

ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT

Collecting Personal Information

Direct collection

Public bodies are required under section 17 of the ATIPP Act to provide a **Notice of Direct Collection** to individuals prior to collecting any personal information. The notice must:

- specify the purpose for the collection,
- provide business contact information of an employee who can answer questions regarding the collection and,
- provide the legal authority (legislation) that authorizes the collection.

Indirect collection

Public bodies may indirectly collect personal information if the indirect collection is authorized under section 16 of the ATIPP Act. An example of indirect collection, is when a public body discloses information to another public body for the purpose of providing an individual with a payment, or for the purposes of law enforcement.

Tips and Resources

Personal Information

The ATIPP Act defines “personal information” as recorded information about an identifiable individual.

You may withdraw consent for collection of your personal information, however this will affect your ability to receive a service or benefit from the government.

If you choose to withdraw your information, the public body is required to stop immediately. For more information on withdrawing consent, please contact the ATIPP Office.

Contact us:

www.Yukon.ca/atipp

Visit us by appointment in the Main Administration Building,
2071-2 Avenue, Whitehorse, YT
Room 150 (located in the basement).

Call us at: (867) 393-7048, toll free (in Yukon) 1-800-661-0408 (ext. 7048)

E-mail us at: atipp.office@gov.yk.ca

Reach us by mail at:

ATIPP Office
Box 2703 (W-10 ATIPP)
Whitehorse, YT, Y1A 2C6