



Activity report on the administration of the **ATIPP Act**

April 1, 2023 to March 31, 2024



A note from the Deputy Minister of Highways and Public Works

I am pleased to present the 2023-24 annual report outlining activities related to the administration of the Access to Information and Protection of Privacy Act (ATIPP Act). The statistics for this report are compiled from the ATIPP database that is administered and maintained by the Yukon government's Access to Information and Protection of Privacy office.

During 2023-24, Government of Yukon public bodies received a total of 635 requests for program and personal information. This number represents a .5% increase from the 632 requests received in 2022-23.

A total of 635 requests were completed in 2023-24: 33% of all requests completed were for personal information, and 67% of requests were for program information.

Tracy Allen
Deputy Minister
Department of Highways and Public Works

For further information, please contact:

Yukon Government ATIPP Office

Email: atipp.office@yukon.ca

Phone: 867-393-7048

Mail: ATIPP Office (W-10)

Box 2703

Whitehorse, Yukon

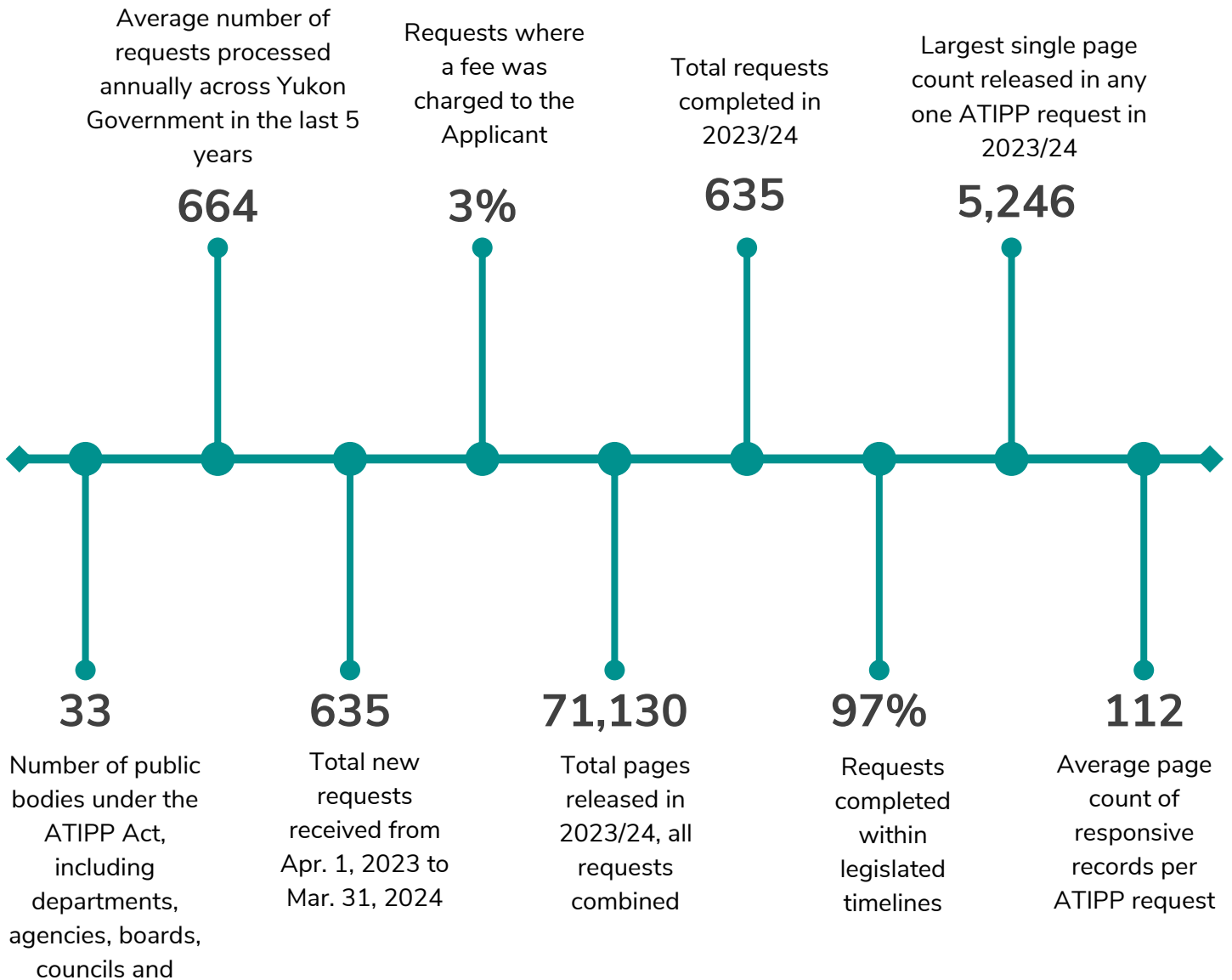
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In person: 2071 2nd Avenue, lower floor of the Jim Smith building, Whitehorse

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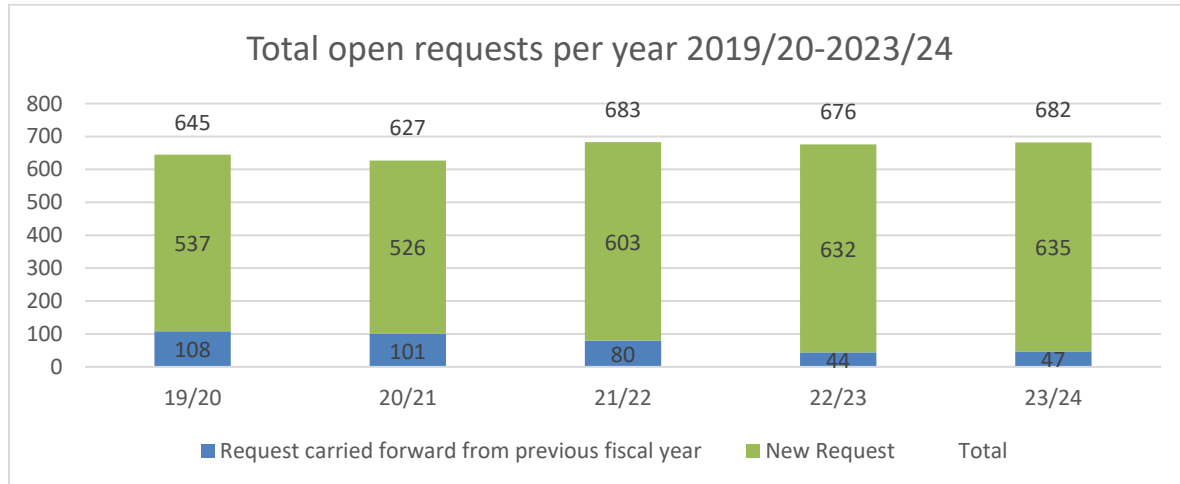
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A statistical snapshot 2023-24

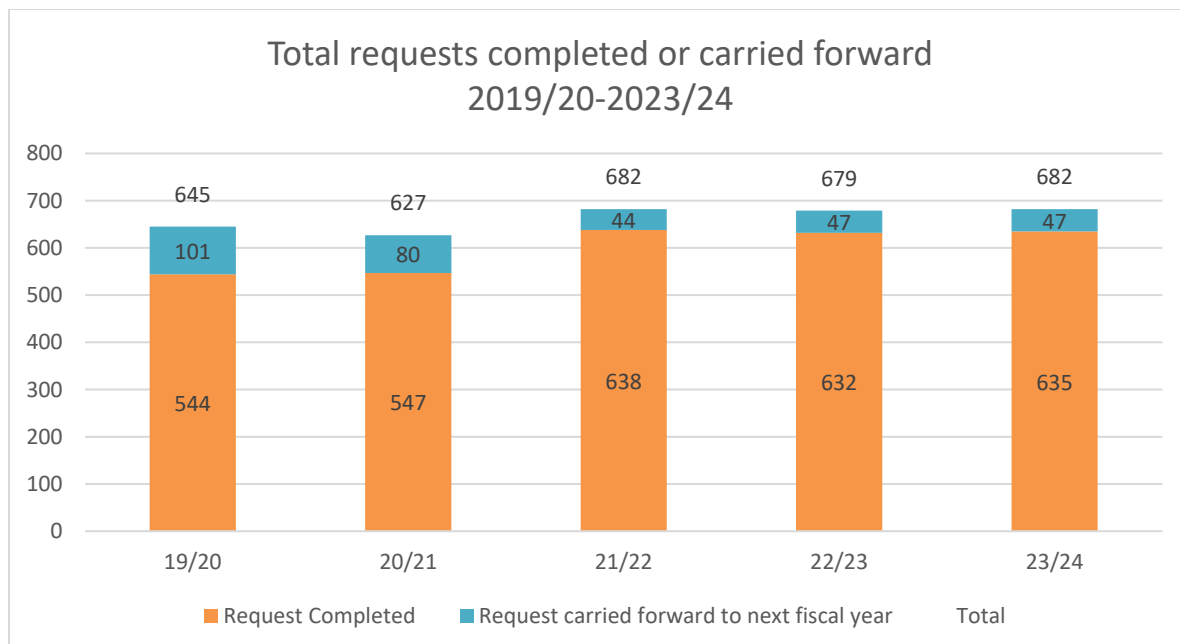


Total requests in progress annually 2018/19 to 2023/24

Between 2018/19 and 2023/24, the total number of requests received fluctuated from a low of 627 in 2020/21 to a high of 683 in 2021/22.



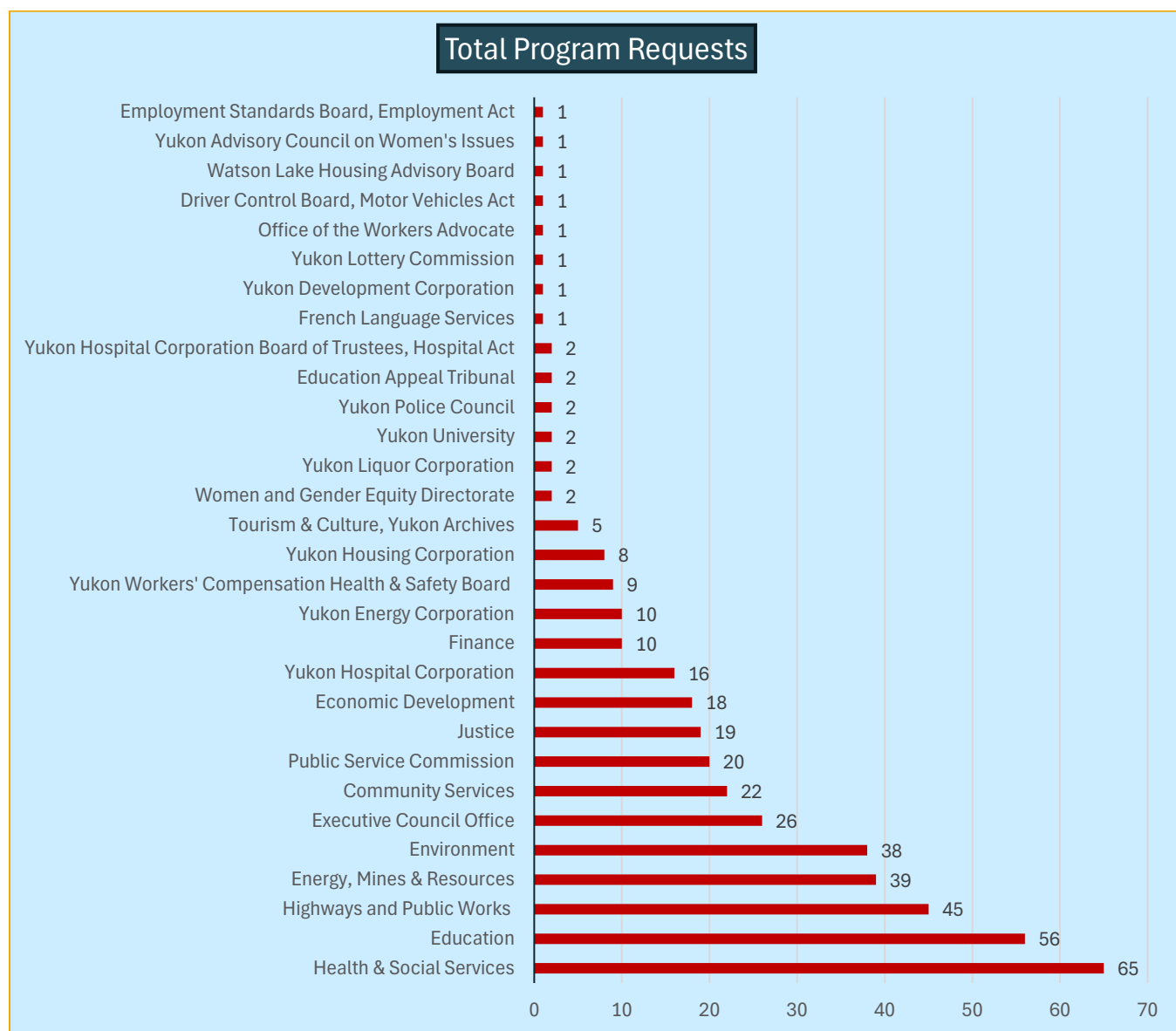
The total number of requests in progress in 2023/24 was 682, 635 of which were new requests received between April 1, 2023 and March 31, 2024, 47 of which were requests that were still in progress on April 1, 2023.



Program requests received 2023/24

ATIPP requests can be organized into two broad categories – requests for program information about a public body's activities and requests for personal information held by a public body.

The Department of Health and Social Services received the highest number of program requests in 2023/24, with a total of 65 requests.

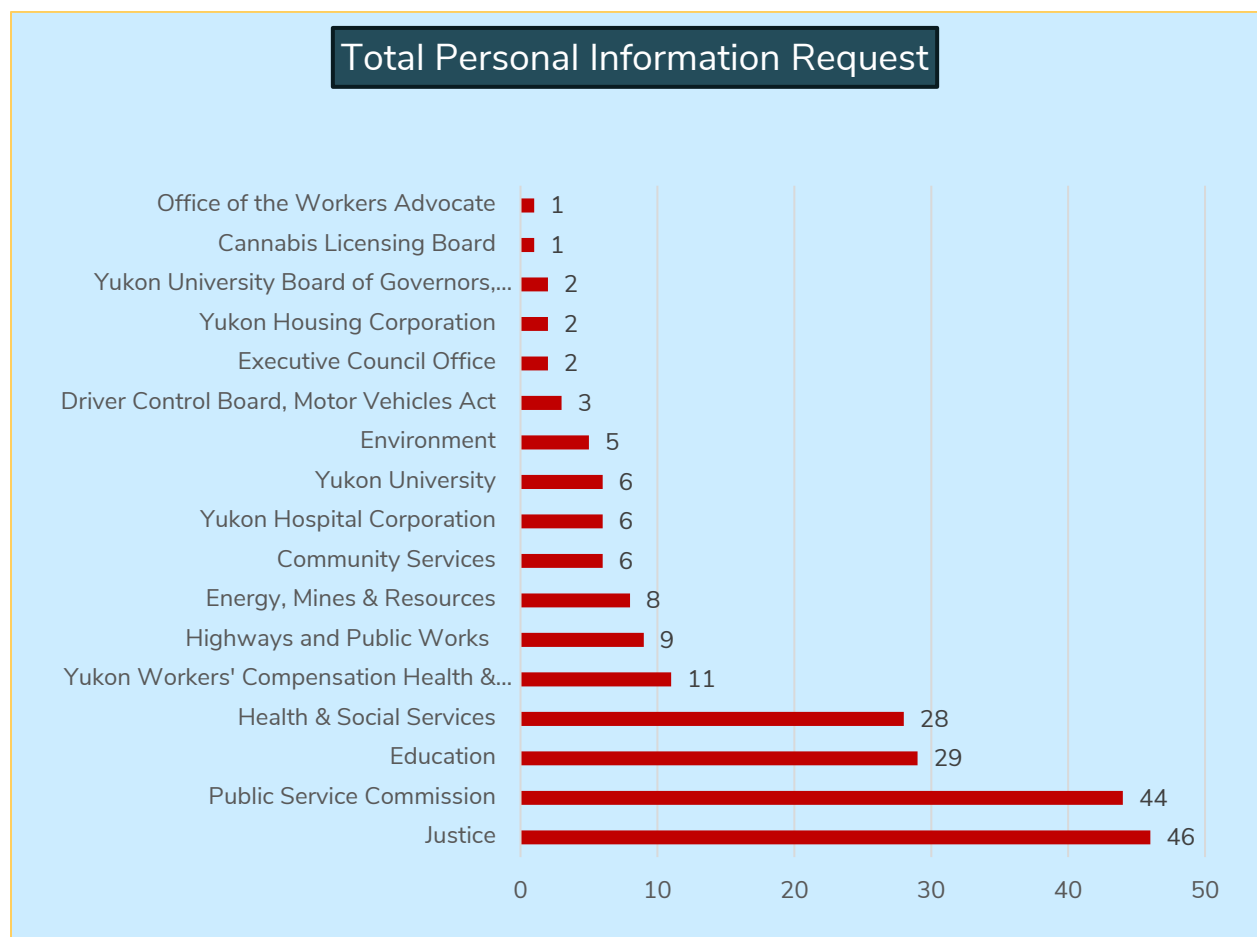


Public body	Program information requests	% of total requests received
<i>Health and Social Services</i>	65	15.23%
<i>Education</i>	56	13.14%
<i>Highways and Public Works</i>	45	10.56%
<i>Energy, Mines & Resources</i>	39	9.15%
<i>Environment</i>	38	8.92%
<i>Executive Council Office</i>	26	6.10%
<i>Community Services</i>	22	5.16%
<i>Public Service Commission</i>	20	4.70%
<i>Justice</i>	19	4.46%
<i>Economic Development</i>	18	4.22%
<i>Yukon Hospital Corporation</i>	16	3.75%
<i>Finance</i>	10	2.35%
<i>Yukon Energy Corporation</i>	10	2.35%
<i>Yukon Workers' Compensation Health & Safety Board</i>	9	2.11%
<i>Yukon Housing Corporation</i>	8	1.88%
<i>Tourism & Culture, Yukon Archives</i>	5	1.17%
<i>Women and Gender Equity Directorate</i>	2	.47%
<i>Yukon Liquor Corporation</i>	2	.47%
<i>Yukon University</i>	2	.47%
<i>Yukon Police Council</i>	2	.47%
<i>Education Appeal Tribunal</i>	2	.47%
<i>Yukon Hospital Corporation Board of Trustees, Hospital Act</i>	2	.47%
<i>French Language Services</i>	1	.23%
<i>Yukon Development Corporation</i>	1	.23%
<i>Yukon Lottery Commission</i>	1	.23%
<i>Office of the Workers Advocate</i>	1	.23%
<i>Driver Control Board, Motor Vehicles Act</i>	1	.23%

<i>Watson Lake Housing Advisory Board</i>	1	.23%
<i>Yukon Advisory Council on Women's Issues</i>	1	.23%
<i>Employment Standards Board, Employment Act</i>	1	.23%
<i>Total</i>	426	100%

Personal information requests received 2023/24

The Department of Justice received the highest number of personal information requests in 2023/24 with a total of 46 requests.



Public body	Personal information requests	% of total requests received
<i>Justice</i>	46	22.00%
<i>Public Service Commission</i>	44	21.00%
<i>Education</i>	29	13.87%
<i>Health and Social Services</i>	28	13.40%
<i>Yukon Workers' Compensation Health & Safety Board</i>	11	5.26%
<i>Highways and Public Works</i>	9	4.31%
<i>Energy, Mines & Resources</i>	8	3.83%
<i>Community Services</i>	6	2.87%
<i>Yukon Hospital Corporation</i>	6	2.87%
<i>Yukon University</i>	6	2.87%
<i>Environment</i>	5	2.39%
<i>Driver Control Board, Motor Vehicles Act</i>	3	1.44%
<i>Executive Council Office</i>	2	.96%
<i>Yukon Housing Corporation</i>	2	.96%
<i>Yukon University Board of Governors, Yukon University Act</i>	2	.96%
<i>Cannabis Licensing Board</i>	1	.48%
<i>Office of the Workers Advocate</i>	1	.48%
<i>Total</i>	209	100%

Requests received by other public bodies 2023/24

In addition to government departments (known as ministerial public bodies), there are two other types of public bodies that fall under the ATIPP Act: standalone public bodies (such as government programs or activities) and statutory public bodies (such as a corporation or a board without a minister).

Total requests received, standalone public bodies 2022/23

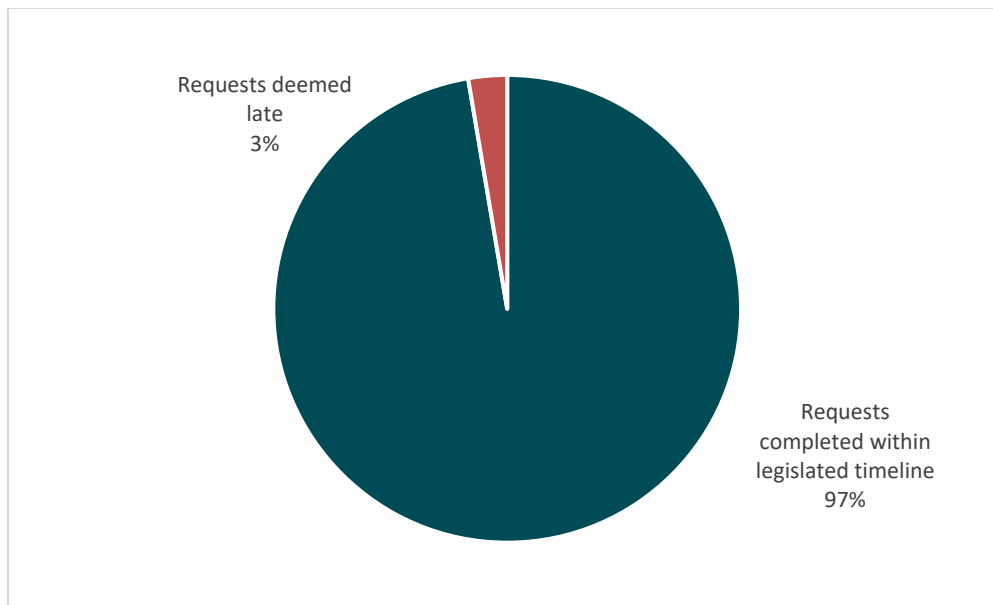
<i>Program or activity of a public body</i>	<i># of requests</i>
Cannabis Licensing Board	1
Office of the Workers Advocate	2

Total requests received, standalone public bodies 2022/23

<i>Statutory body</i>	<i># of requests</i>
Driver Control Board, Motor Vehicles Act	4
Watson Lake Housing Advisory Board	1
Yukon Advisory Council on Women's Issues	1
Yukon Police Council	2
Education Appeal Tribunal	2
Yukon Hospital Corporation Board of Trustees, Hospital Act	2
Yukon University Board of Governors, Yukon University Act	2
Employment Standards Board, Employment Act	1

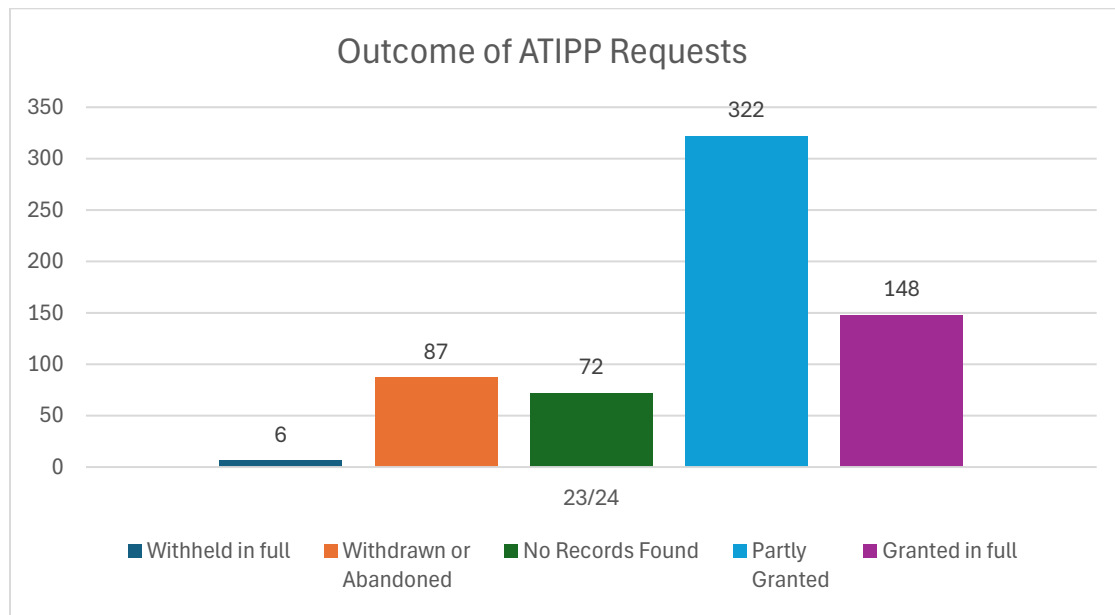
Compliance with ATIPP request deadlines 2023/24

This year, 97% of all ATIPP requests were completed within legislated timelines, amounting to 618 requests in total. Out of the 635 requests 17 requests were closed late.



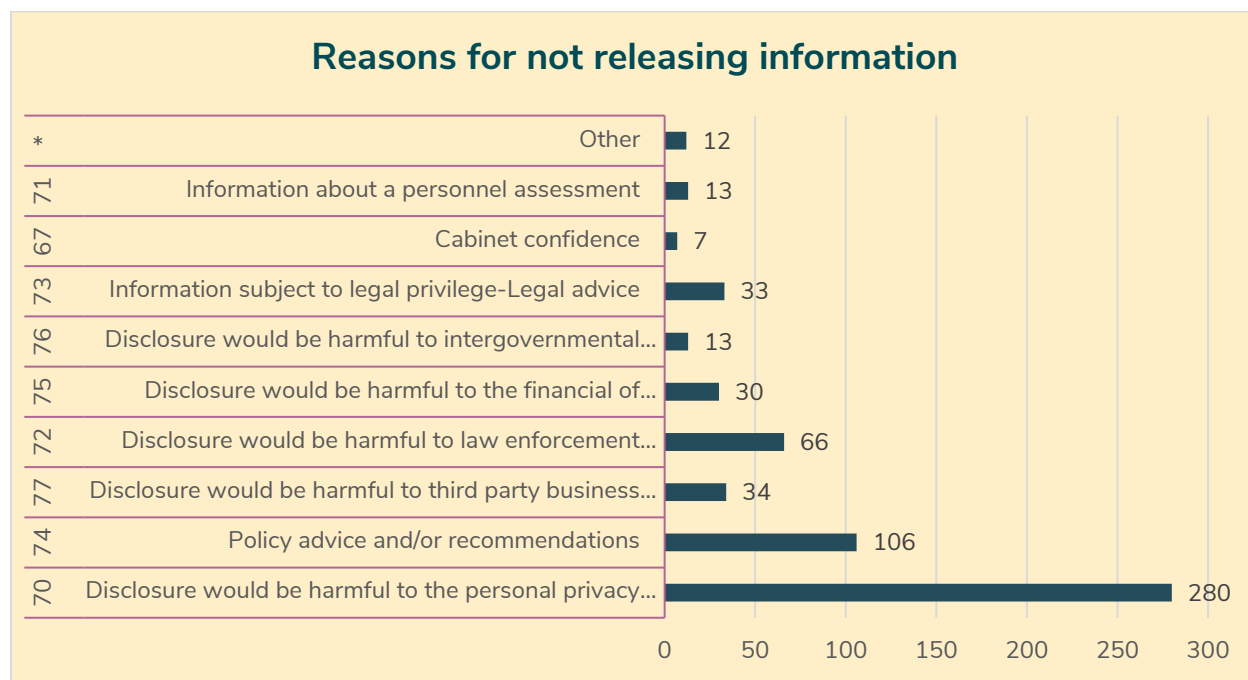
Outcome of ATIPP requests 2023/24

Of the 635 total number of requests completed in 2023/24, 148 requests were granted in full, 322 requests were granted in part and 6 request were withheld in full. No records were found for 72 requests and 87 requests were withdrawn or abandoned by the applicant.



Why information was not released 2023/24

The most common reason that information was withheld was due to the determination that the disclosure of information would be harmful to the personal privacy of a third party. This was followed by information considered to be of a policy advice and/or recommendations.

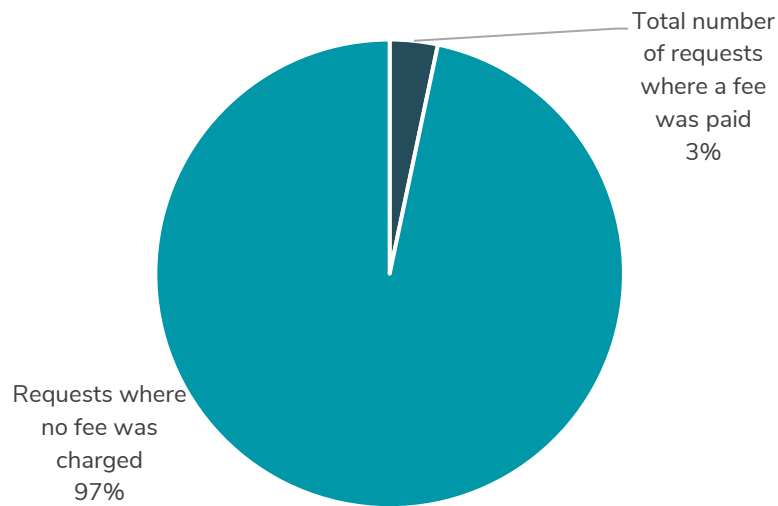


***Other** includes confidential information supplied from another government, individual, or by a third-party business, information where disclosure would be harmful to a conservation or heritage site or would be harmful to an individual or the public.

Fees charged for access to information 2023/24

A fee was charged on a total of 21 ATIPP requests in 2023/24, representing 3.3% of all requests completed over that period.

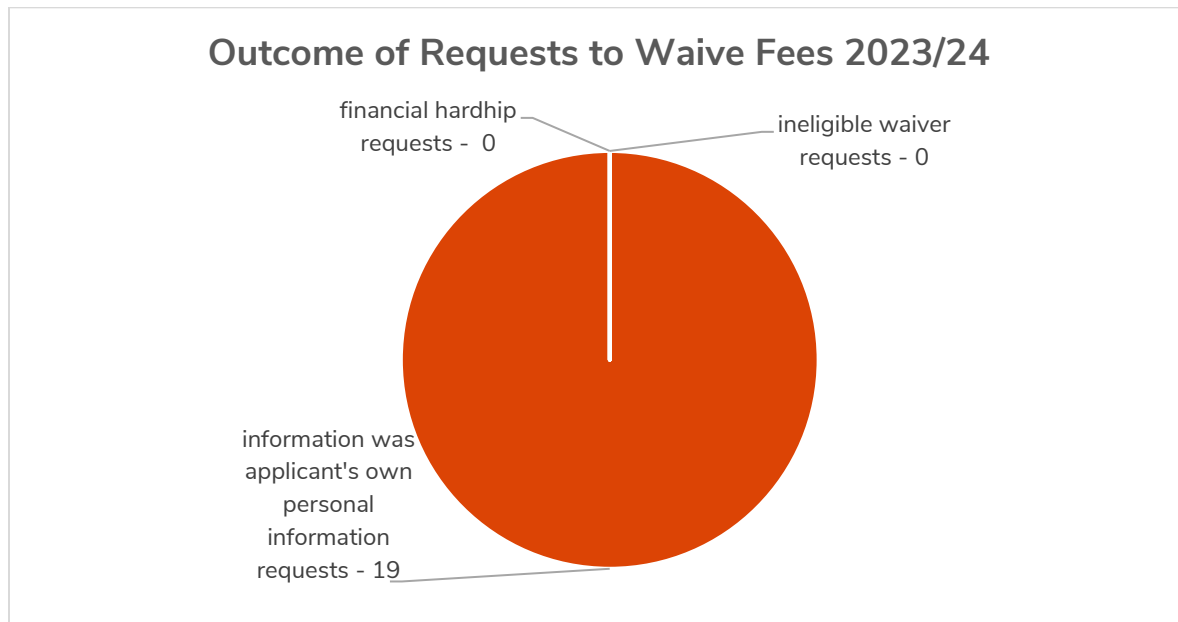
The total number amount of fees paid in 2023/24 was \$6,168.00. The highest single fee paid for an ATIPP request was \$1,334.00.



Outcome of requests to waive fees 2023/24

A fee may be charged for ATIPP requests depending on the volume of pages. Applicants may request to waive the fees associated with an ATIPP request if the information being requested is their own personal information or if they are able to demonstrate that paying the fee would cause them financial hardship.

Applicants requested to waive the fees for an ATIPP request a total of 19 times in 2023-24. Of those requests, 19 waivers were granted, due to the information requested being the Applicant's own personal information and none for financial hardship. Zero waivers were deemed to be ineligible.



For further information please contact the ATIPP Office at:

Email: atipp.office@yukon.ca
Phone: 867-393-7048
Mail: ATIPP Office (W-10)
Box 2703
Whitehorse, Yukon
Y1A 2C6
In person: 2071 2nd Avenue, lower floor of the Jim Smith building, Whitehorse