



May 25, 2022

Applicant c/o  
Access and Privacy Officer  
Corporate Information Management, ATIPP Office

Final Response ATIPP Access Request 22-177

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**Decision**

The Department of Highways and Public Works identified records responsive to Access Request #22-177. Our final response on the information is as follows:

**Access Granted in Full**

Highways and Public Works has provided full access to information it has relating to the request noted below:

We are conducting a study of how freedom of information requests are processed across the country. To that end, we are requesting information relating to how these requests are dealt with by your office. Please provide us with an electronic (that is, machine-readable) record of all requests received between January 1, 2021 and end of day December 31, 2021, whether completed or not. Please include fields containing the following information: request number, request summary, type of requester (academic, media, etc.), whether the request is sensitive or contentious, date received, date request completed, disclosure decision, reason for time extension, extension duration in days, exemptions applied, whether it was subject to an appeal, and number of pages disclosed. We recognize your system may not capture all of these fields. If that's the case, please give us the fields you do have. Please provide in an electronic format such as Excel or delimited text (e.g. CSV). Do not provide PDF or image files. Timeframe: January 1, 2021 - December 31, 2021.

Highways and Public Work's Designated Access Officer has generated a record providing the requested information.

Please note that while individual government departments are responsible for the response to access to information requests they provide, all access information requests in Yukon Government are administered by a central office under the direction of an appointed Access and Privacy Officer within the department of Highways and Public Works. This office provides a central intake function to coordinate access requests responses with public bodies and access request applicants.

Responses to access information requests which do not contain information to which access is prohibited are posted in the Access Information Registry and can be viewed here

<https://open.yukon.ca/access-information/access-summary/search>.

Publication of the request responses and the records associated with the responses began August 1, 2022.

There is no charge for this request.

#### **Right to Complain**

You have the right to make a complaint in respect of this response to the Yukon Information and Privacy Commissioner under Section 66 of the ATIPP Act, no later than 30 business days after you receive this response. To make a complaint, contact:

Yukon Information and Privacy Commissioner  
3162 3<sup>rd</sup> Ave.



Whitehorse, YK Y1A 1G3

E-mail: [intake@yukonombudsman.ca](mailto:intake@yukonombudsman.ca)

Phone: (867) 667-8468; toll free (in Yukon) 1-800-661-0408 (ext. 8468)

#### **Contact Person in Department**

If there are any questions, please contact Gwen Rempel, Access and Privacy Analyst for the Department of Highways and Public Works at (867) 667-8774 or [hpw.atipp@yukon.ca](mailto:hpw.atipp@yukon.ca)

| Reviewed by:                                 | Signatures:  |
|--|--|
| Sean McLeish, Assistant Deputy Minister, ICT |  |
| Paul McConnell, Deputy Minister, HPW         |  |