



Approval Guidelines for Projects, Presentations, Resources and Materials in Yukon Schools

Yukon Education supports community agencies and departmental partners who want to enhance students' education. The following guidelines complement the Agencies in the Schools Policy.

Guiding Principles:

1. Yukon Education will facilitate the access to presentations, projects and learning opportunities, which meet and enhance curricular objectives of Yukon schools;
2. Yukon Education will support and coordinate the use of community and agency resources that meet Yukon schools' curricula (New grades [K-12 curricula](#));
3. Yukon Education will ensure that the number and schedule of approvals will enhance the schools' ability to provide curriculum objectives to students. Some requests may be rescheduled or refused for this reason;
4. Yukon Education will ensure academic instructional time is respected;
5. Yukon Education will be fiscally responsible.

Guidelines:

The following guidelines will be used to review requests made by agencies and community organizations who want access to Yukon schools.

1. Agencies and organizations will fill in the attached application.
2. Agencies and organizations will send the completed application form to the Project Approval Committee (curriculum@gov.yk.ca).
3. The applications will be reviewed four times a year; August, November, February and May.
4. The application will be reviewed by Yukon Education's Project Approval Committee. Approved applications will be valid for 2 years.
5. A written response will be provided to the applicants within 15 days of the application being reviewed.

Approval for projects and/or presentations

Submitted projects and/or presentations will adhere to the following categories.

	Level of access Requested	Access Granted to	Access Granted by (Please follow levels of approval)	Advertising Allowed in the schools	Funding provided by
A. Community Resource People	*School level Principal approval – Does not need to come to the committee unless the person is represented by an agency refer C.				
B. Community Clubs/Activities for Students	n/a	Display materials	n/a	School information board	n/a
C. Community Agencies or other Territorial Educational Programs	School wide or classrooms	Support curricular outcomes	1 st – Yukon Education 2 nd – Principals 3 rd – Teachers	Newsletters or Websites	School
D. Yukon Government Departments	School wide or classrooms	Support curricular outcomes	1 st – Yukon Education 2 nd – Principals 3 rd – Teachers	Newsletters or Websites	Sponsoring Department
E. Out of Territory Agencies	School wide	Support curricular outcomes	1 st – Yukon Education 2 nd – Principals	Newsletters or Websites	Determined by Yukon Education

Date Created: December 10, 2013

Date reviewed: August, 2019

Attached forms: Application Form: Projects, presentations, materials and resources in Yukon Schools for Grades K-12

Approval for Resources and/or materials

The following will guide approval for outside resources and/or materials to be used in Yukon schools.

- Support prescribed learning standards;
- Support Yukon Education's values;
- Develop areas of literary and content knowledge appreciation, aesthetic values, and ethical standards;
- Enhance students' abilities to develop the practice of thinking critically and solving problems in their daily lives;
- Representative of the many religious, ethnic, and cultural groups and their contributions to Canada's national heritage and to the world community;
- Support the varied interests, abilities, socio-economic backgrounds, learning needs, age and maturity levels of the students;
- Comply with copyright legislation;
- Presented in an accessible and appropriate format to the content presented;
- Appropriate for community in which they will be used;
- Fair, objective, free from bias, propaganda, discrimination and gender stereotyping, except where a teaching/learning situation requires illustrative material to develop critical thinking about specific issues;
- Interesting and adaptable to the teaching/learning situation;
- Well-organized, good quality and worthy of use in terms of both the time and resources involved;
- Reflect the comprehension level for the intended audience.

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**Application Form for Grades K – 12
Projects, presentations, materials and resources in Yukon Schools**

Application for: Projects, Presentations _____ Resources, Materials _____				
Agency/Department:				
Date of Submission:				
Contact Name:				
Phone Number:				
Email:				
Request initiated by:				
Title of project, presentation, resource or material:				
Grade	Subject	Big Ideas	Curricular Competencies	Content
K	Physical and Health Education	Knowing about our bodies and making healthy choices helps us look after ourselves.	Identify and explore a variety of foods and describe how they contribute to health	relationships between food, hydration, and health
8	Physical and Health Education	Advocating for the health and well-being of others connects us to our community.	Create strategies for promoting the health and well-being of the school and community	sources of health information
CLE	Career Education	Finding balance between personal and work life promotes well-being.	Practise effective strategies for healthy school/work/life balance	strategies for maintaining well-being
How will this presentation, project, resource or material enhance Yukon schools?				
Please list and attach any professional review of this work.				
Any additional information that you would like to supply should be provided on separate pages.				

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Forward application to the Project Approval Committee: curriculum@gov.yk.ca
Department Resource Committee Review Date: _____
Approved: Yes _____ No _____
Reasons if application is declined:
Approved for:
Restrictions, if any:

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