### Yukon Corrections: Adult Custody Policy Manual

Section:	D Admissions, Community Re-Entry and Case Management	Effective Date: April 9, 2020
Number:	D 4 Case Management	S. ANTENIO MIRALENCE TELANOCOM, PROPREHENDO
Item:	D 4.1 Institutional Placement	
Approved by:	Mute	Revised: April 9, 2020

#### STATEMENT OF POLICY

This policy describes the authority and process for establishing and revising institutional placements for individuals in custody.

"The protection of Society must be given paramount consideration in making decisions or taking any action under this *Act*." s. 2(a)

"The Corrections Branch uses the least restrictive measures with inmates, offenders, police prisoners and persons who have been granted judicial interim release that are consistent with the protection of those individuals, the public and staff members."

#### **AUTHORITIES**

Corrections Act, 2009: sections 1, 2(a), 2(g), 12, 16.

#### **DEFINITIONS**

Alternative Housing: housing of a prescribed type for inmates who require accommodation or services that cannot be provided within the general inmate population.

Individualized Care Plan: a written document that guides a consistent approach for the Interdisciplinary Care Team members on how to meet care goals and support needs. Individualized care plans are dynamic documents and are updated as the needs of an individual in custody evolve over time. Interdisciplinary Care Team members (e.g. correctional staff, program staff, mental health providers, First Nation Liaison Officer, Forensic Complex Care Team, etc.) work collaboratively to develop the Care Plan.

Interdisciplinary Care Team: a group of individuals that work collaboratively to develop an Individualized Care Plan for each inmate admitted to the correctional centre. The composition of the Interdisciplinary Care Team varies depending on the individualized needs of each inmate and may include correctional staff, program staff, case managers, mental health providers, a First Nation Liaison Officer, the Forensic Complex Care Team, and Health Services.

Inmate: an offender serving a sentence at a correctional centre or other person lawfully detained in a correctional centre but does not include a police prisoner.

Offender: a person who is sentenced to imprisonment, a person serving a conditional sentence, or a person on probation.

Police prisoner: a person who has been lawfully detained in custody but has not been remanded or committed to custody by a court.

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### **PROVISIONS**

- Upon admission to the correctional centre, all individuals will undergo initial screening. This screening will involve completing the Inmate Safety Guide, which will continue to be updated throughout the individual's incarceration and will follow the individual until he/she/they is released from custody.
- 2. The Inmate Safety Guide will be used to assess the following criteria as outlined in that Form:
  - a. Institutional management and safety concerns;
  - b. Escape risk; and,
  - c. Additional safety measures required.
- 3. Upon admission to the correctional centre, an individualized care plan will be created and implemented for all inmates and offenders. This individualized care plan will include the Inmate Safety Guide. The individualized care plan will continue to be updated throughout the individual's incarceration and will follow the individual until he/she/they is released from custody.
- 4. The initial screening, in conjunction with the individualized care plan, will determine an individual's placement within the correctional centre based upon his/her/their identified needs and presenting behaviour during the initial screening. Decisions to admit and discharge an individual from alternative housing will be made in accordance with the Corrections Regulations and applicable operational policy.
- 5. The individualized care plan will further determine an individual's ability to participate in all program options, including work programs.
- 6. Participation in temporary absence programs, both escorted and non-escorted, will be assessed and determined on an individual, case-by-case basis by the temporary absence panel.
  - a. This assessment will involve a thorough review of the individualized care plan and will weigh the individual's current presenting behaviour against any risk to public safety at the time of release and program participation.
- 7. In assessing an individual's placement within the correctional centre, his/her/their ability to participate in programs (including work programs), suitability to participate in temporary absence programs, and/or additional safety measures required, consideration must be given to the principle of least restrictive measures.
- 8. The assessment of an individual's placement within the correctional centre, his/her/their ability to participate in all programs (including work programs), suitability to participate in temporary absence programs, and/or additional safety measures

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required is a fluid and ongoing process that continues throughout an individual's incarceration.

## **RELATED POLICIES & DIRECTIVES**

- B 3.9 Escorts of Inmates
- C 2.3 Assigning and Suspending Inmate Programs
- D 1.4 Admissions and Hours of Operation
- D 2 Temporary Absence
- D 3.1 Earned Remission: Assessment Panels

Inmate Safety Guide

# **HISTORY**

Formerly Policy D 4 1 – Inmate Security Classification