



Memorandum

Date: 2021.06.25

To: All Staff

From: A/DSO GRAHAM

Subject: H-WEST Protocols and Precautions

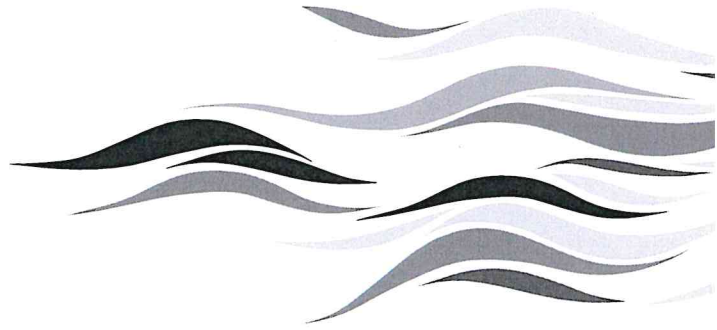
The individual housed in the negative pressure cell on H-WEST is on isolation protocols. After consultation with medical the following steps and precautions will be in place for H-WEST.

- While the inmate is secure in his cell, staff performing visual checks **must** wear a mask and gloves.
- If the inmate is out for ablutions or the cell door must be opened, full PPE is **required to enter** – this includes mask, gloves, gown and either a face shield or goggles.
- If the door hatch needs to be opened for meals or medical, full PPE is **required to enter** – this includes mask, gloves, gown and either a face shield or goggles.
- He is only to come out for ablutions once a day, **he must wear a mask and gloves at all times** to and from the shower and he is not to be out in the unit otherwise.
- There will be a garbage with a lid in the staff vestibule for disposal of used PPE (goggles and face shields are not disposable and should be wiped down and disinfected after each use). Garbage can be disposed of as normal in **sealed bag**.
- All items will be removed from H-WEST so not to add extra cleaning areas. The TV and DVDs must be secured prior to unlock,
- There is a cordless phone that can be used in the cell. He is not to come out to use the unit phone.

- Thorough cleaning must be complete after his ablution. This will not be done by the inside cleaning crew. **Staff again must wear full PPE and bag any mop or broom heads separately.**
- Put laundry in plastic bag and tie it to seal – **the officer must be in full PPE (mask, gloves, goggles or shield and gown).** The laundry should be taken directly to laundry and placed in its own washer and water must be hot. The officer **must be in full PPE** when placing laundry from bag to washer. Once it is **washed in hot water**, there is no longer a concern and the laundry can be placed in the drier. **There is an emphasis on the water being hot.**
- At no time should staff come into contact (without a physical barrier) with the inmate. In instances of a code yellow or blue, full PPE must still be worn.

Thank you,

SJ GRAHAM,
A/Deputy Superintendent of Operations



June 2, 2020

B, D, G, H Unit

Re: Whitehorse Correctional Centre Personal Visits

Whitehorse Correctional Centre continues to monitor and follow the guidelines of the Yukon Chief Medical officer. WCC will now be accepting personal visitors for weekend visits at maximum two visitors per visiting times to ensure we follow protocols. Hours visits will be available for Saturday, Sunday and statutory holiday visits are as follows

Female visits – 17:45 – 18:45

Male visits - 19:00 – 20:00

Visitors are requested to arrive at minimum 15 minutes prior to visits and will be asked to a series of COVID-19 questions and will be requested to use hand sanitizer or hand wash to guarantee we provide a safe visiting area for all who attend.

V. Goodkey
Deputy Superintendent Programs