one party will be deemed to have been received by the other party:

- .1 if delivered in person or by courier, on the date of delivery;
- .2 if sent by mail, it shall be deemed to have been received five Business Days after the date on which it was mailed;
- .3 if sent by fax or electronic mail, it shall be deemed to have been received on the date of its transmission if there is no indication of failure of receipt communicated to the sender and the date of transmission is a Business Day and received at the place of receipt during normal business hours, if not received on a Business Day or during normal business hours, then it shall be deemed to have been received at the opening of business at the place of receipt on the next Business Day following the transmission thereof.

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Contact information for a party may be changed by written notice in writing to the other party setting out the new address in accordance with the above.

PART G: FORMS

(Please see the attached Form(s))



RESPONSE FORM

Supply and Installation of Automotive Windshields

This form must be submitted and enclosed in a properly identified sealed envelope or package. The Response Form may consist of multiple pages (if applicable), which are deemed to form part of the Response Form. Respondents are solely responsible for and assume the full risk for ensuring that all pages of this form are submitted, and the content and information submitted with this form are complete. I/we acknowledge and agree to the following:

- 1. I/We have submitted a Response in accordance with the terms of this RSO.
- I/We have carefully examined and thoroughly reviewed Part H: Scope of Work. I/We am/are prepared and satisfied as to the practicality of executing such work if required, and will investigate all facts and conditions that are related to or affect such work in any subsequent Call-Up or Contract.
- 3. I/We acknowledge and fully agree to the terms of the RSO, including: Part F: Terms of Standing Offer Arrangement, and agree to be placed on the SOA in accordance with the terms of the RSO and SOA.
- **4.** I/We agree that any Work or Contract related to or arising from the SOA or Call-Up will be provided at the all-inclusive rate/price(s) stated below or in the price table (if applicable):

SEE ATTACHED RESPONSE FORM: PRICE TABLE: Supply and Installation of Automotive Windshields

All pricing or amounts must be in Canadian currency, unless otherwise explicitly stated in this RSO.

- 5. I/We acknowledge receipt of all addenda issued under this RSO.
- 6. I/we represent and warrant that the Respondent and the person signing this form on behalf of the Respondent is properly authorized to do so. I/we agree to the statements and representations made in this Response are true and accurate.
- 7. I/we have carefully read and reviewed this RSO, all addenda, and understand the terms of the RSO.

PHONE	FΔX·	EMAII ·	
FULL BUSINESS ADDRES	S:		
DOING BUSINESS AS (if a	lifferent from above):		
RESPONDENT'S FULL LE	GAL NAME:		

Sign this form in the spaces below as follows: **Sole Proprietorship**: If signing as a Sole Proprietor (with or without a registered business name), insert the words "Sole Proprietor" in the Title section below. **Partnership**: If signing on behalf of a Partnership, insert the word "Partner" in the Title section below. **Corporation**: If signing on behalf of a Corporation, this form must be signed by a duly authorized person of the corporation. Insert the job position of the signatory within the corporation in the Title section below. The Corporate seal of the company, if any, should also be affixed to this form by a person authorized to do so. Executed by or on behalf of the Respondent this _____ day of, 201____

SIGNATURE:	TITI F:

PRINTED N	AME:
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PRICE TABLE Supply and Installation of Automotive Windshields

			, , , , , , , , , ,	•		
				-		
ltem				Discounted	Discounted Extended	
#	NAGS Number	Description	Estimated Quantity	Price per Unit	Price	
1	FW3741	Subaru Forrester	29			
2	DW2040	Chevrolet Truck	27			
3	DW1265	Chevrolet Van	16			
4	DW1658	GMC Truck	4			
5	DW1851	Ford Truck	9			
6	DW2153	Ford Truck	8			
7	DW1505	Ford Truck	7			
8	FW2985	Subaru Forrester	6			
9	DW1682	Jeep Patriot/Compass	6			
10	DW2204	Ford Explorer	5			
11	DW2107	Ford Transit Connect	5			
12	FW3579	Nissan Pathfinder	3			
13	DW1549	GMC Yukon	3			
14	DW2111	Ford Transit Connect	3			
Add Extended price total for items 1 to 14 for GRAND TOTAL						
Percent						
windshi						

Estimated Quantity x Discounted Price per Unit = Discounted Extended Price

This Price Table must be submitted with Part G: Response Form or your bid will be rejected.



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PART H: SCOPE OF WORK

Supply and Install Automotive Windshields as per Price Table, Supply and Installation of Automotive Windshields and requirements below:

Requirements:

1. Installation/Replacement of Windshields

The installation/replacement of the windshields will be done at the contractor's place of business. It must be done in a heated facility and kept inside to allow for correct curing time for all temperatures and weather conditions as per the Manufacturers Listed Requirements.

It is the contractor's responsibility to pick up vehicle(s) at the Fleet Vehicle Agency, Building 277-9029 Quartz Rd, Whitehorse, YT, Y1A 4P9 and take the vehicle(s) to their place of business for the windshield replacement. The vehicle must be picked up and returned to the Fleet Vehicle Agency within two (2) business days from the time of vehicle pick up.

Installation of In-Stock items as indicated on Price Table, Supply and Installation of Automotive Windshields, must be made within two (2) business days from time of request, and (a scheduled appointment will be arranged at time of request).

Installation of Non-Stock items must be completed within seven (7) business days from the time of request to the return of the vehicle to Fleet Vehicles. At time of request a scheduled appointment will be arranged.

It is recommended that the successful respondent have the minimum Stock inventory, as indicated on Price Table, Supply and Installation of Automotive Windshields for items 1 - 14 and the stock must be available within 7 business days from the date of notification of SOA. Not all Automotive Windshields that are listed in Price Table, Supply and Installation of Automotive Windshields need to be in stock.

in Stock items						
	NAGS		Recommended minimum			
ltem #	Number	Description	quantities to be in Stock			
1	FW3741	Subaru Forrester	3			
2	DW2040	Chevrolet Truck	3			
3	DW1265	Chevrolet Van	2			
4	DW1658	GMC Truck	2			

In Stock Items



5	DW1851	Ford Truck	2
6	DW2153	Ford Truck	2
7	DW1505	Ford Truck	2
8	FW2985	Subaru Forrester	3

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GENERAL CONDITIONS OF THE CONTRACT

These General Conditions and any applicable supplementary general conditions apply to and are incorporated into the contract between Government of Yukon and the Contractor. The Parties acknowledge and agree to the following terms and conditions:

1.0 Definitions

.1 For the purposes of this Contract:

"Business Day" means a day that is not a Saturday, a Sunday or statutory holiday in the Yukon;

"Contract" means undertaking by the Parties to perform their respective duties, responsibilities and obligations as prescribed in this Contract and includes, but is not limited to: any supplementary general conditions, specifications, appendices, schedules, and change orders and amendments thereto;

"Contractor" means the person or legal entity engaged by YG and identified as such in this Contract, and includes the Contractor's authorized representative agreed to by YG in writing;

"Work" means the work, services, and specifications described in this Contract; and

"YG" means Government of Yukon and includes the Government of Yukon's authorized agent or representative.

2.0 Performance of the Work

- .1 The Contractor shall perform the Work in accordance with the Contract, and shall be solely responsible for supervising and coordinating the Work and the means, methods, techniques, sequences, and procedures for the various parts of the Work. The Contractor shall maintain good order and discipline among the its employees, subcontractors, and agents engaged on the Work.
- .2 The Contractor shall provide and pay for all applicable: labour; materials; tools; equipment; utilities; safety plans, travel and accommodation costs; transportation, delivery, and carriage costs; custom duties and taxes or any other fees or other charges required by law; permits, inspections and regulatory approvals, and any other facilities and services required to perform the Work, unless otherwise explicitly stated in the Contract.
- .3 The Contractor shall perform the Work in a timely, proper and workmanlike manner, and shall carry out its obligations under this Contract with the degree of care, skill, judgment and diligence that would reasonably be exercised by an experienced, skilled and prudent contractor supplying similar work or services for similar work or projects.
- .4 The Contractor represents and warrants that:
 - .1 the Contractor and its employees, subcontractors, and agents are qualified and competent to perform the work, and have the necessary skills, knowledge, certification, and ability to perform the Work; and
 - .2 all factual matters and materials submitted to YG are true and accurate, and that all estimates, forecasts, and other related matters involving judgment were prepared in good faith.
- .5 The Contractor shall protect the Work and YG's property and any adjacent property from damage and disturbance which may arise from the Contractor's operations or performance of the Work or Contract, and to the extent appropriate to the nature of the Work, keep the site of the Work in a safe, clean, and tidy condition.
- .6 The Parties will, in writing, each designate an individual to act as their representative who will have authority to communicate and exchange information between the Parties.
- .7 Upon request by YG, the Contractor shall, in a form and with content reasonably acceptable to YG, prepare and submit to YG, a schedule for the Work that coincides with any performance dates stated in the

Contract and indicates the timing of major activities related to such dates and the Work. Once approved by YG, the Contractor shall perform the Work in accordance with the schedule.

- .8 YG shall at all times have access to the Work and be permitted to examine the Work, and any products, materials, and equipment used or to be used in the performance of the Work.
- .9 If, in YG's reasonable opinion, there is a defect, error or omission in the Work, the Contractor shall, in consultation with YG, promptly and no later than 5 calendar after notice of such defect, error or omission by YG or such other timeframe as agreed to by the Parties, fully correct the defect, error, or omission, at the Contractor's sole expense.
- .10 The Contractor shall manage, supervise, and be solely responsible for the work of its subcontractors. Any work to be performed by a subcontractor shall not relieve or discharge the Contractor from its obligations under this Contract. Before commencing the Work or upon request by YG, the Contractor shall provide YG with the names of all subcontractors that will be used in the performance of the Work. The Contractor shall obtain YG's prior written consent before adding or changing any subcontractors.
- .11 The Contractor shall ensure that all goods, products, equipment, and materials provided for the Work shall be new, unused, and in a safe, serviceable, good and clean condition, unless otherwise explicitly stated in the Contract, and shall conform to all current applicable specifications, standards and laws. Any substitution of goods, products, and materials specified in the Contract shall be pre-approved in writing by YG, and shall be of a quality consistent with those specified, and their use acceptable to YG, acting reasonably.
- .12 If there is a conflict with the terms of the Contract, the terms establishing the higher quality, manner or method of performing the Work, using the more stringent standards, will prevail, with the intent that the provisions which produce the higher quality with the higher levels of safety, reliability, durability, performance and service will prevail.
- .13 The Contractor shall be solely and fully responsible for overseeing and complying with all occupational health and safety laws, applicable to the Work and site of the Work.

3.0 Payment

- .1 The amounts stated in the Contract shall not be exceeded without the prior written approval of YG . All amounts under this Contract are in Canadian funds, unless otherwise explicitly stated in the Contract. The actual amount payable will be determined based on the Work completed in accordance with the Contract, and invoices received and approved by YG.
- .2 The Contractor shall submit an invoice or application for payment, in a form and with content acceptable to YG, acting reasonably. Amounts invoiced on account of costs or expenses for Work shall not exceed the value of the Work performed before the date of invoice submission, unless otherwise agreed to by the Parties in writing or explicitly stated in this Contract. In the event YG, acting reasonably, disputes an amount invoiced by the Contractor, YG will pay the undisputed portion within the prescribed time. Upon request by YG, the Contractor shall provide a statutory declaration and any supporting information or materials to support the invoice or application for payment.
- .3 YG's obligation to pay the Contractor under this Contract is subject to the following:
 - .1 the *Financial Administration Act* (Yukon), RSY 2002, c. 87 and its regulations (as amended); and
 - .2 the Contractor abiding by the terms and conditions of this Contract.
- .4 YG shall pay the Contractor any undisputed amounts within 30 calendar days from the date of receipt of an invoice, subject to the terms of the Contract. Pursuant to the Yukon's Interest Regulations (OIC 1986/039, as amended), if YG fails to make payment to the Contractor within 30 calendar days from the date of the satisfactory receipt of an invoice, interest will be paid at the current prime rate of the Bank of

Canada on such unpaid amounts provided such amounts are greater than \$100. Such interest will be calculated and added to any unpaid and undisputed amounts monthly.

- .5 The Work under this Contract is being purchased by YG for a public purpose with public money and is not subject to the Goods and Services Tax or any Harmonized Sales Tax ("GST/HST") under authority number R107442840. The Contractor shall not add or include the GST/HST in any invoices for the Work performed under this Contract, and is solely responsible for claiming any input tax credits to which Contractor may be entitled.
- .6 In addition to any rights YG may have under this Contract, in law or in equity, YG may deduct or set off any liability arising from the Contractor to YG under this Contract or otherwise against any liability arising from YG to the Contractor.

4.0 Changes to the Contract

- .1 Changes to the Contract and the Work must only be made through a written change order agreed to by both Parties or their duly authorized representatives. No change to the Work or Contract shall be made without a written change order. Any change to the Work or Contract by written change order shall be total compensation for and inclusive of all costs and expenses arising from or related to the change in the Work or Contract.
- .2 In order to provide a sufficient opportunity for YG to assess and address any impact or cost related to the Work, the Contractor shall promptly give written notice to YG of any claim related to a change in the Work or Contract, including but not limited to: additional costs or expenses or extension of time to perform the Work. Such notice must include sufficient detail and supporting information in order for YG to reasonably assess the claim and be provided to YG no later than 5 calendar days from the date on which the Contractor becomes aware or ought to have reasonably become aware of the claim.

If the Contractor fails to provide such notice, or proceeds with any change in the Work or Contract without a written change order, no payment, other than payment that is expressly stated in the Contract or a change order shall be made to the Contractor for any amount owing or any extra expense, loss, damage, cost, or compensation whatsoever incurred or sustained by the Contractor. If YG and the Contractor do not agree on the proposed change or amount of the change to the Work or Contract, the matter shall be resolved pursuant to the dispute resolution clause under this Contract.

5.0 Insurance and Liability

- .1 Unless otherwise explicitly stated in the Contract, without restricting any obligations or liabilities of the Contractor under the Contract, the Contractor shall provide, pay for and maintain the following insurance with minimum policy limits as specified below, in forms and with insurers acceptable to YG, acting reasonably:
 - .1 Commercial General Liability Insurance with a limit not less than \$2,000,000.00 per occurrence covering bodily injuries (including death, sickness or disease), personal injury, and property loss or damage, which shall at a minimum cover liabilities associated with or arising from the Contractor's premises, property and operations, and include, but is not limited to: contingent liability covering subcontractors; tort liability; and contractual liability covering the Contractor's liability under this Contract with YG; and
 - .2 where applicable, automobile liability insurance in accordance with all applicable legislation, covering all vehicles used in the performance of the Work.
- .2 The Contractor shall pay all deductibles for any of the insurance policies required under this Contract. Upon request by YG, the Contractor shall submit proof of insurance coverage to the reasonable satisfaction of YG. The Contractor shall immediately notify YG of any lapse, cancellation, or material change to the Contractor's insurance coverage.

.3 The Contractor shall indemnify and hold harmless YG from and against all claims, liabilities, demands, or costs (including reasonable legal costs) to the extent arising from or related to: errors, omissions or negligence by the Contractor; breach of this Contract or, breach of any statutory or professional duty by the Contractor; or any injury (including death) to persons, damage to or loss of property, infringement of rights (including intellectual property rights) or any claims, liabilities, demands, or costs whatsoever to the extent arising from or related to the fault or legal responsibility of the Contractor. For greater certainty, the term "Contractor" for the purposes of this clause includes the Contractor and its officers, employees, Subcontractors, agents, and successors or assigns. This indemnity clause shall survive the expiry or termination of this Contract.

6.0 Confidentiality and Access to Information and Privacy

- .1 If YG designates any information, documents, records or other materials as confidential or proprietary (whether express or implied) ("Confidential Materials"), the Contractor shall treat the Confidential Materials as confidential, and shall not use, copy, disclose, permit to be disclosed, or otherwise communicate the Confidential Materials except: with the prior written consent of YG; or as required by law provided that the Contractor gives written notice to YG promptly upon becoming aware of such a requirement. The Contractor will ensure that its facilities, systems and files are secure and that access to any Confidential Materials are strictly controlled.
- .2 The Contractor shall ensure that any employees, agents, subcontractors or any third party with whom the Contractor shares or provides access to or possession of the Confidential Materials, shall, in favor of YG, be bound by the same terms or terms no less stringent than the confidentiality terms of this Contract.
- .3 For the purposes of this section, "personal information" has the same meaning as defined under the Yukon *Access to Information and Protection of Privacy Act*, RSY 2002, c. 1 and its regulations (as amended) and "personal health information" has the same meaning as defined in the *Health Information Privacy and Management Act*, SY 2013, c. 16, and its regulations (as amended). The Contractor agrees that:
 - .1 any personal information or personal health information provided to the Contractor by YG is under the control of YG, and remains the sole property of YG and will be returned to YG, upon request by YG, at the end of this Contract;
 - .2 the Contractor will not use, disclose or permit to be used or disclosed any personal information or personal health information provided by YG or collected by the Contractor as agent of YG for any purpose other than the performance of the Work or to comply with the law;
 - .3 the Contractor will ensure that its facilities, systems and files are secure and that access to any personal information or personal health information is secure, strictly controlled, and protected by making reasonable security arrangements against unauthorized access, collection, use, disclosure or disposal of such personal information or personal health information, including but not limited to: ensuring that its employees, agents, subcontractors or any third party with whom the Contractor shares or provides access to or possession of the personal information is bound by the same terms or terms no less restrictive than the terms under this Contract, and the Contractor shall, at its own cost, take any action or execute any documents required to give effect to such terms; and
 - .4 the Contractor will notify YG in writing immediately of any breach or suspected breach of this section; and promptly take reasonable steps to mitigate the breach and prevent any further harm from the breach.

This clause shall survive the expiry or termination of this Contract.

7.0 Ownership of Deliverables

1. YG shall solely own all rights, title and interest to the works, materials, documents, and deliverables to be produced and delivered in the performance of the Work and under this Contract ("Deliverables"). The

Contractor shall promptly inform YG as to what Deliverables, have arisen from or been created or produced from the Work or this Contract.

- .2 For the purposes of this Contract, "Intellectual Property" means any patent rights, copyrights, trade secrets, trade names, trademarks, service marks, industrial designs, moral rights, and any other similar rights or intellectual property right recognized under the laws of Canada, any other jurisdiction whatsoever, or any international conventions or treaties. Unless otherwise explicitly stated in this Contract, the Contractor shall fully, irrevocably, and permanently assign and transfer to YG all Intellectual Property in and to Deliverables. The Contractor shall, in favor of YG, fully, irrevocably and permanently waive all moral rights arising from or in relation to the Deliverables, including: the right of paternity, integrity, and association.
- .3 The Contractor represents and warrants that it is the sole and exclusive author or owner of the Work and Deliverables and the Intellectual Property therein, or has the full authority to license, assign, and transfer such rights and ownership, and that it has not violated any rights related to Intellectual Property, contractual or property rights, or any other rights in the performance of the Work or Contract. The Contractor shall promptly provide YG with written notice upon being aware of any infringement of rights arising from the Work or Contract, and immediately take all reasonable steps to mitigate any damages to YG and remedy the infringement of rights to ensure that its obligations under this Contract are fulfilled.

8.0 Dispute Resolution

- .1 In the case of a dispute, the Parties shall resolve the dispute as follows:
 - .1 make all reasonable efforts to resolve the dispute by amicable negotiations in a respectful manner;
 - .2 if a dispute has not been resolved by negotiation, then the dispute shall be referred to mediation upon either Party providing written notice to the other Party that it wishes the dispute to be resolved by mediation. If the Parties are unable to agree upon the choice of a mediator, either Party may apply to a Yukon court to appoint a mediator;
 - .3 should mediation not resolve the dispute, a Party may refer the unresolved dispute to the courts or, upon mutual agreement by the Parties, to any other form of dispute resolution, including arbitration; and
 - .4 any endeavor to resolve disputes arising out of this Contract by negotiation, mediation or other means of dispute resolution, including arbitration, will be conducted on a confidential basis and upon rules mutually agreed upon by the Parties. The Parties shall equally bear the costs of any dispute resolution process, including mediation or arbitration.

9.0 Conflict of Interest

- .1 The Contractor:
 - .1 shall conduct its duties related to the Contract with impartiality and shall disqualify itself from dealing with anyone with whom a relationship between them could bring their impartiality into question;
 - .2 shall not influence, seek to influence, or otherwise take part in a decision of YG, directly or indirectly, knowing that the decision might further their private or personal interests;
 - .3 shall not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of its duties related to the Contract, that causes, or would appear to cause, a conflict of interest; and
 - .4 shall have no financial or personal interest in the business, interest group, or organization of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of its duties related to the Contract, and if such interest is acquired during the term of the Contract, the Contractor shall promptly declare it to YG and take such action as required to

eliminate the conflict of interest and prevent future occurrences of the conflict of interest. Such conflict of interest will not relieve the Consultant of its obligations under the Contract, including under this section.

10.0 Default, Termination or Suspension

- .1 If the Contractor neglects to properly perform the Work or its obligations under the Contract, YG may, without prejudice to any other right or remedy YG may have, give the Contractor written notice that it is in default of its obligations and instruct the Contractor to correct the default within 5 calendar days immediately following the receipt of such notice or such other time period as may be agreed to in writing by the Parties, acting reasonably. If the default cannot be corrected within the 5 calendar days or in such other time period as agreed to by the Parties, then YG may, without prejudice to any other right or remedy YG may have, do one or more of the following:
 - .1 terminate the Contract immediately upon written notice to the Contractor;
 - .2 suspend the Work under the Contract;
 - .3 reduce, set off, or deduct payment under the Contract;
 - .4 terminate or discontinue the right to perform the Work in whole or in part and have another contractor perform the Work; or
 - .5 take any action deemed necessary by the YG to perform the Work or Contract.
- .2 In the case of suspension or termination of the Work or Contract, the Contractor shall continue to discharge any outstanding obligations under this Contract until the actual date of suspension or termination, and upon request by YG provide YG with any records, materials, information or documents related to the Work. The Contractor shall arrange for reasonable protection of the Work and make no further commitments in relation to the Work or this Contract, and shall cancel or otherwise reduce, to the extent reasonably possible, the amount of any outstanding commitments in relation to the Work or this Contract, unless otherwise agreed to by the Parties.
- .3 Upon 5 calendar days' prior written notice, YG may suspend the Work or terminate the Contract for its convenience at any time and without cause, despite whether the Contractor is in default or not. In the event of suspension or termination pursuant to this section, YG shall, subject to the Contractor providing any detailed and supporting information or materials reasonably satisfactory to YG, pay to the Contractor for work properly performed up to the date of termination in accordance with the Contract together with all reasonable and proper costs incurred by the Contractor that cannot be mitigated by the Contractor due to such suspension or termination. Any disputes in relation to such costs shall be resolved in accordance with the dispute resolution clause under the Contract.

11.0 Notice

- .1 The Parties shall provide addresses for any notices under this Contract. Notices will be sent to the address provided by the other Party. The delivery of a notice may be by hand; by courier; by mail; facsimile or electronic mail. A notice delivered by one Party in accordance with this Contract will be deemed to have been received by the other Party:
 - .1 if delivered in person or by courier, on the date of delivery;
 - .2 if sent by mail, it shall be deemed to have been received 5 calendar days after the date on which it was mailed;
 - .3 if sent by facsimile or electronic mail, it shall be deemed to have been received on the date of its transmission if there is no indication of failure of receipt communicated to the sender and the date of transmission is a Business Day and received at the place of receipt during normal business hours, if not received on a Business Day or during normal business hours, then it shall be deemed



to have been received at the opening of business at the place of receipt on the next Business Day following the transmission thereof.

Contact information for a party may be changed by notice to the other party setting out the new address in accordance with this clause.

12.0 General

- .1 The Contractor is an independent contractor, and for greater certainty, nothing in this Contract shall create the relationship of principal and agent, employer and employee, partnership, or joint venture between the Parties. All personnel engaged by the Contractor to perform the Work are all times the employees or subcontractors of the Contractor and not of YG.
- .2 The Contractor will not, without the prior written consent of YG, assign, either directly or indirectly, any right, benefit, or obligation of the Contractor under this Contract and such assignment will be considered void. Any assignment may be subject to approval under the Yukon Assignment Regulations OIC 1984/201.
- .3 No action or failure to act by the Parties shall constitute a waiver of any right or duty afforded to them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed to in writing by the Party.
- .4 Each provision of this Contract will be valid and enforceable to the fullest extent permitted by law. If any provision of this Contract is held to be invalid, unenforceable or illegal to any extent, such provision may be severed and such invalidity, unenforceability or illegality will not prejudice or affect the validity, enforceability and legality of the remaining provisions of this Contract.
- .5 The Contractor shall comply with all YG policies, standards, or requirements stated in this Contract and all applicable laws in the performance of the Work and this Contract, and shall ensure that its subcontractors comply with such laws in the performance of the Work. References in this Contract to laws, regulations, and codes are considered to be references to the latest published version. Upon request by YG, Contractor shall provide proof of compliance with any applicable law, policy, or standard to the reasonable satisfaction of YG. This Contract does not operate as a permit, license, approval or other statutory authority which the Contractor may be required to obtain from the Government of Yukon or any of its agencies in order to perform the Work. Nothing in this Contract is to be construed as interfering with the exercise by the Government of Yukon or its agencies of any statutory power or duty or make Government of Yukon liable for any exercise of a statutory power or duty.
- .6 The Parties shall execute such further documents and give such further assurances from time to time as are reasonably required to give effect to this Contract or the clauses therein.
- .7 This Contract will be deemed to have been made in and will be interpreted and enforced by the courts in Yukon and in accordance with the laws in force in Yukon, without regard to conflict of law principles that would impose a law of another jurisdiction.
- .8 Time is of the essence in this Contract.
- .9 This Contract includes: the General Conditions, specifications and scope of work, and where applicable: any additional contract details, supplementary terms and conditions, appendices, and schedules, and constitutes the entire agreement between the Parties in respect of the subject matter of this Contract and supersedes all prior representations, negotiations, communications, and other agreements in respect of it (whether written or oral) Where a conflict exists between these General Conditions and any Supplementary General Conditions, the Supplementary General Conditions will govern.
- .10 Each Party represents and warrants that it has full power and authority to enter into, perform, and execute this Contract, and that each person signing this Contract on behalf of a Party has been properly authorized and empowered to enter into and execute this Contract. This Contract may be executed in counterparts, each of which will be deemed as an original and all of which will constitute one and the same document.



This Contract shall be binding upon the Parties hereto and their lawful heirs, executors, administrators, successors and assigns.

SUPPLEMENTARY GENERAL CONDITIONS

1. Conflicts

Where a conflict exists between a General Condition clause and the Supplementary General Conditions, the Supplementary General Conditions will govern.

- 2. No increases to the bid prices for items 1-14 listed on Price Table: Supply and Installation of Automotive Windshields will be accepted for the duration of this Standing Offer Arrangement and no decreases on the Percentage (%) discount of your Current Published Price per unit for full line of Automotive Windshield will be accepted for the duration of this Standing Offer Arrangement.
- **3.** Current Published Price list must be submitted upon request.

4. Vendor Performance Review Policy

- .1 This contract is subject to Government of Yukon's Vendor Performance Review Policy ("VPR"). This policy is currently being piloted to assess content, coherency and outcomes for the full VPR program. The Contractor shall fully participate and cooperate with the Owner in the implementation of the VPR, including, but not limited to: providing any information, documents, or materials to the Owner in a timely manner as reasonably necessary to effectively evaluate performance of the work or contract; making reasonable efforts to seek and provide input to the Owner from employees or subcontractors who are under the oversight or supervision of the Contractor and performed the work (in whole or in part); upon request by the Owner, the Contractor shall coordinate with the Owner to attend, fully participate, and provide input at meetings to review performance of the work or contract.
- .2 The collection, use, disclosure, retention, and disposal of information collected by the Owner under the VPR is done in compliance with Yukon's Access to Information and Privacy Protection Act RSY 2002, c. 1 ("ATIPP") and the Archives Act RSY 2002, c. 9. Any personal information that is collected will only be viewed by authorized government employees to fulfill the purpose for which it was collected or for a use consistent with that purpose. The Contractor fully consents to and authorizes the Owner to collect, use, store, and disclose any information, including "personal information" submitted under the VPR only for government purposes, including, but limited to: operation and administration of the VPR; procurement, administration, and management of government contracts; government policy and procurement planning, programming, and other activities; and statistical analysis and reporting. For the purpose of this clause, "personal information" has the same definition as "personal information" under ATIPP. For greater certainty, this clause shall survive the expiry or termination of the contract.

*Work Order #	*Lead Vendor	Unit No	Vehicle Type	*Customer	*Open Date	Close Date
667863	100000	46206	Pickup: 4 x 4 Truck	05324	17-Sep-2019	17-Dec-2019
695089	100000	47656	SUV	0150302	01-Apr-2021	08-Oct-2021
639798	200000	47699	SUV	05202	16-Feb-2018	15-Mar-2018
639798	200000	47699	SUV	05202	16-Feb-2018	15-Mar-2018
639843	200000	48041	Large SUV	05202	20-Feb-2018	28-Feb-2018
641168	200000	43105	Bus	003	21-Mar-2018	05-Nov-2018
641265	200000	42119	Cargo Van	0661207	27-Mar-2018	20-Apr-2018
641269	200000	43112	Bus	003	02-Apr-2018	16-Apr-2018
641269	200000	43112	Bus	003	02-Apr-2018	16-Apr-2018
641277	200000	47601	SUV	015151	28-Mar-2018	20-Apr-2018
641316	200000	47722	SUV	01502	29-Mar-2018	20-Apr-2018
641351	200000	43107	Bus	003	03-Apr-2018	03-Apr-2018
645295	200000	46188	Pickup: 4 x 4 Truck	05106	24-May-2018	09-Aug-2018
645444	200000	42122	Cargo Van	0661204	01-Jun-2018	20-Sep-2018
646645	200000	43137	Passenger Van	01508	14-Jun-2018	26-Sep-2018
646749	200000	43121	Bus	003	19-Jun-2018	05-Oct-2018
646749	200000	43121	Bus	003	19-Jun-2018	05-Oct-2018
646749	200000	43121	Bus	003	19-Jun-2018	05-Oct-2018
646749	200000	43121	Bus	003	19-Jun-2018	05-Oct-2018
646751	200000	43124	Bus	003	19-Jun-2018	12-Mar-2019
646751	200000	43124	Bus	003	19-Jun-2018	12-Mar-2019
646751	200000	43124	Bus	003	19-Jun-2018	12-Mar-2019
646752	200000	43106	Bus	003	19-Jun-2018	13-Mar-2019
646756	200000	43120	Bus	003	19-Jun-2018	12-Mar-2019
646757	200000	43107	Bus	003	19-Jun-2018	12-Mar-2019
646757	200000	43107	Bus	003	19-Jun-2018	12-Mar-2019
646827	200000	42136	Cargo Van	06601	26-Jun-2018	21-Mar-2019
646829	200000	42104	Cargo Van	06601	26-Jun-2018	21-Mar-2019
646829	200000	42104	Cargo Van	06601	26-Jun-2018	21-Mar-2019
646846	200000	43117	Bus	003	26-Jun-2018	11-Jan-2019
646846	200000	43117	Bus	003	26-Jun-2018	11-Jan-2019
647126	200000	43104	Bus	003	04-Jul-2018	05-Dec-2018
647126	200000	43104	Bus	003	04-Jul-2018	05-Dec-2018
647829	200000	43123	Bus	003	04-Jul-2018	10-Dec-2018

647829	200000	43123	Bus	003	04-Jul-2018	10-Dec-2018
649227	200000	46283	Pickup: 4 x 4 Truck	05106	08-Aug-2018	15-Oct-2018
650532	200000	43157	Van	01508	27-Aug-2018	22-Nov-2018
650532	200000	43157	Van	01508	27-Aug-2018	22-Nov-2018
652572	200000	47710	SUV	01502	16-Oct-2018	02-Jan-2019
652572	200000	47710	SUV	01502	16-Oct-2018	02-Jan-2019
652585	200000	46241	Pickup: 4 x 4 Truck	05202	16-Oct-2018	16-Oct-2018
652606	200000	47741	SUV	00803	16-Oct-2018	22-Mar-2019
654139	200000	47767	SUV	01501	20-Nov-2018	11-Mar-2019
655246	200000	42155	Cargo Van	0661201	29-Nov-2018	22-Mar-2019
656801	200000	43124	Bus	003	15-Jan-2019	27-Mar-2019
656965	200000	46163	Pickup: 4 x 4 Truck	0661102	25-Jan-2019	26-Mar-2019
656965	200000	46163	Pickup: 4 x 4 Truck	0661102	25-Jan-2019	26-Mar-2019
657919	200000	43154	Van	01508	11-Feb-2019	05-Apr-2019
659029	200000	42151	Cargo Van	096	11-Mar-2019	08-Apr-2019
660316	200000	43093	Van	01508	03-Apr-2019	13-May-2019
660393	200000	47671	SUV	00805	04-Apr-2019	04-Apr-2019
660393	200000	47671	SUV	00805	04-Apr-2019	04-Apr-2019
661440	200000	42146	Cargo Van	0661201	23-Apr-2019	23-Mar-2020
661651	200000	42139	Cargo Van	0661101	03-May-2019	13-Jun-2019
661652	200000	46211	Pickup: 4 x 4 Truck	05410	03-May-2019	23-Mar-2020
661699	200000	42116	Cargo Van	0661207	06-May-2019	05-Jun-2019
661770	200000	47729	SUV	05118	08-May-2019	12-Jun-2019
661848	200000	40284	Compact Car	01521	10-May-2019	13-Sep-2019
662009	200000	46188	Pickup: 4 x 4 Truck	05106	16-May-2019	20-Jun-2019
662057	200000	46170	Pickup: 4 x 4 Truck	05202	21-May-2019	25-Jun-2019
662058	200000	47771	SUV	05301	21-May-2019	20-Jun-2019
662111	200000	43143	Van	003	23-May-2019	25-Jun-2019
662111	200000	43143	Van	003	23-May-2019	25-Jun-2019
662899	200000	47751	SUV	05501	27-May-2019	10-Jul-2019
662968	200000	47789	SUV	05116	29-May-2019	10-Jul-2019
663098	200000	43111	Bus	003	04-Jun-2019	30-Jul-2019
663408	200000	44016	Light Duty Truck	05106	19-Jun-2019	29-Jul-2019
663529	200000	47740	SUV	05306	26-Jun-2019	24-Mar-2020
664365	200000	47693	SUV	05408	27-Jun-2019	24-Mar-2020

664633	200000	43117	Bus	003	10-Jul-2019	05-Mar-2020
664640	200000	43106	Bus	003	10-Jul-2019	16-Sep-2019
664766	200000	47714	SUV	00808	16-Jul-2019	09-Sep-2019
664817	200000	46148	Pickup: 4 x 4 Truck	0661103	18-Jul-2019	18-Sep-2019
664821	200000	46304	Pickup: 4 x 4 Truck	05124	19-Jul-2019	16-Sep-2019
665870	200000	47669	SUV	05202	25-Jul-2019	18-Sep-2019
665997	200000	47660	SUV	053	01-Aug-2019	05-Nov-2019
666070	200000	47815	SUV	01502	06-Aug-2019	20-Sep-2019
666100	200000	47694	SUV	0150302	08-Aug-2019	05-Nov-2019
666110	200000	43136	Van	055	08-Aug-2019	28-Oct-2019
666169	200000	47700	SUV	003	14-Aug-2019	05-Nov-2019
666214	200000	47792	SUV	055061	16-Aug-2019	06-Nov-2019
666237	200000	40321	Mid-size car	01508	20-Aug-2019	08-Nov-2019
666239	200000	46278	Pickup: 4 x 4 Truck	05202	20-Aug-2019	06-Nov-2019
666240	200000	46200	Pickup: 4 x 4 Truck	05202	20-Aug-2019	25-Mar-2020
666248	200000	46290	Pickup: 4 x 4 Truck	05202	20-Aug-2019	15-Nov-2019
666250	200000	47807	SUV	05106	20-Aug-2019	07-Nov-2019
666284	200000	42108	Cargo Van	06601	21-Aug-2019	25-Mar-2020
666295	200000	40270	Compact Car	054	22-Aug-2019	06-Nov-2019
667498	200000	47584	SUV	05106	28-Aug-2019	20-Dec-2019
667510	200000	46183	Pickup: 4 x 4 Truck	05202	29-Aug-2019	26-Nov-2019
667514	200000	46255	Pickup: 4 x 4 Truck	05124	29-Aug-2019	07-Nov-2019
667638	200000	46238	Pickup: 4 x 4 Truck	05202	05-Sep-2019	26-Nov-2019
667648	200000	46237	Pickup: 4 x 4 Truck	05411	05-Sep-2019	27-Nov-2019
667658	200000	47766	SUV	096	06-Sep-2019	24-Dec-2019
667660	200000	47595	SUV	06610	06-Sep-2019	24-Dec-2019
667663	200000	46206	Pickup: 4 x 4 Truck	05324	06-Sep-2019	25-Mar-2020
667668	200000	47653	SUV	0150302	06-Sep-2019	03-Dec-2019
667669	200000	46247	Pickup: 4 x 4 Truck	05202	06-Sep-2019	26-Nov-2019
667682	200000	43156	Van	0150302	09-Sep-2019	03-Dec-2019
667682	200000	43156	Van	0150302	09-Sep-2019	03-Dec-2019
667682	200000	43156	Van	0150302	09-Sep-2019	03-Dec-2019
667686	200000	46152	Pickup: 4 x 4 Truck	05106	09-Sep-2019	03-Dec-2019
668837	200000	46200	Pickup: 4 x 4 Truck	003	27-Sep-2019	06-Nov-2019
674554	200000	43084	Van	05507	11-Feb-2020	03-Apr-2020

674554	200000	43084	Van	05507	11-Feb-2020	03-Apr-2020
676952	200000	47618	SUV	01502	30-Jul-2019	30-Mar-2020
676952	200000	47618	SUV	01502	30-Jul-2019	30-Mar-2020
691800	200000	47585	SUV	01508	19-Jan-2021	01-Mar-2021
691800	200000	47585	SUV	01508	19-Jan-2021	01-Mar-2021
691925	200000	47742	SUV	05104	22-Jan-2021	01-Mar-2021
692774	200000	47817	SUV	0512105	08-Feb-2021	01-Apr-2021
693614	200000	46290	Pickup: 4 x 4 Truck	05202	18-Feb-2021	31-Mar-2021
693626	200000	47641	SUV	05102	18-Feb-2021	31-Mar-2021
693705	200000	47733	SUV	01501	22-Feb-2021	31-Mar-2021
693741	200000	46237	Pickup: 4 x 4 Truck	0661103	24-Feb-2021	01-Apr-2021
693746	200000	46121	Pickup: 4 x 4 Truck	003	24-Feb-2021	31-Mar-2021
693746	200000	46121	Pickup: 4 x 4 Truck	003	24-Feb-2021	31-Mar-2021
693846	200000	46297	Pickup: 4 x 4 Truck	05106	02-Mar-2021	04-Oct-2021
693866	200000	47585	SUV	01508	03-Mar-2021	30-Apr-2021
693871	200000	47724	SUV	003	03-Mar-2021	01-Apr-2021
693916	200000	40305	Mid-size car	0150302	04-Mar-2021	31-Mar-2021
693920	200000	46282	Pickup: 4 x 4 Truck	05202	04-Mar-2021	05-Oct-2021
693984	200000	46204	Pickup: 4 x 4 Truck	05202	09-Mar-2021	31-Mar-2021
693991	200000	47737	SUV	05109	09-Mar-2021	31-Mar-2021
694043	200000	46336	Pickup: 4 x 4 Truck	0661102	11-Mar-2021	31-Mar-2021
694065	200000	43136	Van	003	15-Mar-2021	31-Mar-2021
694750	200000	49007	Heavy Duty Truck	05106	17-Mar-2021	09-Jun-2021
694784	200000	47654	SUV	05309	17-Mar-2021	09-Jun-2021
694788	200000	40254	Compact Car	01508	17-Mar-2021	09-Jun-2021
694927	200000	47757	SUV	097	22-Mar-2021	09-Jun-2021
694931	200000	47779	SUV	05104	22-Mar-2021	09-Jun-2021
694947	200000	46324	Pickup: 4 x 4 Truck	05504	23-Mar-2021	09-Jun-2021
694986	200000	46253	Pickup: 4 x 4 Truck	05307	25-Mar-2021	10-Jun-2021
694993	200000	47761	SUV	05509	25-Mar-2021	29-Mar-2021
694998	200000	42147	Cargo Van	05124	25-Mar-2021	10-Jun-2021
695004	200000	42155	Cargo Van	0661201	26-Mar-2021	10-Jun-2021
695026	200000	40267	Compact Car	00808	29-Mar-2021	10-Jun-2021
695026	200000	40267	Compact Car	00808	29-Mar-2021	10-Jun-2021
695059	200000	40362	Mid-size car	0150302	30-Mar-2021	10-Jun-2021
	1		1			

0039

	200000 200000	47833 46183	SUV Pickup: 4 x 4 Truck	065	23-Apr-2021 26-Apr-2021	13-Oct-2021 13-Oct-2021
696211	200000	47832	SUV	065	23-Apr-2021	13-Oct-2021
696185	200000	47594	SUV	05301	22-Apr-2021	13-Oct-2021
696176	200000	47729	SUV	05118	21-Apr-2021	13-Oct-2021
696147	200000	46304	Pickup: 4 x 4 Truck	05124	20-Apr-2021	13-Oct-2021
696137	200000	46220	Pickup: 4 x 4 Truck	05106	19-Apr-2021	12-Oct-2021
696118	200000	47813	SUV	0150302	19-Apr-2021	12-Oct-2021
696103	200000	47601	SUV	00806	16-Apr-2021	12-Oct-2021
696092	200000	44022	Light Truck	05202	16-Apr-2021	12-Oct-2021
695354	200000	45555	Pickup: 4 x 2 Truck	0661202	14-Apr-2021	14-Jun-2021
695351	200000	46278	Pickup: 4 x 4 Truck	05202	14-Apr-2021	14-Jun-2021
695349	200000	47679	SUV	01505	14-Apr-2021	14-Jun-2021
695347	200000	47692	SUV	05104	14-Apr-2021	14-Jun-2021
695286	200000	46302	Pickup: 4 x 4 Truck	05504	31-May-2021	12-Oct-2021
695283	200000	47673	SUV	00805	12-Apr-2021	14-Jun-2021
695283	200000	47673	SUV	00805	12-Apr-2021	14-Jun-2021
	200000	47673	SUV	00805	12-Apr-2021	14-Jun-2021
	200000	47625	SUV	01502	09-Apr-2021	14-Jun-2021
	200000	47829	SUV	05116	08-Apr-2021	18-Jun-2021
	200000	43143	Van	05103	08-Apr-2021	14-Jun-2021
	200000	47742	SUV	05104	07-Apr-2021	14-Jun-2021
	200000	46258	Pickup: 4 x 4 Truck	05307	06-Apr-2021	14-Jun-2021
	200000	46359	Pickup: 4 x 4 Truck	05202	06-Apr-2021	10-Jun-2021
	200000	46228	Pickup: 4 x 4 Truck	05305	06-Apr-2021	10-Jun-2021
	200000	43151	Van	01521	06-Apr-2021	08-Oct-2021
	200000	40347	Mid-size car	01518	06-Apr-2021	06-Apr-2021
	200000	45560	Pickup: 4 x 2 Truck	0661103	06-Apr-2021	10-Jun-2021
695078	200000	47717	SUV	05514	31-Mar-2021	10-Jun-2021
695075	200000	47810	SUV	01502	31-Mar-2021	10-Jun-2021

690609	CD16142YKINC	47644	SUV	01521	08-Dec-2020	08-Jan-2021
690609	CD16142YKINC	47644	SUV	01521	08-Dec-2020	08-Jan-2021
692635	CDADVANCMOBI	42171	Cargo Van	00811	27-Jan-2021	03-Mar-2021
693645	CDADVANCMOBI	40290	Compact Car	0150302	03-Mar-2021	08-Mar-2021
669083	CDALLWESTGLA	46318	Pickup: 4 x 4 Truck	05106	08-Oct-2019	07-Nov-2019
669142	CDALLWESTGLA	44021	Light Truck	05106	10-Oct-2019	17-Oct-2019
669144	CDALLWESTGLA	46252	Pickup: 4 x 4 Truck	05106	10-Oct-2019	17-Oct-2019
678305	CDALLWESTGLA			065	14-May-2020	04-Jun-2020
661867	CDBEEJAYSINC	43122	Bus	003	10-May-2019	15-May-2019
667784	CDCARSTARWHH	40266	Compact Car	05202	11-Sep-2019	07-Oct-2019
667828	CDCARSTARWHH	47671	SUV	00805	13-Sep-2019	07-Oct-2019
668043	CDCARSTARWHH	47772	SUV	00808	24-Sep-2019	07-Oct-2019
668044	CDCARSTARWHH	47814	SUV	05116	24-Sep-2019	07-Oct-2019
669168	CDCARSTARWHH	47804	SUV	01509	11-Oct-2019	30-Jan-2020
669169	CDCARSTARWHH	47807	SUV	0022	11-Oct-2019	07-Nov-2019
670353	CDCARSTARWHH	46305	Pickup: 4 x 4 Truck	003	31-Oct-2019	07-Nov-2019
670422	CDCARSTARWHH	47819	SUV	00808	05-Nov-2019	18-Dec-2019
670543	CDCARSTARWHH	46230	Pickup: 4 x 4 Truck	0661201	08-Nov-2019	18-Dec-2019
670571	CDCARSTARWHH	47755	SUV	0661203	12-Nov-2019	18-Dec-2019
670572	CDCARSTARWHH	47824	SUV	05119	12-Nov-2019	10-Jan-2020
670583	CDCARSTARWHH	47818	SUV	05103	13-Nov-2019	30-Jan-2020
670685	CDCARSTARWHH	47745	SUV	01521	18-Nov-2019	30-Jan-2020
670726	CDCARSTARWHH	47742	SUV	05104	20-Nov-2019	15-Jan-2020
670740	CDCARSTARWHH	46342	Pickup: 4 x 4 Truck	05324	20-Nov-2019	30-Jan-2020
670741	CDCARSTARWHH	47746	SUV	003	20-Nov-2019	30-Jan-2020
670747	CDCARSTARWHH	46293	Pickup: 4 x 4 Truck	05504	20-Nov-2019	30-Jan-2020
670950	CDCARSTARWHH	47727	SUV	01502	28-Nov-2019	18-Dec-2019
670952	CDCARSTARWHH	46255	Pickup: 4 x 4 Truck	05124	28-Nov-2019	30-Jan-2020
671835	CDCARSTARWHH	47669	SUV	05313	29-Nov-2019	18-Dec-2019
671837	CDCARSTARWHH	47738	SUV	05501	29-Nov-2019	18-Dec-2019
671919	CDCARSTARWHH	43122	Bus	003	02-Dec-2019	30-Jan-2020

672007	CDCARSTARWHH	47723	SUV	05202	09-Dec-2019	30-Mar-2020
672026	CDCARSTARWHH	43141	Van	003	10-Dec-2019	10-Jan-2020
672068	CDCARSTARWHH	47777	SUV	055091	13-Dec-2019	18-Dec-2019
672072	CDCARSTARWHH	47585	SUV	05202	13-Dec-2019	18-Dec-2019
672076	CDCARSTARWHH	46297	Pickup: 4 x 4 Truck	05106	13-Dec-2019	18-Dec-2019
672077	CDCARSTARWHH	47826	SUV	05119	13-Dec-2019	18-Dec-2019
672096	CDCARSTARWHH	47785	SUV	05323	16-Dec-2019	26-Feb-2020
673411	CDCARSTARWHH	42132	Cargo Van	06601	21-Jan-2020	26-Feb-2020
673463	CDCARSTARWHH	47710	SUV	01502	22-Jan-2020	30-Mar-2020
674263	CDCARSTARWHH	47757	SUV	00216	27-Jan-2020	30-Jan-2020
674266	CDCARSTARWHH	47664	SUV	01521	07-Nov-2019	30-Jan-2020
674267	CDCARSTARWHH	46194	Pickup: 4 x 4 Truck	05305	07-Nov-2019	30-Jan-2020
674268	CDCARSTARWHH	47733	SUV	01501	28-Nov-2019	30-Jan-2020
674361	CDCARSTARWHH	47679	SUV	01505	30-Jan-2020	26-Feb-2020
674452	CDCARSTARWHH	47755	SUV	05315	05-Feb-2020	26-Feb-2020
674453	CDCARSTARWHH	46200	Pickup: 4 x 4 Truck	003	05-Feb-2020	26-Feb-2020
674454	CDCARSTARWHH	47800	SUV	01508	05-Feb-2020	26-Feb-2020
674462	CDCARSTARWHH	43130	Bus	003	05-Feb-2020	26-Feb-2020
674551	CDCARSTARWHH	46315	Pickup: 4 x 4 Truck	05504	10-Feb-2020	26-Feb-2020
674557	CDCARSTARWHH	47806	SUV	05305	11-Feb-2020	26-Feb-2020
674570	CDCARSTARWHH	47824	SUV	05119	12-Feb-2020	26-Feb-2020
674643	CDCARSTARWHH	42112	Cargo Van	0661207	19-Feb-2020	17-Mar-2020
674655	CDCARSTARWHH	47732	SUV	00808	20-Feb-2020	23-Apr-2020
674685	CDCARSTARWHH	47662	SUV	0150302	20-Feb-2020	25-Mar-2020
674825	CDCARSTARWHH	42106	Cargo Van	0661202	02-Mar-2020	17-Mar-2020
674839	CDCARSTARWHH	47786	SUV	05202	03-Mar-2020	24-Jun-2020
674842	CDCARSTARWHH	46331	Pickup: 4 x 4 Truck	05504	03-Mar-2020	17-Mar-2020
674865	CDCARSTARWHH	47731	SUV	01521	03-Mar-2020	17-Mar-2020
674877	CDCARSTARWHH	46334	Pickup: 4 x 4 Truck	003	04-Mar-2020	03-Apr-2020
674944	CDCARSTARWHH	46255	Pickup: 4 x 4 Truck	05124	06-Mar-2020	30-Mar-2020
674960	CDCARSTARWHH	46332	Pickup: 4 x 4 Truck	05504	09-Mar-2020	30-Mar-2020
675772	CDCARSTARWHH	46273	Pickup: 4 x 4 Truck	05302	11-Mar-2020	21-Mar-2020
675774	CDCARSTARWHH	46311	Pickup: 4 x 4 Truck	06601	11-Mar-2020	30-Mar-2020
675964	CDCARSTARWHH	47821	SUV	0150302	19-Mar-2020	24-Jun-2020
675979	CDCARSTARWHH	46129	Pickup: 4 x 4 Truck	05324	20-Mar-2020	30-Mar-2020

676054	CDCARSTARWHH	47754	SUV	01508	24-Mar-2020	30-Mar-2020
676896	CDCARSTARWHH	42159	Cargo Van	06601	27-Mar-2020	12-May-2020
676996	CDCARSTARWHH	46205	Pickup: 4 x 4 Truck	05202	01-Apr-2020	12-May-2020
677118	CDCARSTARWHH	47757	SUV	05202	07-Apr-2020	12-May-2020
677162	CDCARSTARWHH	47630	SUV	01502	14-Apr-2020	12-May-2020
677903	CDCARSTARWHH	46214	Pickup: 4 x 4 Truck	05202	16-Apr-2020	12-May-2020
677908	CDCARSTARWHH	46157	Pickup: 4 x 4 Truck	05324	17-Apr-2020	12-May-2020
677945	CDCARSTARWHH	43073	Van	0661204	20-Apr-2020	04-Jun-2020
677959	CDCARSTARWHH	47676	SUV	01508	20-Apr-2020	12-May-2020
677961	CDCARSTARWHH	46131	Pickup: 4 x 4 Truck	00808	20-Apr-2020	12-May-2020
677964	CDCARSTARWHH	47613	SUV	05110	20-Apr-2020	12-May-2020
677965	CDCARSTARWHH	47603	SUV	01521	20-Apr-2020	12-May-2020
677990	CDCARSTARWHH	42101	Cargo Van	0661204	22-Apr-2020	20-Nov-2020
677992	CDCARSTARWHH	43135	Van	01508	22-Apr-2020	04-Jun-2020
678058	CDCARSTARWHH	47827	SUV	007	28-Apr-2020	20-Nov-2020
678092	CDCARSTARWHH	46320	Pickup: 4 x 4 Truck	05324	30-Apr-2020	04-Jun-2020
678104	CDCARSTARWHH	40287	Compact Car	0991	01-May-2020	12-May-2020
678137	CDCARSTARWHH	47667	SUV	00803	05-May-2020	20-Nov-2020
678141	CDCARSTARWHH	47739	SUV	05202	05-May-2020	04-Jun-2020
678142	CDCARSTARWHH	47747	SUV	003	05-May-2020	20-Nov-2020
678179	CDCARSTARWHH	47809	SUV	0150302	06-May-2020	04-Jun-2020
678181	CDCARSTARWHH	42147	Cargo Van	05124	06-May-2020	09-Jul-2020
678242	CDCARSTARWHH	46209	Pickup: 4 x 4 Truck	06605	12-May-2020	04-Jun-2020
678369	CDCARSTARWHH	40254	Compact Car	01508	21-May-2020	20-Nov-2020
679011	CDCARSTARWHH	46209	Pickup: 4 x 4 Truck	06605	29-May-2020	09-Jul-2020
679065	CDCARSTARWHH	42154	Cargo Van	0661204	03-Jun-2020	20-Nov-2020
679066	CDCARSTARWHH	47764	SUV	003	03-Jun-2020	24-Jun-2020
679126	CDCARSTARWHH	47789	SUV	05116	05-Jun-2020	24-Jun-2020
679129	CDCARSTARWHH	47648	SUV	01502	05-Jun-2020	09-Jul-2020
679155	CDCARSTARWHH	42099	Cargo Van	06603	09-Jun-2020	24-Jun-2020
679247	CDCARSTARWHH	47698	SUV	05202	15-Jun-2020	09-Jul-2020
679253	CDCARSTARWHH	46277	Pickup: 4 x 4 Truck	05324	16-Jun-2020	09-Jul-2020
679266	CDCARSTARWHH	46172	Pickup: 4 x 4 Truck	096	16-Jun-2020	09-Jul-2020
679374	CDCARSTARWHH	47786	SUV	05202	25-Jun-2020	09-Jul-2020
679409	CDCARSTARWHH	47601	SUV	05106	29-Jun-2020	20-Aug-2020

679409	CDCARSTARWHH	47601	SUV	05106	29-Jun-2020	20-Aug-2020
679409	CDCARSTARWHH	47601	SUV	05106	29-Jun-2020	20-Aug-2020
679409	CDCARSTARWHH	47601	SUV	05106	29-Jun-2020	20-Aug-2020
680125	CDCARSTARWHH	40308	Mid-size car	06603	07-Jul-2020	20-Nov-2020
680169	CDCARSTARWHH	46290	Pickup: 4 x 4 Truck	05202	08-Jul-2020	16-Jul-2020
680187	CDCARSTARWHH	47673	SUV	00805	09-Jul-2020	28-Jul-2020
680188	CDCARSTARWHH	47820	SUV	01516	09-Jul-2020	28-Jul-2020
680271	CDCARSTARWHH	47659	SUV	01521	13-Jul-2020	28-Jul-2020
680320	CDCARSTARWHH	46304	Pickup: 4 x 4 Truck	05124	16-Jul-2020	20-Aug-2020
680354	CDCARSTARWHH	47784	SUV	00804	17-Jul-2020	20-Nov-2020
680359	CDCARSTARWHH	47730	SUV	05104	17-Jul-2020	28-Jul-2020
680380	CDCARSTARWHH	47751	SUV	05501	21-Jul-2020	20-Aug-2020
680387	CDCARSTARWHH	46221	Pickup: 4 x 4 Truck	05324	21-Jul-2020	20-Aug-2020
680426	CDCARSTARWHH	47766	SUV	096	23-Jul-2020	20-Aug-2020
680429	CDCARSTARWHH	46305	Pickup: 4 x 4 Truck	003	23-Jul-2020	20-Aug-2020
680555	CDCARSTARWHH	42101	Cargo Van	0661204	30-Jul-2020	20-Nov-2020
680556	CDCARSTARWHH	47640	SUV	0150302	30-Jul-2020	20-Aug-2020
680558	CDCARSTARWHH	43118	Bus	003	30-Jul-2020	20-Nov-2020
680597	CDCARSTARWHH	47696	SUV	05506	04-Aug-2020	20-Nov-2020
682905	CDCARSTARWHH	46330	Pickup: 4 x 4 Truck	05504	06-Aug-2020	20-Aug-2020
682911	CDCARSTARWHH	47615	SUV	0150308	06-Aug-2020	20-Aug-2020
682967	CDCARSTARWHH	46302	Pickup: 4 x 4 Truck	05504	12-Aug-2020	20-Aug-2020
682978	CDCARSTARWHH	43115	Bus	003	13-Aug-2020	05-Sep-2020
682987	CDCARSTARWHH	46359	Pickup: 4 x 4 Truck	05202	01-Sep-2020	13-Aug-2020
683051	CDCARSTARWHH	42131	Cargo Van	01518	20-Aug-2020	20-Nov-2020
683074	CDCARSTARWHH	43123	Bus	003	21-Aug-2020	05-Sep-2020
683121	CDCARSTARWHH	46260	Pickup: 4 x 4 Truck	05308	26-Aug-2020	05-Sep-2020
683131	CDCARSTARWHH	47726	SUV	01501	26-Aug-2020	05-Sep-2020
683142	CDCARSTARWHH	46269	Pickup: 4 x 4 Truck	05202	26-Aug-2020	20-Nov-2020
683152	CDCARSTARWHH	46289	Pickup: 4 x 4 Truck	05202	27-Aug-2020	20-Nov-2020
683184	CDCARSTARWHH	47621	SUV	00805	31-Aug-2020	05-Sep-2020
683197	CDCARSTARWHH	46259	Pickup: 4 x 4 Truck	05307	01-Sep-2020	20-Nov-2020
684037	CDCARSTARWHH	46283	Pickup: 4 x 4 Truck	05106	03-Sep-2020	20-Nov-2020
684041	CDCARSTARWHH	44009	Light Truck	05106	03-Sep-2020	12-Sep-2020
684050	CDCARSTARWHH	43136	Van	003	03-Sep-2020	20-Nov-2020

684127	CDCARSTARWHH	46278	Pickup: 4 x 4 Truck	05202	03-Sep-2020	12-Sep-2020
684154	CDCARSTARWHH	47758	SUV	096	09-Sep-2020	20-Nov-2020
684173	CDCARSTARWHH	46288	Pickup: 4 x 4 Truck	05124	10-Sep-2020	20-Nov-2020
684181	CDCARSTARWHH	47773	SUV	096	10-Sep-2020	20-Nov-2020
684211	CDCARSTARWHH	47813	SUV	0150302	14-Sep-2020	30-Oct-2020
684216	CDCARSTARWHH	46340	Pickup: 4 x 4 Truck	05202	14-Sep-2020	20-Nov-2020
684219	CDCARSTARWHH	47829	SUV	05116	14-Sep-2020	20-Nov-2020
684257	CDCARSTARWHH	40332	Mid-size car	003	28-Sep-2020	11-Jan-2021
684297	CDCARSTARWHH	42120	Cargo Van	0661204	16-Sep-2020	20-Nov-2020
684325	CDCARSTARWHH	44010	Light Truck	0661103	21-Sep-2020	08-Feb-2021
685150	CDCARSTARWHH	47738	SUV	05501	28-Sep-2020	11-Jan-2021
685150	CDCARSTARWHH	47738	SUV	05501	28-Sep-2020	11-Jan-2021
685150	CDCARSTARWHH	47738	SUV	05501	28-Sep-2020	11-Jan-2021
685150	CDCARSTARWHH	47738	SUV	05501	28-Sep-2020	11-Jan-2021
685198	CDCARSTARWHH	47625	SUV	01502	28-Sep-2020	17-Dec-2020
685214	CDCARSTARWHH	46281	Pickup: 4 x 4 Truck	05202	28-Sep-2020	17-Dec-2020
685419	CDCARSTARWHH	46292	Pickup: 4 x 4 Truck	05504	13-Oct-2020	07-Dec-2020
685419	CDCARSTARWHH	46292	Pickup: 4 x 4 Truck	05504	13-Oct-2020	07-Dec-2020
685420	CDCARSTARWHH	40364	Mid-size car	01515	30-Nov-2020	16-Dec-2020
685550	CDCARSTARWHH	46211	Pickup: 4 x 4 Truck	05410	26-Oct-2020	07-Dec-2020
685725	CDCARSTARWHH	42157	Cargo Van	003	26-Oct-2020	17-Dec-2020
688903	CDCARSTARWHH	40299	Compact Car	01508	29-Oct-2020	17-Dec-2020
688915	CDCARSTARWHH	46363	Pickup: 4 x 4 Truck	05202	29-Oct-2020	11-Jan-2021
688915	CDCARSTARWHH	46363	Pickup: 4 x 4 Truck	05202	29-Oct-2020	11-Jan-2021
688915	CDCARSTARWHH	46363	Pickup: 4 x 4 Truck	05202	29-Oct-2020	11-Jan-2021
688920	CDCARSTARWHH	46303	Pickup: 4 x 4 Truck	05504	23-Oct-2020	09-Dec-2020
688920	CDCARSTARWHH	46303	Pickup: 4 x 4 Truck	05504	23-Oct-2020	09-Dec-2020
688987	CDCARSTARWHH	46271	Pickup: 4 x 4 Truck	05202	19-Oct-2020	20-Nov-2020
689023	CDCARSTARWHH	46357	Pickup: 4 x 4 Truck	05202	05-Nov-2020	11-Jan-2021
689023	CDCARSTARWHH	46357	Pickup: 4 x 4 Truck	05202	05-Nov-2020	11-Jan-2021
689023	CDCARSTARWHH	46357	Pickup: 4 x 4 Truck	05202	05-Nov-2020	11-Jan-2021
689185	CDCARSTARWHH	47814	SUV	05116	23-Nov-2020	11-Jan-2021
689185	CDCARSTARWHH	47814	SUV	05116	23-Nov-2020	11-Jan-2021
689273	CDCARSTARWHH	47669	SUV	01508	11-Dec-2020	16-Dec-2020
689296	CDCARSTARWHH	47653	SUV	0150302	10-Dec-2020	16-Dec-2020

690338	CDCARSTARWHH	42125	Cargo Van	05507	09-Dec-2020	16-Dec-2020
690438	CDCARSTARWHH	46255	Pickup: 4 x 4 Truck	05124	02-Dec-2020	02-Dec-2020
690496	CDCARSTARWHH	42107	Cargo Van	0661202	08-Dec-2020	16-Dec-2020
690605	CDCARSTARWHH	47817	SUV	0512105	03-Dec-2020	16-Dec-2020
690634	CDCARSTARWHH	46323	Pickup: 4 x 4 Truck	05108	15-Dec-2020	17-Dec-2020
691522	CDCARSTARWHH	46149	Pickup: 4 x 4 Truck	05202	29-Dec-2020	03-Mar-2021
691522	CDCARSTARWHH	46149	Pickup: 4 x 4 Truck	05202	29-Dec-2020	03-Mar-2021
691522	CDCARSTARWHH	46149	Pickup: 4 x 4 Truck	05202	29-Dec-2020	03-Mar-2021
691522	CDCARSTARWHH	46149	Pickup: 4 x 4 Truck	05202	29-Dec-2020	03-Mar-2021
691529	CDCARSTARWHH	47637	SUV	05202	29-Jan-2020	08-Feb-2021
691566	CDCARSTARWHH	47699	SUV	05202	05-Jan-2021	03-Mar-2021
691566	CDCARSTARWHH	47699	SUV	05202	05-Jan-2021	03-Mar-2021
691573	CDCARSTARWHH	43143	Van	05106	31-Aug-2020	11-Jan-2021
691573	CDCARSTARWHH	43143	Van	05106	31-Aug-2020	11-Jan-2021
691672	CDCARSTARWHH	46212	Pickup: 4 x 4 Truck	05324	02-Feb-2021	08-Feb-2021
691747	CDCARSTARWHH	47748	SUV	096	20-Jan-2021	09-Feb-2021
692659	CDCARSTARWHH	43122	Bus	003	02-Feb-2021	23-Mar-2021
692819	CDCARSTARWHH	47826	SUV	05119	27-Jan-2021	09-Feb-2021
692822	CDCARSTARWHH	47728	SUV	01502	21-Jan-2021	09-Feb-2021
692823	CDCARSTARWHH	46341	Pickup: 4 x 4 Truck	05124	27-Jan-2021	09-Feb-2021
692824	CDCARSTARWHH	47813	SUV	0150302	28-Jan-2021	09-Feb-2021
692932	CDCARSTARWHH	46361	Pickup: 4 x 4 Truck	003	25-Feb-2021	03-Mar-2021
692932	CDCARSTARWHH	46361	Pickup: 4 x 4 Truck	003	25-Feb-2021	03-Mar-2021
693830	CDCARSTARWHH	46337	Pickup: 4 x 4 Truck	0661102	02-Mar-2021	04-Mar-2021
680455	CDLIARDBAENV	43122	Bus	003	27-Jul-2020	20-Aug-2020
696199	CDLOCKSMITHS	46222	Pickup: 4 x 4 Truck	05411	23-Apr-2021	04-May-2021
645422	CDMACKENZIEP	44013	Light Duty Pickup: 4 x 4 Truck	05202	31-May-2018	20-Sep-2018
668024	CDNEWNORGLAS	46172	Pickup: 4 x 4 Truck	05106	23-Sep-2019	21-Nov-2019
668068	CDNEWNORGLAS	46287	Pickup: 4 x 4 Truck	05324	26-Sep-2019	21-Nov-2019
670364	CDNEWNORGLAS	47766	SUV	096	31-Oct-2019	21-Nov-2019
670549	CDNEWNORGLAS	47762	SUV	05303	08-Nov-2019	21-Nov-2019

670550	CDNEWNORGLAS	47758	SUV	096	08-Nov-2019	21-Nov-2019
696243	CDNORTHLYNXI	47704	SUV	01521	26-Apr-2021	04-May-2021
696243	CDNORTHLYNXI	47704	SUV	01521	26-Apr-2021	04-May-2021
692933	CDPAINTENPLA	42126	Van	05507	18-Feb-2021	23-Mar-2021
692933	CDPAINTENPLA	42126	Van	05507	18-Feb-2021	23-Mar-2021
692933	CDPAINTENPLA	42126	Van	05507	18-Feb-2021	23-Mar-2021

*Task Code	*Quantity	*Unit Price (Local \$)		Line Total \$
04	1.00	\$		\$ 77(1) (2)
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GLASS R&R Inv

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PO 218816 - REAR HATCH GLASS R&R Inv 7522	\$ _
PO 218986 - Windshield Repair Inv 7526	\$ _
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PO 218732 - Windshield R&R Inv #7505	\$ _
PO 218728 - WINDSHIELD R&R Inv #7502	\$
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PO 218814 - WINDSHIELD R&R Inv #7506	\$
PO 218803 - WINDSHIELD R&R Inv 7508	\$
PO 218911 - WINDSHIELD R&R Inv 7558	\$
PO 218821 - WINDSHIELD R&R Inv 7542	\$ _
PO 219012 - WINDSHIELD R&R Inv 7541	\$ _
PO 218835 - WINDSHIELD R&R Inv 7527	\$ _
PO 219011 - WINDSHIELD R&R Inv7535	\$
PO 218951 - Rock Chip Repair Inv 7523	\$ _
PO 219249 - WINDSHIELD R&R Inv 7557	\$
PO 219077 chip repair Inv 7538	\$ _
PO 219211 - ROCK CHIP REPAIR INV 7554	\$
	\$ _
PO 219251- WINDSHIELD R& Inv 7556	\$
PO 219246 - WINDSHIELD R&R Inv 2881	\$
PO 219248 - ROCK CHIP REPAIR Inv 7559	\$
PO 219262 - WINDSHIELD R&R Inv 7563	\$ _
PO 219368 - WINDSHIELD R&R Inv 7587	\$ _
PO 219333 - ROCK CHIP REPAIR Inv 7570	\$ _
PO 219335 - WINDSHIELD R&R Inv 7599	\$ _
PO 219331 - ROCK CHIP REPAIR Inv 7572	\$ _
PO 219373 - WINDSHIELD R&R Inv 7598	\$ _
	\$ _
PO 219372 - WINDSHIELD R&R Inv 7597	\$ _

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PO 219855 - ROCK CHIP REPAIR Inv 7654	\$	
PO 219894 - WINDSHIELD R&R Inv 7680	\$	
PO 219902 - WINDSHIELD R&R Inv 7682	\$	
PO 219800 - WINDSHIELD R&R Inv 7648	\$	
PO 219794 - WINDSHIELD R&R Inv 7645	\$	
PO 219758 - WINDSHIELD R&R Inv 7639	\$	
PO 219734 - WINDSHIELD R&R Inv 7633	\$	
PO 219683 - WINDSHIELD R&R Inv 2865	\$	
PO 219755 - ROCK CHIP REPAIR Inv 7634	\$	
PO 219713 - ROCK CHIP REPAIR Inv 7630	\$	
PO 219615 - ROCK CHIP REPAIR Inv 7615	\$	
PO 219606 - WINDSHIELD R&R Inv 2953	\$	
PO 219628 - REAR HATCH GLASS Inv 7641	\$	
PO 219616 - WINDSHIELD R&R Inv 7629	\$	
PO 220537 - ROCK CHIP REPAIRS Inv 7754	\$	
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PO 219581 - REAR HATCH GLASS Inv 7540	\$	
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PO 219553 - ROCK CHIP REPAIR Inv 7607	\$	
PO 219528 - ROCK CHIP REPAIR Inv 7604	\$	
PO 219570 - WINDSHIELD R&R Inv 7608	\$	
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PO 219537 - WINDSHIELD R&R Inv 7605	\$	
PO 219446 - ROCK CHIP REPAIR Inv 7591	\$	
PO 219426 - ROCK CHIP REPAIR Inv 7590	\$	
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PO 219650 - ROCK CHIP REPAIR Inv 762	\$	
PO 219473 - WINDSHIELD R&R Inv 7596	\$	
PO 219386 - ROCK CHIP REPAIR Inv 2918	\$	
PO 219370 - WINDSHIELD R&R Inv 7584	\$	77(1) 77(1)

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Comment (External) (Detail)
ROCK CHIP REPAIR AS PER INV # 6855
driver door window regulator
replace window regulator assembly
drivers window out of channel
LH door window sealing
rpck chip repair
several windows won;t stay up
several windows won;t stay up
rock chip repair
w/s supply & install
D.B. fo w.o#637459 for window replacement
replace back window
replcae drivers door glass weatherstrip
w/s leaking at drivers top corner
lower emergency window
glass
u[pper emergency window
replace 3 windows
window
glass
replace window
window
upper tinted emergency window
upper emergency tinted window
replace window - side
replace windshield
windshield
replace windshield
replace window on passegner side
glass
replace emergency window
upper emergency window
replace side window

side window glass
LH DOOR GLASS SUPPLY & INSTALL
RH FORWARD SLIDING DOOR GLASS
replace sliding door glass
rear glass supply & install
replace drivers side door glass
replace windshield
replace windshield
w/s trim ripped off
side door glass
replace windows
LH window regulator
Driver side window off track
windshield
check windshield
REPAIR MOULDING
hatchback glass
replace rear window
windshield
ROCK CHIP REPAIR AS PER INV # 474111
door glass
ROCK CHIP REPAIR AS PER INV # 6611
- ROCK CHIP REPAIR AS PER INV # 6610
ROCK CHIP REPAIR AS PER INV # 6615
ROCK CHIP REPAIR AS PER INV # 6631
repair windshield weather stripping
- ROCK CHIP REPAIR AS PER INV # 6649
INSTALL GLASS AS PER INV # 6641
CK4Z-6142006-C LH REAR DOOR GLASS
suppl and install windshield
supply and install windshield
DW1265 WINDSHIELD SUPPLY & INSTALL
ROCK CHIP REPAIR AS PER INV # 6704
windshiel
windshield

rockchips
GSP-26022 WINDOW
FW3741 WINDSHIELD SUPPLY & INSTALL
DD10319GTN LH WINDOW SUPPLY & INSTALL
DW2040 WINDSHIELD SUPPLY & INSTALL
FW2985 WINDSHIELD SUPPLY & INSTALL
FW2985 WINDSHIELD SUPPLY & INSTALL
FW3741 WINDSHIELD SUPPLY & INSTALL
ROCK CHIP REPAIR AS PER INV # 473964
ROCK CHIP REPAIR AS PER INV # 473965
FW3741 WINDSHIELD SUPPLY & INSTALL
FW3741 WINDSHIELD SUPPLY & INSTALL
replace rear window
DW2040 WINDSHIELD SUPPLY & INSTALL
rockchip
ROCK CHIP REPAIRS AS PER INV # 6819
FW3741 WINDSHIELD SUPPLY & INSTALL
windshield
ROCK CHIP REPAIR AS PER INV # 6827
DW1511 WINDSHIELD SUPPLY & INSTALL
DW1851 WINDSHIELD SUPPLY & INSTALL
ROCK CHIP REPAIR AS PER INV # 6834
ROCK CHIP REPAIR AS PER INV # 6844
ROCK CHIP REPAIR AS PER INV # 6845
DW2204 WINDSHIELD SUPPLY & INSTALL
DW1662 WINDSHIELD SUPPLY & INSTALL
rockchips
ROCK CHIP REPAIR AS PER INV # 6853
replace mirror
DT1Z-5403100-AJ WINDSHIELD
- LABOR TO INSTALL GLASS AS PER INV # 6858
NPN RAIN SENSOR PACK
ROCK CHIP REPAIR AS PER INV # 6854
ROCK CHIP REPAIR AS PER INV # 6815
install glass

RE & RE WINDOW AS PER INV # 7030
install
left rear door glass
Labour to replace regulator
Window regulator
WINDOW IS FROZEN WITH ICE, CHIP OFF ICE + THAW OUT. WINDOW WORKS FINE
chip repair as per invoice 7538
PO 219259 - WINDSHIELD R&R Inv 7576
PO 219373 - WINDSHIELD R&R Inv 7598

DW2040 WINDSHIELD SUPPLY & INSTALL
REPLACE REAR HATCH GLASS
FB23987 REAR HATCH GLASS
Urethane for windshield

abour for glass	
Vindshield	
Supply and install rear glass	
SUPPLY AND INSTALL WINDSHIELD	
upply and install windshield	
x tire switch over and storage	
abour to assit windshield replacement	
upply and install winshield	
upply and install windshield	
ockchip repair	
upply and install windshield	
upply and install windshield	
upply and install windshield	
upply and install windshield	
Rockchips	
upply install windshield	
upply and install windshield	
upply and install windshield	
upply and install w/s	
upply and install windshield	
upply and install windshield	
ockchips	
ockchip	
ockchips	
ockchip	
ockchips	

supply and install door glass
supply and install winshield
supply and install windshield
supply and install windshield
supply and install windshield
front left side glass install
supply and install windshield
supply and install windshield
supply and insall door glass
supply and install windshield
supply and install windshield
supply and install windshield
rockchips
supply and install windshield
supply and installl windshield
supply and install driver's side window
supply and install windshield
supply and install windshield
supply and install windshield

rockchip repairs
supply and install winshield
supply and install windshield
repair windshield weather strip and rock chip
supply and install windshield
rockchip repairs
rockchip repair
supply and install windshield
rockchips
supply and install windshield
supply and install windshield
supply and install windshield
4x rockchip repair
supply and install winshield
supply and install windshield
repair weather stripping on top of windshield
supply and install windshield
install labour
<u> </u>

back windshield	
urethane dam front and rear	
front windshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install side glass	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install invoice	
supply and install windshield	
supply and install windshield	
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suply and install windshield	
supply and install windshield	
supply and install winshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and install windshield	
supply and insall windshield	
3x rockchip repair	

supply and install windshield
supply and install windshield
carstar Inv# 21078
supply and install windshield
supply and install windshield
supply and install passenger rear glass
Supply and install windshield
Replace rear window
Labour
Moulding
Urethane
Windshield
Supply and install windshield
Supply and install windshield
Glass parts
Labor
Supply and install windshield
Supply and install windshield
Supply and install new heated glass
Supply and install drivers door glass and windshield
Urethane
Labor
Back window
Labor
Windshield and adhesive
Rock chip repair
Labor
Windshield
Urethane
Labor
Windshield, windshield moulding and urethane
Supply and install windshield
Supply and install windshield

Supply and install new rear hatch glass
Supply and install windshield
Supply and install glass
Supply and install windshield
Parts
Labor
Supply and install windshield
windshield repair
windshield
windshield
glass repair
supply and install windshield
replace rear window
supply and install windshield

supply and install windshield	
abor	
Vindow	
Parts	
Shop supplies	
abor	

Contract Description Supply and install windshields DW1843 WINDSHIELD SUPPLY & INSTALL FW3579GBY WINDSHIELD SUPPLY & INSTALL DW1580 WINDSHIELD SUPPLY & INSTALL DW1581 WINDSHIELD SUPPLY & INSTALL DW1511 WINDSHIELD SUPPLY & INSTALL DW1511 WINDSHIELD SUPPLY & INSTALL DW1555 WINDSHIELD SUPPLY & INSTALL DW1560 WINDSHIELD SUPPLY & INSTALL DW1560 WINDSHIELD SUPPLY & INSTALL DW1580 WINDSHIELD SUPPLY & INSTALL	Vendor Name 535657 YUKON INC O/A ALL-WEST WHITEHORSE GLASS LTD ALL-WEST WHITEHORSE GLASS LTD JODY SHEA O/A JODY SHEA O/A	Amount 26,000,00 649,33 439,84 419,04 330,00 280,00 280,00 258,00 240,00 240,00 500,00 150,00 258,00 240,00 258,00 240,00 258,00 240,00 240,00	4/25/2018 200524 5/2/2018 200774 6/22/2018 201897 4/11/2018 198259 4/11/2018 198259 4/11/2018 198256 4/11/2018 198256 4/13/2018 198361 4/16/2018 198361 4/16/2018 198361 4/16/2018 198361 4/16/2018 198361 4/16/2018 200507 4/25/2018 200527 4/25/2018 200542	Line No SOA No. 1 1 1 1 1 1 1 1 1 1 1 1 1	Department Flect Vehide Agency Highways & Public Works Highways & Public Works	Contract Type Installation of Goods/Equipment Goods - Transportation Maintenance Branch Only Goods - Transportation Maintenance Branch Only	Tender Class Request for Bids	Community Type Whitehorse D Whitehorse D	Fiscal Year 2020-21 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19 2018-19
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